

HR Green Proposal for: Longboat Key, FL

RFP 27-004: Longboat Key Village Phase 4 Drainage Improvements - Design and Permitting

Submitted on: November 9, 2026

Main Point of Contact

Brian Stahl, PE

Regional Director and Principal-in-Charge

7319 Merchant Court
Sarasota, FL 34240

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brian.stahl@hrgreen.com

ELECTRONIC PDF VERSION

HRGreen

TITLE PAGE

PROPOSAL FOR:

Request for Proposals 27-004

Longboat Key Village Phase 4 Drainage Improvements - Design and Permitting

SUBMITTED TO:

Town of Longboat Key, FL

ATTN: Town Procurement Manager, Ms. Kari L. Kennedy, CPPB

Town Hall | 501 Bay Isles Road | Longboat Key, Florida 34228

SUBMITTAL DEADLINE:

November 9, 2026, at 2 p.m.

SUBMITTED BY:

HR Green, Inc.

7319 Merchant Court, Sarasota, FL 34240

Phone (office): 941-526-0813 | Fax: 713-965-0044

Email: brian.stahl@hrgreen.com

Website: www.hrgreen.com

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LETTER OF INTEREST

November 9, 2026

Town of Longboat Key, FL
Attn: Kari L. Kennedy, CPPB – Procurement Manager
501 Bay Isles Road
Longboat Key, FL 34228

Subject: Proposal for Longboat Key Village Phase 4 Drainage Improvements – Design and Permitting – RFP 27-004

Dear Kari Kennedy and Members of the Selection Committee:

HR Green, Inc. (HR Green) is pleased to submit our proposal to provide professional engineering services for the Town of Longboat Key's (Town) Village Phase 4 Drainage Improvements project. First off, we want to thank Longboat Key for the working relationship we have enjoyed collaborating with your exceptional town staff. **As the Town's engineering partner since 2022 and the consultant currently advancing Phases 1 and 2, we bring more than relevant coastal engineering experience—we bring firsthand knowledge of the Village, established relationships and lessons learned that can be applied immediately to deliver practical, cost-effective improvements.**

Phase 4 requires a thoughtful approach to improving drainage along Longboat Drive South, Cedar Street and Jackson Way, where low roadway elevations, limited outfall capacity and tidal influences contribute to recurring flooding. The project also presents an opportunity to integrate traditional drainage infrastructure with nature-based solutions, including the proposed saltwater marsh within the Cedar Street right-of-way. Our Team, inclusive of Monarch Ecology and DWSA bring the Town this nature-based solution expertise. We understand that successful implementation must improve flood protection and water quality while respecting adjacent properties, minimizing maintenance and maximizing the Town's long-term investment.

Integrated Drainage. Improved Water Quality. Lasting Resilience. Our approach builds on the following strengths:

- **Integrated Stormwater and Water Quality Solutions.** HR Green will approach Phase 4 as an opportunity to combine traditional drainage improvements with environmentally responsive design. In addition to addressing roadway elevations, outfall performance and stormwater conveyance, we will incorporate the proposed saltwater marsh within the Cedar Street right-of-way to filter overland flow and provide positive drainage from Longboat Drive South. By selecting saltwater-tolerant plantings that optimize water quality benefits while minimizing maintenance and replacement needs, we will help the Town achieve a practical, cost-effective solution that delivers lasting value.
- **A Coordinated Approach Informed by Earlier Phases.** Our ongoing work on Phases 1 and 2 provides direct knowledge of the Village's drainage systems, roadway conditions, infrastructure constraints, modeling, and permitting environment. We will apply consistent design assumptions, established coordination procedures and lessons learned to help Phase 4 complement the Town's broader Village improvements while reducing redundant investigations, design effort and associated costs.

- **Applying Lessons Learned to Reduce Project Risk.** Our experience with the Town has demonstrated the value of thorough field verification and early coordination. We will obtain available historic plans, ensure stormwater inlets are cleaned before survey to verify accurate invert elevations, and coordinate regularly with Town staff on building and demolition permits. These steps are particularly important where roadway reconstruction, drainage elevations and adjacent property conditions must be carefully integrated to avoid conflicts and costly design revisions.
- **Responsive Local Accessibility and Community-Focused Design.** Our Sarasota office, located less than 20 miles from Town Hall, allows our team to provide responsive communication, site visits and direct coordination with Town staff. Under the leadership of Senior Project Manager, Devyn Brown, PE, we will draw on our experience with the Town's Sleepy Lagoon projects to engage residents early, consider finished-floor elevations and driveway transitions, and minimize disruptions while developing solutions that improve neighborhood accessibility and flood resilience.
- **Environmental Permitting and Funding Stewardship.** Our team combines experience navigating coastal environmental permitting requirements with a proven record of assisting Florida municipalities in securing and managing more than $600 million in infrastructure funding. Where federal funding triggers NEPA requirements, we will integrate environmental review early in project development, obtaining the necessary clearance before finalizing design decisions or commitments that could constrain alternatives. This proactive approach will help align design and subsequent technical permitting with environmental requirements while protecting the Town's funding interests.

Our goal is to help the Town achieve more than improved stormwater conveyance. By integrating roadway and drainage improvements with water quality enhancements, thoughtful planting design and long-term maintenance considerations, Phase 4 can provide sustainable flood protection while improving the overall function of the Village's stormwater system.

HR Green offers the Town a proven engineering partner with firsthand knowledge of the Village, established local relationships and the technical expertise to advance Phase 4 efficiently and effectively. We value our continued partnership with the Town of Longboat Key and welcome the opportunity to deliver improvements that protect the community, maximize the Town's investment and advance its long-term resiliency goals.

Thank you for your consideration. We look forward to continuing our successful partnership with the Town of Longboat Key.

Sincerely,

HR GREEN, INC.



Brian Stahl, PE
Regional Director and Principal-in-Charge
Authorized Representative



Devyn Brown, PE
Local Project Manager
Main Point of Contact for Projects

TAB 1: EXECUTIVE SUMMARY

TAB 1 - EXECUTIVE SUMMARY

1.A. Requested Firm Details

RFP REQUIREMENT: Provide contact information, including name(s), title(s), email address and phone number(s) for the individual(s) responsible for the Proposal and any negotiation during this process. Also, indicate the Proposer's primary office that will provide the Services to the Town.

Proposal and Negotiation Point of Contact:

- HR Green, Inc.
- Brian Stahl, PE – Regional Director & Principal-in-Charge
- Phone: (321) 622-4646 | Fax: 713-965-0044 | Email: brian.stahl@hrgreen.com

Primary Office for Services:

- HR Green Regional Southwest Florida Office: 7319 Merchant Court, Sarasota, FL 34240
- Phone (office): 941-526-0813 | Fax: 713-965-0044

1.B. History and Organization of the Firm

RFP REQUIREMENT: B. Provide a brief overview of the Proposer's history and organization. Include the number of years in business as the same firm/company and the number of full-time employees.

Number of Years in Business as Same Firm:

- HR Green, Inc. (HR Green): 113 years (established in 1913).
- Number of Full-Time Employees: More than 800 professionals nationwide, including more than 30 Florida-based professionals.

Firm Overview

Founded in 1913, HR Green, Inc. (HR Green) is a nationally recognized engineering and technical consulting firm with 113 years of experience serving public and private clients. **HR Green's Florida team, formerly Infrastructure Solution Services (ISS), which has served the Town of Longboat Key since 2022**, became fully integrated into HR Green in January 2026. This integration combines the **personalized service, responsiveness and established relationships of our Florida-based team with the extensive resources and technical depth of a national firm**. Our Florida team includes more than 30 professionals dedicated to serving municipal clients across the state, supported by a broader network of more than 800 engineers, planners, scientists and technical specialists nationwide. This integration enhances our capacity to scale, respond quickly and deliver multidisciplinary support tailored to the Town's needs.

As the Town's trusted engineering partner since 2022, HR Green's Florida team brings firsthand knowledge of Longboat Key's infrastructure priorities, regulatory landscape and operational standards. Our team has delivered engineering services for the Town's Sleepy Lagoon Flood Mitigation Program, encompassing two projects involving roadway reconstruction, drainage improvements, seawall upgrades, permitting and community engagement, as well as the Bay Isles Parkway Streetscape Improvements. **We are also currently providing design and permitting services for Longboat Key Village Drainage Improvements Phases 1 and 2, giving us direct familiarity with the Village's drainage challenges, existing infrastructure and planned improvements.** Our ongoing work with the Town has demonstrated that successful delivery requires broad technical capabilities,

responsiveness and the agility to manage complex, multidisciplinary tasks. Our integrated team model—anchored by the same experienced Florida professionals already familiar to Town staff—enables us to self-perform the majority of services while strategically incorporating specialized subconsultants as needed. This approach ensures consistent quality, compliance with Town requirements and efficient project delivery. The following demonstrates how our team is exceptionally positioned to continue meeting the Town's expectations.

- **Proven Stormwater and Drainage Expertise, Backed by Local Experience:** Our team brings decades of experience in stormwater management, flood mitigation and drainage infrastructure—delivering both planning and design solutions tailored to Florida's coastal challenges. We have successfully supported the Town of Longboat Key on a range of stormwater and drainage-related assignments, including system evaluations, permitting and infrastructure improvements. Our ongoing work on Village Phases 1 and 2 provides direct knowledge of the neighborhood's drainage systems and planned improvements, enabling us to coordinate design assumptions and apply lessons learned to Phase 4's roadway reconstruction, outfall improvements and proposed saltwater marsh while delivering integrated, cost-effective solutions aligned with Longboat Key's resiliency goals.
- **Local Presence Enables Rapid Response and Accessibility:** Our regional office in Sarasota is located less than 20 miles from Longboat Key Town Hall, providing our team with a strategic advantage in delivering timely, hands-on support. This close proximity allows us to respond quickly to Town needs, attend meetings in person with minimal notice and maintain strong, consistent communication with Town staff—ensuring high-quality service and continuity throughout the project.
- **Extensive Public Sector Experience:** HR Green and our trusted consultants have delivered similar projects for municipalities and agencies throughout Florida and the Gulf Coast. In fact, approximately 90% of our Florida team's projects are delivered to public government entities. Together, we offer decades of experience serving the public sector, including infrastructure, stormwater, coastal and community development projects. This experience translates into practical knowledge and proven results for local government clients.
- **Specialized Knowledge of Coastal and Gulf Region Projects:** With experience in Florida's coastal environments and permitting landscape, our team—including specialized consultants—understands the regulatory frameworks and environmental conditions unique to Southwest Florida. We have worked with agencies such as the Florida Department of Environmental Protection (FDEP), Southwest Florida Water Management District (SWFWMD), and local authorities, including Sarasota and Manatee counties, on shoreline, stormwater and environmental restoration projects. This experience is particularly valuable for Phase 4, where roadway and drainage improvements must be integrated with outfall enhancements and the proposed saltwater marsh to improve flood protection, enhance water quality and minimize long-term maintenance requirements.
- **Expertise in Federal Grant Compliance and Program Management:** Our team has extensive experience navigating the complex regulatory requirements of federally funded programs, including the Hazard Mitigation Grant Program (HMGP). We support compliance with applicable federal policies, including 2 CFR Part 200, FEMA guidelines and state-level oversight procedures. Our staff includes subject matter experts in grant administration, procurement and documentation—helping the Town maintain eligibility for reimbursement, minimize administrative risks and meet grant closeout requirements.
- **Full Compliance with Regulatory and Statutory Requirements:** Our professional specialists ensure services align with applicable federal, state and local requirements—including Florida Statutes Section 287.055, procurement laws and public records policies. Both our staff and consultants adhere to the Town's

protocols for licensing, insurance, equal opportunity and conflict of interest requirements. Our centralized compliance oversight helps the Town mitigate administrative risk while meeting applicable legal obligations.

- **Commitment to Stakeholder Engagement and Communication:** Our team is well-versed in engaging with local government leaders, staff and the public. We prioritize clear, responsive communication and have the ability to present complex information in a way that is accessible to nontechnical audiences. Building on our ongoing work in the Village, we understand the importance of early resident coordination, particularly where roadway elevation, drainage improvements, outfall modifications and private property restoration may affect adjacent properties. Our local presence enables direct engagement with residents and Town staff throughout design and construction.
- **Multidisciplinary Expertise Across All Required Services:** The HR Green Team offers comprehensive expertise across stormwater and drainage engineering, roadway improvements, permitting, engineering services during construction (ESDC) and project management disciplines. The majority of these services are supported by our in-house professionals, ensuring direct control and seamless coordination. For specialized areas, we have strategically engaged proven consultants to complement our team—providing the Town with a complete and capable bench of experts. This hybrid model delivers both flexibility and depth across all required services.
- **In-House Delivery Capacity:** Our in-house team includes licensed professionals and technical staff, providing the internal capacity to deliver services directly. Where we use consultants, they are assigned clearly defined roles that enhance—not replace—our commitment to self-performance.
- **Proven Project Management and Cost Control Systems:** We apply consistent, in-house project management practices across all projects, including scheduling, cost control and quality assurance. Our team uses defined workflows and collaborative tools to ensure requests for information (RFIs), deliverables and estimates are handled efficiently. Consultants are fully integrated into our systems to maintain consistency and accountability. Our ongoing work on Village Phases 1 and 2 also creates opportunities to coordinate schedules, technical decisions and project resources, reducing duplication of effort and improving efficiency as we advance Phase 4.
- **Technology-Driven Document and Data Delivery:** Our firm uses current software and digital tools—including AutoCAD, StormWise, GIS and Microsoft Office applications—to produce and manage all deliverables. Both internal staff and external partners are equipped to deliver electronic plans and reports in required formats. This ensures technical compatibility, efficient collaboration and reliable data exchange.



In summary, HR Green offers the Town of Longboat Key a strong combination of deep local knowledge, multidisciplinary technical strength and proven experience delivering results in coastal and small-community environments. Our longstanding relationship with the Town and ongoing design and permitting of Village Phases 1 and 2 provide a distinct advantage in advancing **Phase 4 with continuity, efficiency and consistency across the Village's drainage improvement program.** Our firsthand knowledge of the Village's infrastructure and coastal drainage challenges positions us to integrate roadway and drainage improvements with enhanced outfall performance and the proposed saltwater marsh, balancing flood protection, water quality and long-term maintenance considerations. With a familiar and trusted Florida-based team supported by specialized consultants and national technical resources, we are fully equipped to deliver practical, cost-effective solutions that strengthen neighborhood resilience and maximize the Town's investment.

1.C. Licenses and Certifications

RFP REQUIREMENT: C. Provide documentation showing proposer incorporation by the Secretary of State and current Florida Professional Registration Certificate. Provide a copy of the Proposers applicable certification(s) from the State of Florida allowing them to provide the services as outlined in the Scope of Services as well as compliance with Section 287.055, F.S.

Please find the requested firm registrations and licenses, as well as our team's individual professional licenses to provide services in Florida on the following pages. This information is omitted from the four-page limit for this section, per the RFP.

1.D. Litigation

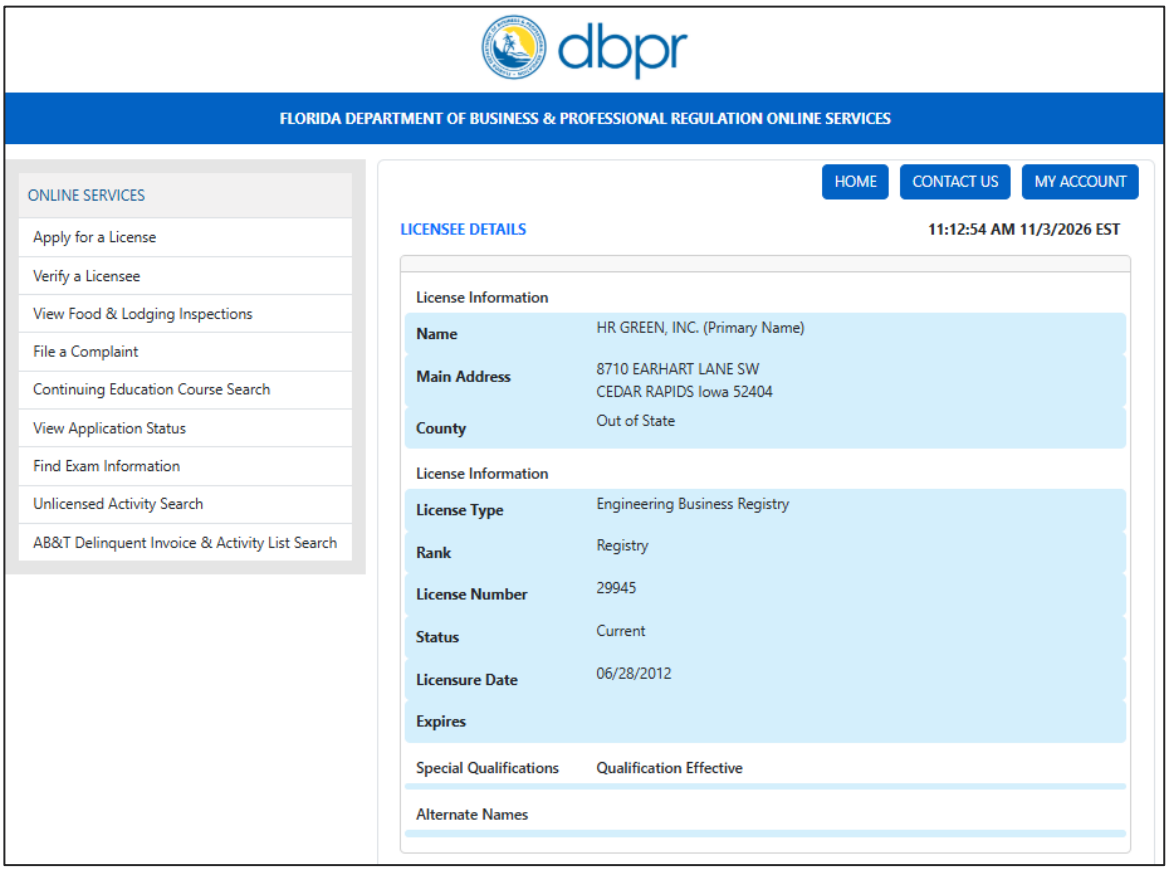
RFP REQUIREMENT: D. Provide a list of any judgements, claims, arbitration proceedings or suits pending that have been initiated by or against the Proposer in the past five (5) years. Briefly state the nature of the action and the outcome.

HR Green, Inc. (HR Green) has been involved in a limited number of legal and arbitration matters within the past five years, summarized below.

- Parisotto et al. v. Gershenson Construction et al. (25SL-CC03988), St. Louis County Circuit Court, MO: Wrongful death complaint arising from a driver entering a staged bridge construction site over a waterway. The decedent reportedly drove over a demolished bridge abutment and drowned in her vehicle. Status: Parties are conducting discovery.
- James M. Payton v. Ajinomoto Health & Nutrition et al. (2023L013106), Cook County Circuit Court, IL: Asbestos injury liability lawsuit naming HR Green alongside approximately 75 other engineering and construction defendants over a 40-plus-year period. The plaintiff identified an Iowa project from approximately 1987 that may have involved an HR Green site visit. Status: Voluntary dismissal by Plaintiff.
- Barbara Youngren v. City of Aurora et al. (2025-LC-000271), Kane County Circuit Court, IL: Personal injury complaint involving a pedestrian who tripped over an advance warning sign support near a civic theater outside typical construction hours. HR Green was named among parties allegedly responsible for the sign's placement. Status: Parties are conducting discovery.

HR Green maintains established quality assurance and quality control (QA/QC), risk management and project management practices designed to proactively identify and resolve issues, maintain accountability and protect client interests throughout project delivery. Our Florida team remains committed to providing the Town of Longboat Key with responsive, professional service and consistent technical quality.

Documentation of Firm Licenses and Registrations



dbpr

FLORIDA DEPARTMENT OF BUSINESS & PROFESSIONAL REGULATION ONLINE SERVICES

ONLINE SERVICES

- Apply for a License
- Verify a Licensee
- View Food & Lodging Inspections
- File a Complaint
- Continuing Education Course Search
- View Application Status
- Find Exam Information
- Unlicensed Activity Search
- AB&T Delinquent Invoice & Activity List Search

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LICENSEE DETAILS

11:12:54 AM 11/3/2026 EST

License Information

Name	HR GREEN, INC. (Primary Name)
Main Address	8710 EARHART LANE SW CEDAR RAPIDS Iowa 52404
County	Out of State

License Information

License Type	Engineering Business Registry
Rank	Registry
License Number	29945
Status	Current
Licensure Date	06/28/2012
Expires	

Special Qualifications	Qualification Effective

Alternate Names

State of Florida
Department of State

I certify from the records of this office that HR GREEN, INC. is an Iowa corporation authorized to transact business in the State of Florida, qualified on May 5, 2005.

The document number of this corporation is F05000002833.

I further certify that said corporation has paid all fees due this office through December 31, 2026, that its most recent annual report/uniform business report was filed on February 9, 2026, and that its status is active.

I further certify that said corporation has not filed a Certificate of Withdrawal.

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the First day of May, 2026



Secretary of State

Tracking Number: 3428076548CU

To authenticate this certificate,visit the following site,enter this number, and then follow the instructions displayed.

https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication

Personnel Licenses and Registrations



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF PROFESSIONAL ENGINEERS
THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES
BROWN, DEVYN MILLER
5743 FORESTER OAK CT
SARASOTA FL 34243
LICENSE NUMBER: PE68980
EXPIRATION DATE: FEBRUARY 28, 2027
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Devyn Brown, PE (HR Green)

Project Manager, Sr. Engineer



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STAHL, BRIAN MICHAEL
406 PORT ROYAL BLVD
SATELLITE BEACH FL 32937
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Brian Stahl, PE (HR Green)

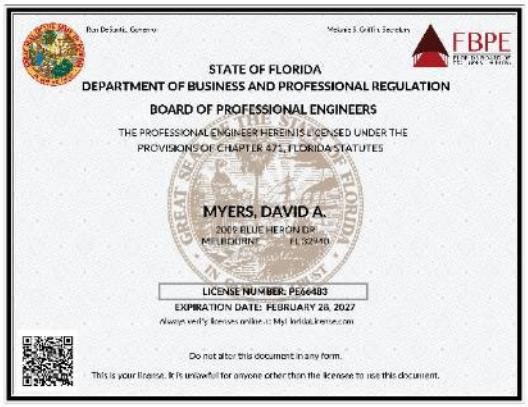
Principal-in-Charge, Sr. Engineer, QA/QC



NATIONAL INSTITUTE FOR CERTIFICATION IN ENGINEERING TECHNOLOGIES
HEREBY CERTIFIES THAT
MARK W. MUELLER
HAS ATTAINED THE GRADE OF
ENGINEERING TECHNICIAN
IN CIVIL ENGINEERING TECHNOLOGY
AND RECOGNIZES THAT THROUGH EDUCATION, EXPERIENCE, AND KNOWLEDGE THIS PERSON HAS MET THE STANDARDS SET FORTH BY THIS INSTITUTE
July 1994
CERTIFICATION NUMBER 96535
NICET
SPONSORED BY THE NATIONAL SOCIETY OF PROFESSIONAL ENGINEERS

Mark Mueller, CET (HR Green)

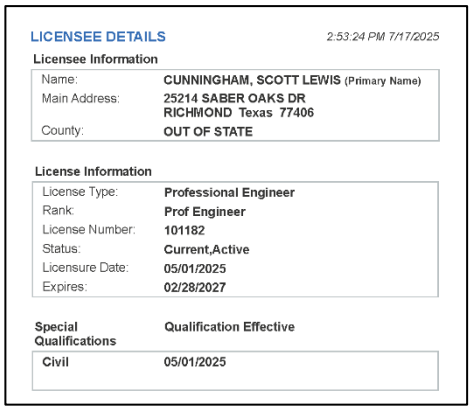
Sarasota Production Manager



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DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF PROFESSIONAL ENGINEERS
THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES
MYERS, DAVID A.
2009 BLUE HERON DR
MELBOURNE FL 32940
LICENSE NUMBER: PE66483
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David Myers, PE (HR Green)

Sr. Engineer



LICENSEE DETAILS 2:53:24 PM 7/17/2025

Licensee Information

Name:	CUNNINGHAM, SCOTT LEWIS (Primary Name)
Main Address:	25214 SABER OAKS DR RICHMOND Texas 77406
County:	OUT OF STATE

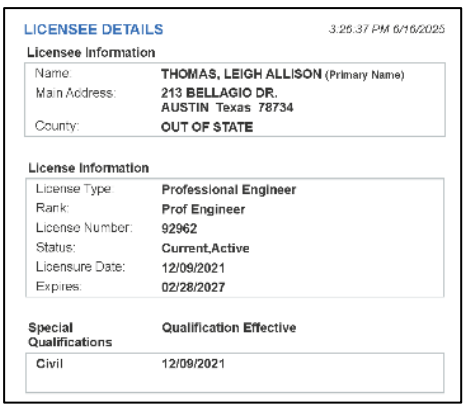
License Information

License Type:	Professional Engineer
Rank:	Prof Engineer
License Number:	101182
Status:	Current,Active
Licensure Date:	05/01/2025
Expires:	02/28/2027

Special Qualifications	Qualification Effective
Civil	05/01/2025

Scott L Cunningham PE, CFM, ENV SP (HR Green)

Sr. Engineer



LICENSEE DETAILS 3:26:37 PM 6/16/2025

Licensee Information

Name:	THOMAS, LEIGH ALLISON (Primary Name)
Main Address:	213 BELLAGIO DR. AUSTIN Texas 78734
County:	OUT OF STATE

License Information

License Type:	Professional Engineer
Rank:	Prof Engineer
License Number:	92962
Status:	Current,Active
Licensure Date:	12/09/2021
Expires:	02/28/2027

Special Qualifications	Qualification Effective
Civil	12/09/2021

Leigh Thomas, PE (HR Green)

Sr. Engineer



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DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
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HAYDEN, THOMAS HAROLD
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TALLAHASSEE FL 32309

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Tom Hayden, PE (EGS)

Sr. Geotechnical Engineer



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4743 HERTON DRIVE
JACKSONVILLE FL 32258

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Matt Landshoot, PE (EGS)

Sr. Geotechnical Engineer



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF LANDSCAPE ARCHITECTURE
THE LANDSCAPE ARCHITECT HEREIN HAS REGISTERED UNDER THE PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

SMITH, PHILLIP J
DAVID W JOHNSTON ASSOC INC
7216 PRAIRIE VIEW DR N
SARASOTA FL 342321654

LICENSE NUMBER: LA0001096
EXPIRATION DATE: NOVEMBER 30, 2027
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ISSUED: 09/05/2025

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Phillip J. Smith, PLA (DWJA)

Landscape Architect



The International Society of Arboriculture
Hereby Announces That
Phillip J. Smith
Has Earned the Credential
ISA Tree Risk Assessment Qualification®
By successfully meeting ISA Tree Risk Assessment Qualification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council

Phillip J. Smith, PLA (DWJA)

Landscape Architect



The International Society of Arboriculture
Hereby Announces That
Phillip J. Smith
Has Earned the Credential
ISA Certified Arborist ®
By successfully meeting ISA Certified Arborist certification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council

Phillip J. Smith, PLA (DWJA)

Landscape Architect

1

TERMINUS SURVEYING, LLC
2752 JASON ST, TAMPA, FL 33619-7850
Phone: 813-681-4481 Email:jdouglas@teamterminus.com

License Type	License#	Issued	Expires	Status
Surveyor Business	LB8207	08/17/17	02/28/27	Active
Surveyor of Record	LS3930	05/12/82	02/28/27	Active

1

Terminus Surveying, LLC

Authorized Gopher Tortoise Agent

Florida Fish and Wildlife Conservation Commission
Division of Habitat and Species Conservation
Species Conservation Planning Section
620 South Meridian Street, Mail Station 2A
Tallahassee, Florida 32399-1600
(850) 921-1031

Permittee Name:	Kerri MacNutt	Permit Number:	GTA-16-00041D
Permittee Address:	3431 Pine Valley Drive SARASOTA UNITED STATES FLORIDA 34239	Effective Date: Expiration Date:	04/24/2026 04/24/2030

Is Authorized To:

1 Conduct gopher tortoise surveys
2 Capture gopher tortoises using hand shovel excavation of gopher tortoise burrows
3 Supervise backhoe excavation of gopher tortoise burrows to capture gopher tortoises

1. Conduct gopher tortoise surveys
2. Capture gopher tortoises using hand shovel excavation of gopher tortoise burrows
3. Supervise backhoe excavation of gopher tortoise burrows to capture gopher tortoises

Permittee Signature: Kerri A. MacNutt Date: 4/24/26

Not valid unless signed. By signature, confirms that all information provided to issue the permit is accurate and complete, and indicates acceptance and understanding of the provisions and conditions listed below. **Any false statements or misrepresentations when applying for this permit may result in felony charges and will result in revocation of this permit.**

Authorized By: Erik Phillips Authorized for: Melissa Tucker, Division Director

Authorizing Signature: Date: 04/24/2026

Minority and Women-Owned Business Certifications

As part of our commitment to supporting diversity and complying with the Town of Longboat Key's RFP requirements, HR Green has included documentation for our certified subconsultant partners. Our team includes two firms registered under the State of Florida's Unified Certification Program:

- **Environmental and Geotechnical Specialists, Inc. (EGS)** (Geotechnical Services) – Disadvantaged Business Enterprise (DBE) and Minority Business Enterprise (MBE).
- **Terminus Surveying, LLC** (Surveying) - Service Disabled Veteran Owned Small Business (SDVOSB)

Documentation of status for both firms is provided on the following pages for the Town's review and consideration.

Florida UCP DBE Directory

Number of Vendors Returned: 1
Selection Criteria:
Vendor : ENVIRONMENTAL AND GEOTECHNICAL SPECIALISTS INC

Vendor Name: ENVIRONMENTAL AND GEOTECHNICAL SPECIALISTS INC
DBE: CERTIFIED **MBE:** CERTIFIED **ACDBE Status:** N **SBE:** N **Avail Statewide:** Y

Business Description: ENGINEERING SERVICES

Mailing Address: 3676 HARTSFIELD RD
STE 100
TALLAHASSEE FL 32303

Contact Name: JUDITH HAYDEN **Phone:** (850)386-1253 **Fax:** (850)385-8050
Email: JUDY.HAYDEN@EGS-US.COM **Web Site:**

Certified NAICS

541330	Engineering Services
541620	Environmental Consulting Services
541690	Other Scientific and Technical Consulting Services
541990	All Other Professional, Scientific, and Technical Services

Terminus Surveying, LLC.

SAM UEI: XCC1PNN5HCN3

Email: jdouglas@teamterminus.com | Web: http://www.terminussurveying.com | Phone: (813) 681-4481

Business Information

DUNS: 081555600
DBA:
Last Verified: 11/23/2021
Expiration Date: 11/23/2026
Year Established: 2017

Business Address 1: 2752 Jason St.
Business Address 2:
City: Tampa
State/Territory: Florida
Phone: (813) 681-4481
Fax:

Business Type

Business Type: LLC
CAGE: 86FU3
NAICS Codes: 541360, 541370
FSC: 6675
PSC:
Service Disabled Veteran Owned Small Business: Yes
Woman Owned Small Business: Yes
Minority Owned Small Business: No
Joint Venture: Yes
Mentor Protege: No
Hub Zone: No
8(a): No

Purchase Card: No

Capabilities

Number of Employees: 17
Number of Veteran Employees: 3
Number of Operating Locations: 1
Service Areas:
Capabilities Keywords:
Capabilities Narrative:

TAB 2: PROPOSER ABILITY AND EXPERIENCE

TAB 2 - PROPOSER ABILITY AND EXPERIENCE

2.A. Summary of Capabilities and Expertise

RFP REQUIREMENT: A. Provide a summary of the Proposer's capabilities and expertise to providing the scope of services for other government agencies, particularly those within Florida.

Flood Resiliency, Drainage, and Stormwater Experience

Drainage and stormwater engineering is one of HR Green's core services, supported by more than a century of engineering experience and decades of specialized expertise serving Florida communities. HR Green's Florida team has built a strong portfolio of successful flood resiliency, drainage and stormwater engineering solutions for Florida communities, including numerous coastal and barrier island communities. **Our ongoing work for the Town of Longboat Key since 2022, including the Sleepy Lagoon Flood Mitigation Program and Village Drainage Improvements Phases 1 and 2, directly mirrors the services requested in this RFP**—design and permitting of roadway and stormwater improvements, preparation of construction documents and bid support materials, and provision of construction-phase services and certifications.

COMPLIANCE WITHOUT DELAYS.

Our established relationships with regulatory agencies and decades of permitting experience mean Longboat Key receives designs that are accurate, compliant, and ready for approval the first time. This reduces review cycles, expedites permits, and keeps projects moving toward construction on schedule.

Through these ongoing assignments, our team is addressing sunny-day flooding, tidal influence and sea level rise while developing roadway reconstruction, seawall coordination and stormwater conveyance improvements. **These projects demonstrate our ability to manage the full lifecycle of work the Town is requesting:** project management and permitting coordination; phased design submissions at 60%, 90% and final; Environmental Resource Permit (ERP) applications; technical specifications and bid documents; Engineer's Opinions of Probable Cost; and construction-phase review, record drawings and certification. **Our current work on Village Phases 1 and 2 provides a distinct advantage for Phase 4 through firsthand familiarity with existing drainage conditions, planned improvements, design criteria and permitting requirements. This continuity positions our team to integrate roadway reconstruction, outfall improvements and the proposed saltwater marsh while coordinating improvements with the Town's broader Village flood mitigation program.**

Beyond Longboat Key, HR Green's Florida team has delivered similar services for numerous coastal and inland communities across Florida. **In the cities of Bradenton, Bradenton Beach, Sarasota, Anna Maria and Indian Harbour Beach, and Manatee County**, our team has provided stormwater and drainage engineering, flood mitigation, roadway improvements, coastal resiliency planning, permitting and grant funding assistance. These assignments include shoreline and seawall evaluations, stormwater system improvements, hydrologic and hydraulic modeling, regulatory coordination and construction-phase services—addressing many of the same challenges facing Longboat Key's coastal and barrier island communities. In the cities of **Titusville, Cocoa** and **West Melbourne**, our team has applied basin-scale hydrologic and hydraulic modeling, evaluated alternatives for pollutant reduction, and implemented conveyance and control structure upgrades to mitigate flooding and improve water quality. Many of these projects are performed under continuing services contracts, requiring us to balance multiple assignments and deliver consistently high-quality plans, specifications, cost estimates and construction oversight.

PROVEN SOLUTIONS FOR COASTAL COMMUNITIES.

With decades of experience delivering drainage and stormwater improvements that support flood resiliency and water quality for Florida's coastal communities, HR Green brings tested approaches that anticipate common challenges and avoid costly trial-and-error. This ensures Longboat Key receives solutions that are practical, resilient, and ready to perform under local conditions.

A common thread in our approach is **regulatory coordination**. Our team routinely prepares and submits ERP packages and has extensive experience coordinating with permitting authorities, including the Southwest Florida Water Management District (SWFWMD), Florida Department of Environmental Protection (FDEP), Florida Department of Transportation (FDOT) and U.S. Army Corps of Engineers (USACE), in addition to local regulatory authorities, including **Manatee and Sarasota counties**. Our established relationships and deep knowledge of agency processes allow us to **anticipate requirements and incorporate them into our designs from the outset.** By understanding how regulators interpret and apply standards, we develop solutions that meet compliance requirements and move more smoothly through the review process. This proactive approach reduces revisions, expedites approvals and provides the Town with practical designs that can be implemented without unnecessary delays. **Our ongoing Village Phases 1 and 2 assignments further strengthen this advantage by providing continuity in regulatory coordination and permitting strategies, particularly as Phase 4 integrates roadway reconstruction and drainage improvements with outfall modifications and a proposed saltwater marsh that may require additional environmental coordination.**

Equally important is our commitment to **innovation and cost efficiency**. On recent projects—including our Sleepy Lagoon Flood Mitigation assignments for the Town—we have applied cost-saving strategies such as real-time design coordination during survey activities and drone-based aerial photogrammetry to accelerate delivery of early design packages. These approaches reduce field effort, improve accuracy and help clients advance projects toward construction more efficiently. Our milestone-based design process, with cost updates and quality reviews at established design milestones, provides **transparency and predictability for client budgets and schedules. Building on lessons learned from Village Phases 1 and 2, we will obtain historic infrastructure plans, coordinate inlet cleaning before survey to verify accurate invert elevations, and monitor building and demolition permits that may affect roadway grades and adjacent properties.** These proactive measures, combined with established design workflows and project data, will help reduce unforeseen conflicts, minimize redesign and control costs while advancing Phase 4 efficiently.

HR Green's Florida team also brings **deep expertise in stormwater best management practices designed for coastal environments.** From infiltration systems and swales that reduce localized flooding to water quality treatment systems and environmentally responsive drainage improvements, our designs balance regulatory requirements with practical operations and maintenance considerations. **This experience supports Phase 4's proposed saltwater marsh, where integrating stormwater conveyance, water quality treatment and saltwater-tolerant plantings will be important to long-term performance.** We regularly prepare maintenance guidance for client operations staff to help ensure improvements continue performing efficiently and cost-effectively well beyond construction.

In summary, **HR Green's qualifications to successfully deliver this project are demonstrated by our ongoing and past performance for the Town of Longboat Key.** The same Florida-based professionals who have served the Town since 2022 are already delivering closely related engineering services through the Sleepy Lagoon Flood Mitigation Program and Village Drainage Improvements Phases 1 and 2. We bring decades of relevant experience serving Florida's coastal communities, **senior professionals based locally in Sarasota and direct knowledge of**

the Village's drainage, permitting and resiliency challenges. With this combination of technical expertise, established relationships, continuity of project knowledge and practical cost-saving strategies, **With this combination of technical expertise, established relationships, continuity of project knowledge and practical cost-saving strategies, HR Green is uniquely positioned to deliver Phase 4 efficiently while integrating flood protection, water quality improvements and long-term resilience with the Town's broader Village improvements.**

Relevant Drainage Improvement / Stormwater / Flood Resiliency Projects

In addition to the full project profiles that follow, for which reference surveys are included in Tab 8 of this proposal, the following are representative drainage, stormwater, and flood resiliency projects undertaken by HR Green's Florida team and personnel:

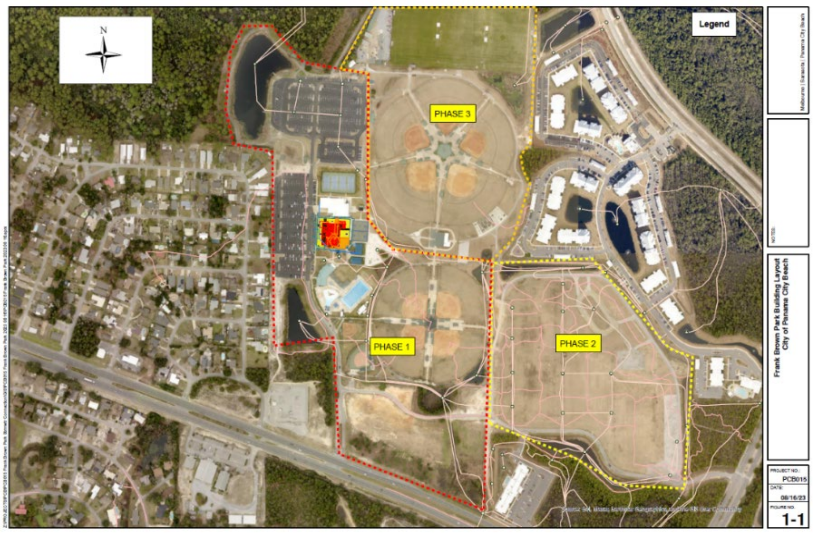
- **City of Anna Maria, FL – Continuing Stormwater Engineering Services (2019–Current).** North Island Stormwater BMP Improvements (Areas H, J, K, L, M, and N), Stormwater Inventory, Hazard Mitigation Grant Program (HMGP) Stormwater Project, Stormwater System Improvements, and Grant Funding Assistance.



City of Anna Maria North Island BMPs Phases H & J, L, M, Project Locations

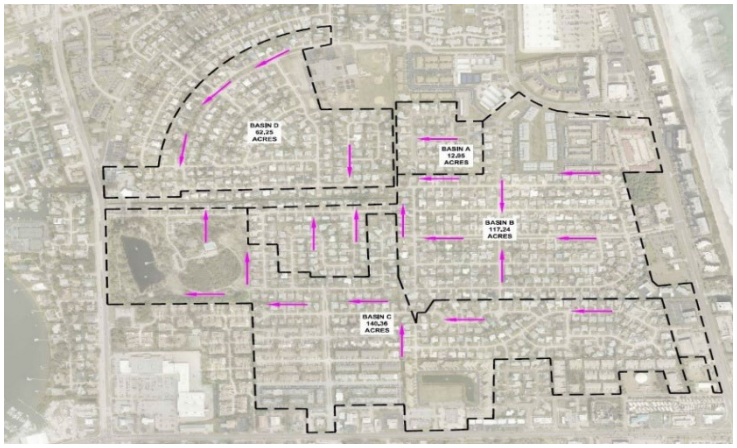
- **Manatee County, FL – Stormwater / Sidewalk Continuing Engineering Services (2017–2022).** Miscellaneous Sidewalk and Drainage Improvements (Five Task Orders), including Tuttle Avenue, Gateway East Outfall, 26th Street West, and G.T. Bray Park.
- **City of Punta Gorda, FL (2019).** Historic District Engineering Infrastructure Analysis (including drainage).
- **Bay County, FL – Professional Engineering and Surveying Services (2020–Current).** Rollohome Road Stabilization Design, including approximately 2.8 miles of roadway stabilization and paving, stormwater infrastructure evaluations, drainage improvements, stormwater analysis, design, and permitting.
- **Brevard County, FL – Multiple Departments Engineering and Design Services (2012–Current).** South Central WRF Stormwater Analysis and Design, South Central Regional Water Reclamation Facility Drainage Improvements, Sarno Landfill Stormwater Improvements (construction support), and Stormwater / Drainage Components of multiple other projects.
- **City of Cocoa, FL – Stormwater Engineering Services Continuing Contract (2016–Current).** Cocoa Stormwater Master Plan, Indian River Lagoon (IRL) Stormwater Treatment Evaluation, Stormwater Front

Treatment Nutrient Removal System Feasibility Study, Bracco Pond Control Structure Modification and Drainage Improvements, Aurora Street Drainage Improvements Design, Stormwater Treatment Feasibility Concept Plan – Improvements for Outfall to Indian River Lagoon, Stormwater Reviews – Cocoa Hotel and Hospitality Cocoa Village, Emma Jewel Regional Stormwater Pond, Lee Wenner Dredging of Pond, Diamond Square Drainage, Waterfront Master Plan, Cocoa Promenade Improvements, Lee Wenner Park and Promenade Waterfront Resilience Improvements, Streetscape and Roadway Drainage Improvements, and Stormwater / Drainage Components of multiple other projects.



Frank Brown Park Sitewide Stormwater Design-3 Phased Areas - City of Panama City Beach, Florida

- **City of Deltona, FL – Stormwater Engineering Continuing Contract** (Work performed by HR Green's Florida personnel at a previous firm). Citywide Lake Emergency Management Plan, Kraft/Bluefield Stormwater Improvements, Collingswood Pond Stormwater Improvements, Lackland Drainage Retention Area Improvements, Lake Gleason and Cloverleaf Outfall Stormwater Improvements, Tivoli Area-Wide Basin Study, and Leland Pond Stormwater Improvements.
- **City of Fellsmere, FL (2016–Ongoing).** Kentucky Avenue Stormwater Greenway Retrofit Design and Permitting, New York Avenue Stormwater Drainage Canal Restoration Design Services, and USDA Rural Development Stormwater Drainage and Road Paving.
- **City of Indian Harbour Beach, FL – Stormwater Improvements (2024–Current).** Alhambra Street Exfiltration Stormwater Improvements, Atlantic Boulevard East and West Exfiltration Stormwater Improvements, City Hall Baffle Box, Algonquin Sports Complex Baffle Box, and School Road Drainage Evaluation.
- **Jacksonville Transportation Authority (2013–2014).** St. Johns River Ferry Site Stormwater Design.
- **City of Melbourne, FL (2018–Ongoing).** Bignonia Avenue Culvert Replacement, DB Lee Stormwater Ditch Closure, and Sarno and Apollo Road Drainage Improvements.
- **City of Panama City Beach, FL (2024–Ongoing).** Frank Brown Park Sitewide Stormwater Improvements (Three Phased Areas), including



City of Indian Harbour Beach Stormwater System Projects Contributing Basins

hydrologic and hydraulic modeling, drainage and conveyance design, water quality improvements, and permitting.

- **City of St. Augustine, FL (2013–2014).** Lincolnville Community Development Block Grant (CDBG) Drainage Design.
- **St. Lucie West Services District (SLWSD) – Stormwater Continuing Engineering Services / District Engineer (2015–Current).** More than 15 assignments involving stormwater scope components, including Stormwater Review, Post Office Ditch Closure, Stormwater Master Planning and Condition Assessment, and Stormwater / Drainage Components of multiple other projects.
- **City of Titusville, FL – Continuing Stormwater Engineering Services (2021–Current).** Stormwater Watershed 3A Master Plan, Stormwater System Analysis and Evaluation, Nutrient Removal Baffle Box Design and Implementation, and Sand Point Park Nutrient Removal Baffle Box.
- **City of West Melbourne, FL – Continuing Engineering Services (2015–Current).** Heritage Oaks Boulevard Stormwater Improvements, Westbrooke Flood Risk Reduction Project, Wood Haven Manor Stormwater Improvements, Newcomb Lane Stormwater Improvements, Community Park Phase II, Ray Bullard Water Reclamation Facility (WRF) Regional Stormwater Improvements, and Melbourne Estates Drainage Design.

2.B. Specific Similar Projects

RFP REQUIREMENT: B. Provide three (3) projects performed within the past five (5) years which best illustrate the experience of the Proposer as related to the desired services.

The following project profiles highlight **HR Green's Florida team's recent experience serving the cities of Anna Maria, Bradenton Beach, and Sarasota**, delivering services that directly align with the Town's requested scope, including stormwater and drainage engineering, roadway improvements, coastal resiliency, permitting, FEMA and federal grant compliance, and construction-phase support. These ongoing and recent assignments demonstrate our ability to provide comprehensive engineering services—from infrastructure evaluations and hydraulic analysis through design, permitting, and construction coordination—while supporting grant-funded initiatives and maintaining schedule and budget commitments. **These examples demonstrate the qualifications of the same Florida-based team currently serving the Town on Village Phases 1 and 2 and its proven ability to deliver the drainage and resiliency improvements sought for Phase 4.**

Representative Projects:

- City of Anna Maria - Multi-Phase Stormwater Retrofit and Resiliency Improvement Program
- City of Bradenton Beach – Civil Engineering Services for Miscellaneous Services
- City of Sarasota – Small Public Works and Small Utilities Engineering Services Continuing Contract (Including CEI and Stormwater)

CITY OF ANNA MARIA, FL

MULTI-PHASE STORMWATER RETROFIT AND RESILIENCY IMPROVEMENT PROGRAM

Required Information	HR Green Response
1) Name and location of the project	Multi-Phase Stormwater Retrofit and Resiliency Improvement Program City of Anna Maria, Florida
2) Size and cost of the project	More than 140 acres of drainage basins throughout the island. Engineering Fee: $282,000 for the referenced multi-phase stormwater improvement program.
3) Project owner's representative name, address, phone number, and email address	Mark Short, Mayor Phone: (941) 708-6130, ext. 124 Email: mayor@cityofannamaria.com 10005 Gulf Drive, P.O. Box 779, Anna Maria, FL 34216
4) Date project was completed or is anticipated to be completed with current status	Design completed April 2023. Construction began July 2024, with subsequent activities affected by the 2024 hurricanes. Construction ongoing.

5) The nature of the Proposer's responsibility on the project;

Since 2019, HR Green has served as the City of Anna Maria's Stormwater Engineer under a continuing services contract, providing planning, surveying, engineering design, permitting, construction support, and regulatory coordination for a multi-phase stormwater improvement program covering more than 140 acres of drainage basins throughout this barrier island community.

Working closely with City staff and the Southwest Florida Water Management District (SWFWMD), HR Green has helped advance improvements designed to reduce localized flooding, improve stormwater collection and infiltration, and decrease pollutant discharges into Tampa Bay. The program incorporates infiltration trenches, roadside swales, and other best management practices (BMPs) to address drainage deficiencies within established residential neighborhoods while improving water quality and long-term coastal resilience.

Representative assignments include:

Area K Stormwater Improvements. HR Green provided surveying, engineering design, permitting, bidding services, and construction support for roadway and stormwater improvements across 10 City streets. The project expanded from approximately 13,500 to 15,700 linear feet of roadway improvements and was delivered on an expedited schedule. *(32 acres; $75,000 engineering fee; $919,000 construction; design completed 2020, construction completed 2021.)*

Area L Stormwater BMP Improvements. HR Green provided topographic surveying, aerial engineering data collection, engineering design, permitting, phased construction documents, Engineer's Opinions of Probable Cost, bid-ready plans and specifications, and record drawings. Improvements addressed localized flooding, stormwater treatment, and water quality within developed areas of the City. *(26.7 acres; $74,000 engineering fee; $500,000 construction; design and construction completed 2022.)*



Areas H and J Stormwater Improvements. HR Green assumed responsibility for these projects following challenges encountered by a previous consultant. The team expedited design and permitting to meet critical project deadlines while developing improvements to alleviate localized flooding and remove nitrogen and phosphorus from stormwater before discharge toward Tampa Bay. The projects were delivered ahead of schedule and within budget. *(75 acres; $115,000 engineering fee; $750,000 construction; design completed 2020, construction completed 2022.)*

Area M Stormwater Improvements. HR Green provided design and permitting for stormwater retrofits serving approximately 43 acres of highly urbanized drainage. Consistent with the Tampa Bay Surface Water Improvement and Management (SWIM) Plan, improvements incorporated stormwater treatment BMPs to reduce pollutant loading and improve water quality in the receiving waterbody. *($90,000 engineering fee; approximately $1 million construction; design completed 2023, construction reported in 2024.)*

Additional Stormwater Resiliency Improvements. HR Green provided engineering services for stormwater retrofits serving approximately 33 acres of highly urbanized drainage. Improvements incorporated infiltration trenches to increase stormwater infiltration, reduce localized flooding, remove nutrients, and decrease pollutant loading before discharge to Tampa Bay.

Across these assignments, HR Green has demonstrated the ability to develop coordinated, phased improvements that address flooding and water quality within a constrained coastal environment. Our continuing relationship with the City supports efficient regulatory coordination, informed infrastructure planning, and practical engineering solutions responsive to changing conditions and municipal priorities.

Anna Maria's barrier island conditions closely parallel those of Longboat Key, where limited drainage capacity, tidal influences, aging infrastructure, and densely developed neighborhoods complicate flood mitigation. HR Green brings proven experience translating these challenges into constructible, cost-conscious improvements while coordinating multiple project phases and protecting sensitive receiving waters. For Village Phases 3 and 4, this experience supports informed drainage and outfall evaluations, practical flood reduction strategies, efficient permitting, and thoughtful integration of improvements within established neighborhoods.

6) Unforeseen circumstances, errors or oversights and actions taken to mitigate and/or correct

Hurricanes Debby, Helene, and Milton significantly affected Anna Maria in 2024, flooding portions of the island and depositing sand and debris into stormwater infrastructure. Floodwaters submerged infiltration trenches, while turbulent flows displaced stone within the systems, creating additional recovery and maintenance challenges.

HR Green worked closely with City staff to evaluate infrastructure impacts and explore alternatives to traditional infiltration trench designs that could reduce vulnerability to future hurricane-related flooding. These lessons are particularly relevant to Longboat Key's efforts to improve drainage performance under simultaneous tidal and rainfall conditions while strengthening long-term infrastructure resilience.

Relevance to Longboat Key Villages Phase 4:

HR Green's experience addressing stormwater discharge and water quality in Anna Maria is particularly applicable to Phase 4's drainage and outfall challenges along Longboat Drive South, Cedar Street, and Jackson Way. Our experience evaluating stormwater infiltration and treatment approaches, combined with lessons learned from hurricane-related infrastructure damage, supports informed consideration of drainage improvements that account for tidal conditions, maintenance requirements, and sensitive receiving waters. This perspective helps the Town develop durable, maintainable solutions that improve long-term system performance..

CITY OF BRADENTON BEACH, FL

CIVIL ENGINEERING SERVICES FOR MISCELLANEOUS SERVICES

Required Information	HR Green Response
1) Name and location of the project	Civil Engineering Services for Miscellaneous Services Location: City of Bradenton Beach, FL
2) Size and cost of the project	$105,000 to-date
3) Project owner's representative name, address, phone number, and email address	Mayor John Chappie Phone: 941-737-0159 Email: mayor@cityofbradentonbeach.com 107 Gulf Drive North, Bradenton Beach, Florida 34217
4) Date project was completed or is anticipated to be completed with current status	Continuing Contract Term: 2020–Present Current Status: Ongoing continuing civil engineering services.

5) The nature of the Proposer's responsibility on the project;

HR Green serves as the City Engineer of Record for Bradenton Beach through a continuing services arrangement that provides flexible, hourly-based professional support. Acting in a role similar to an in-house City Engineer, we deliver comprehensive civil engineering services spanning site assessments, stormwater and utility evaluations, roadway and drainage design, permitting, construction-phase services, and coordination with regulatory agencies. This structure allows the City to efficiently access engineering expertise for both ongoing initiatives and immediate needs without the administrative complexity of task orders.

Within this contract framework, HR Green has successfully completed seven miscellaneous services contracts and provided a wide range of technical support tailored to the City's priorities. Our work has included preparation and review of National Pollutant Discharge Elimination System (NPDES) reports, Truth in Millage (TRIM) notices, stormwater plan reviews and inspections, development reviews, and general engineering services. Our team also conducts field reviews, including inspections of residential drainage infiltration improvements for compliance with City codes, prepares technical documentation and advises City staff on infrastructure planning and issue resolution. HR Green assisted the City in developing a prioritized list of stormwater improvement projects and is actively identifying grant opportunities to fund implementation. In 2026, with HR Green's assistance, the City increased its stormwater assessment to strengthen their Stormwater Fund and establish a more reliable source of matching funds for future grant opportunities.



Stormwater Grant Funding and Resiliency Planning. HR Green works closely with City leadership to identify potential grant funding

opportunities and plan future stormwater and coastal resiliency improvements. Our services include grant funding planning and coordination to help the City advance infrastructure priorities, address flooding vulnerabilities and pursue financial assistance for needed improvements. HR Green assisted the City with the CDBG-DR application process and coordination with Manatee County to receive over $250,000 to address a priority stormwater project in the CRA District.

This proven approach ensures the City receives timely, cost-effective and dependable service delivery. With familiarity with Bradenton Beach's systems, coastal flooding challenges and permitting environment, HR Green reduces administrative burden while fostering a collaborative, solutions-oriented partnership that supports both day-to-day operations and long-term infrastructure resilience.

6) Unforeseen circumstances, errors or oversights and actions taken to mitigate and/or correct

HR Green has consistently delivered services for the City of Bradenton Beach without errors or omissions, reflecting the strength of our quality control processes and commitment to dependable results. We have worked closely with City staff to ensure that stormwater infrastructure was properly inspected and maintained, which proved especially critical when hurricanes impacted the City in late 2024, bringing significant flooding and sand deposits across the City.



Relevance to Longboat Key Villages Phase 4:

Our longstanding relationship with neighboring Bradenton Beach provides Longboat Key with firsthand experience serving a barrier island community facing similar coastal flooding, drainage and environmental challenges. As the City's trusted engineering advisor, HR Green understands the importance of responsive service, practical stormwater solutions and close coordination with municipal staff and residents. This experience supports Phase 4's integration of roadway reconstruction, drainage and outfall improvements, water quality considerations and adjacent property restoration within a sensitive coastal neighborhood.

CITY OF SARASOTA, FL

SMALL PUBLIC WORKS AND SMALL UTILITIES ENGINEERING SERVICES CONTINUING CONTRACT (INCLUDING CEI AND STORMWATER)

Required Information	HR Green Response
1) Name and location of the project	Small Public Works and Small Utilities Engineering Services Continuing Contract (Including CEI and Stormwater) Location: City of Sarasota, FL
2) Size and cost of the project	Multiple projects of varying size and complexity under continuing engineering services contracts. See individual projects below for engineering fees and project details.
3) Project owner's representative name, address, phone number, and email address	Georges Nicolas, PE, Capital Projects Engineer Phone: 941-263-6136 | Email: Georges.nicolas@sarasotagov.com 1761 12st Street, Sarasota, FL 34236
4) Date project was completed or is anticipated to be completed with current status	Continuing Engineering Services Contracts: 2017–Present Current Status: Active, with ongoing assignments under multiple City engineering services contracts. Individual project completion dates and statuses are provided below.

5) The nature of the Proposer's responsibility on the project;

HR Green's key personnel have served the City of Sarasota for nearly 30 years, providing continuing engineering services for public works and utility projects of varying size and complexity. Assignments range from major utility upgrades and localized drainage improvements to roadway reconstruction and stormwater design, including planning, permitting, construction engineering and inspection (CEI), public involvement and construction support.

South Osprey Force Main Extension Project. HR Green provided engineering services during construction (ESDC) for the wastewater force main extension, including pre-construction coordination, construction oversight, public communication and project management. *($136,840; Construction Completion: November 2025.)*

CEI for North Tamiami Trail AC Watermain Replacement Project. HR Green provides CEI and public involvement services for replacement of the existing asbestos cement (AC) water main, including pre-construction planning, material testing coordination, project management, website updates and responses to public inquiries. *($119,500; Construction Completion: Estimated early 2027 [project is almost 1.5 years ahead of schedule].)*

Residential Stormwater Standards Guidance Manual. HR Green evaluated the City's residential stormwater management practices to address drainage impacts from development. The team reviewed approaches and best management practices from five other communities and recommended improvements addressing stormwater quantity and quality, departmental responsibilities and potential residential impact fees. The final report included an implementation plan to strengthen stormwater management and resilience. *($34,000 engineering fee; Completed 2021.)*

Legacy Trail at Payne Park. HR Green provided civil site design, stormwater analysis, permitting and construction-phase engineering for the Legacy Trail extension through Payne Park. The project integrated multimodal connectivity, drainage infrastructure and park improvements, with early regulatory coordination supporting efficient permitting. *($150,000 engineering fee; $2.8 million construction; Design and Construction Completion: 2025.)*

Lemon Avenue and Paul Thorpe Jr. Park Redevelopment / Streetscape Project. HR Green provided roadway, drainage and stormwater design for the downtown Lemon Avenue redevelopment and park expansion. Improvements included roadway and intersection reconstruction, wider sidewalks, landscaping, hardscape, lighting and a pedestrian plaza. Stormwater upgrades modernized drainage conveyance, reduced localized flooding risks and improved long-term infrastructure resilience. *($139,000, as previously reported; Design Completion: 2017; Construction Completion: 2019.)*

Additional Relevant Assignments. HR Green's continuing services experience includes State Street Streetscape and Utility Improvements, featuring an underground stormwater vault, hydrologic analysis, drainage design and permitting; Ken Thompson Parkway Drainage Improvements; First Street Streetscape and Utility Improvements; City Alley Improvements; 10th Street Improvements; South Osprey Avenue Roadway and Stormwater Improvements; and other municipal infrastructure assignments.



From Concept to Reality: Lemon Avenue Streetscape Project

These assignments demonstrate HR Green's experience integrating roadway reconstruction, stormwater conveyance, water quality improvements, utility coordination, permitting and construction support within established communities. Our approach emphasizes early identification of infrastructure conflicts, coordination with affected property owners, practical design solutions and cost-conscious implementation to minimize disruptions and protect public investments.

6) Unforeseen circumstances, errors or oversights and actions taken to mitigate and/or correct

HR Green has helped the City of Sarasota navigate unforeseen funding challenges by adjusting project scopes to available budgets while preserving critical infrastructure needs. For example, the Osprey Avenue project required utility design revisions to accommodate funding constraints while maintaining essential roadway, drainage and intersection improvements. HR Green has also responded to urgent water main replacements following breaks, helping the City address emergency infrastructure needs within tight timelines.

Relevance to Longboat Key Villages Phase 4:

Our extensive work for Sarasota demonstrates the value of a municipal engineering partner experienced in integrating roadway reconstruction, drainage improvements, water quality considerations and public infrastructure enhancements within established communities. This experience supports Phase 4's need to coordinate roadway elevations, stormwater conveyance, outfall improvements and adjacent property restoration while evaluating opportunities to incorporate the proposed saltwater marsh. HR Green brings practical, cost-conscious design and construction experience to help the Town balance infrastructure performance, environmental objectives and long-term maintenance needs.

2.C. Workload and Ability to Respond

RFP REQUIREMENT: C. Provide a brief narrative describing the Proposer's current workload and ability to responsively provide the scope of services required for the project.

RFP Requirement: Also, provide information on your firm's current workload and how the potential project(s) will fit into your workload.

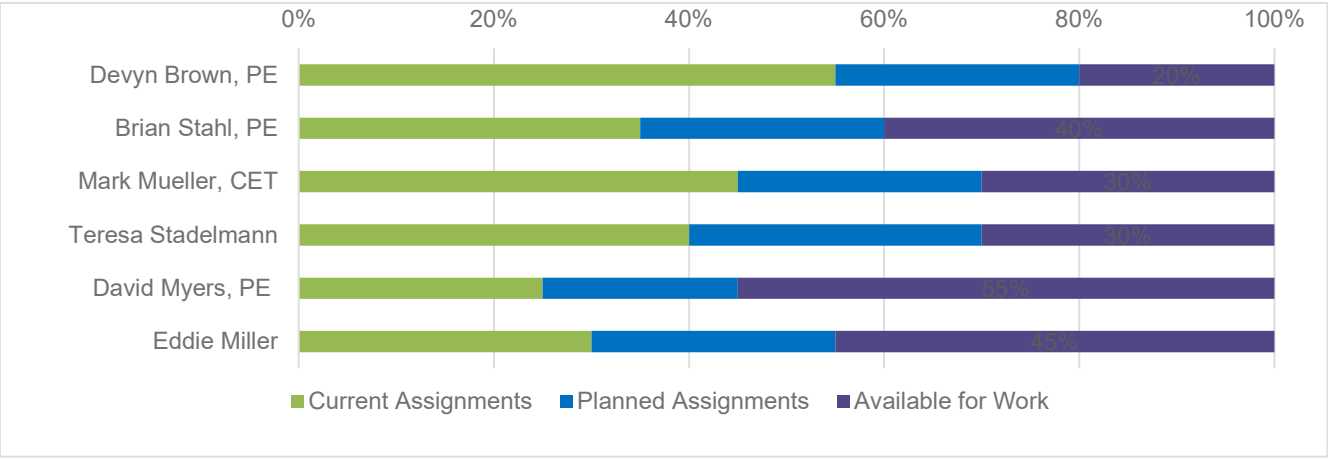
HR Green manages our workload proactively to ensure that every client receives responsive service and dedicated attention. Our Florida team has the **capacity to begin work immediately** on Phase 4 for the Town of Longboat Key and is prepared to support every stage of the assignment with qualified staff. As the Town's engineering partner since 2022, and with our ongoing design and permitting work for Village Phases 1 and 2, we are **already familiar with the Town's priorities, project requirements and workflows.** This familiarity allows us to efficiently integrate Phase 4 into our existing workload while maintaining continuity in personnel, technical coordination and project delivery.

Our senior management team conducts weekly internal resource reviews to align staffing across all active projects. This disciplined process has allowed HR Green's Florida team to successfully manage multiple complex infrastructure assignments simultaneously while consistently meeting schedules, budgets and quality standards. Village Phase 4 has been incorporated into our resource planning alongside our existing Town assignments, with dedicated personnel and appropriate capacity identified to support the work from kickoff through completion.

Additionally, HR Green's Florida team is supported by **more than 800 professionals nationwide**, providing access to specialized technical expertise, staffing flexibility and additional resources as project demands evolve. This depth provides additional technical capacity, redundancy and surge support while preserving the **local knowledge, established working relationships and direct accountability of our Sarasota-based team**.

To illustrate our readiness, Exhibit 1 outlines the workload status of HR Green's key personnel assigned to this project. Current assignments are shown in green, planned assignments in orange and available capacity in gray. As the chart demonstrates, our team has the bandwidth and flexibility to deliver responsive, high-quality services to the Town throughout the project.

Exhibit 1: Availability of HR Green Team Key Personnel



2.D. Projects Completed for the Town

RFP REQUIREMENT: D. If the Proposer has previously performed a project for the Town within the past ten (10) years, identify the project, the work performed and the total fees awarded for such work.

Since 2022, HR Green's Florida team has been a trusted engineering partner to the Town of Longboat Key, working closely with Town staff to advance critical flood mitigation, stormwater drainage, roadway and coastal resiliency improvements. Our ongoing work across the Village and Sleepy Lagoon neighborhoods gives us a distinct advantage: **firsthand knowledge of the Town's infrastructure, flood vulnerabilities, permitting requirements, community concerns, and expectations**. With the same experienced local team already delivering multiple related assignments, we can build upon established relationships, existing project data, and lessons learned to minimize duplication, anticipate challenges, streamline coordination, and deliver cost-effective, integrated solutions. This continuity positions HR Green to advance Village Phase 4 efficiently, applying firsthand knowledge of the Village's drainage systems, coastal infrastructure and planned improvements while integrating flood mitigation and water quality enhancements with the Town's broader resiliency goals. The following projects demonstrate our established partnership, relevant experience, and total fees awarded.

Longboat Key Projects:

- Longboat Key – Professional Engineering & Architectural Services Library Continuing Services Contract
- **Longboat Key Village Phase 1 Drainage Improvements – Design and Permitting**
- **Longboat Key Village Phase 2 Drainage Improvements – Design and Permitting**
- Sleepy Lagoon Flood Mitigation – General Harris Street, Marbury Lane, and Penfield Street
- Sleepy Lagoon Flood Mitigation – Bayview Drive, De Narvaez Drive, and Juan Anasco Drive
- Bay Isles Parkway Streetscape Improvements

LONGBOAT KEY – PROFESSIONAL ENGINEERING & ARCHITECTURAL SERVICES LIBRARY CONTINUING SERVICES CONTRACT (ONGOING)

HR Green has served the Town of Longboat Key since 2022 under its Professional Engineering & Architectural Services Library Continuing Services Contract, providing responsive, as-needed professional engineering services for municipal public works and infrastructure improvements. The contract encompasses engineering planning, evaluations, roadway and stormwater design, permitting, construction-phase services, regulatory coordination, and related technical support.

Through this continuing services relationship, HR Green has supported the Town's flood mitigation and coastal resiliency priorities, including two Sleepy Lagoon Flood Mitigation projects, Longboat Key Village Phase 2 Drainage Improvements, and Bay Isles Parkway Streetscape Improvements. Services have addressed sunny day flooding, king tides, sea level rise, roadway reconstruction, stormwater conveyance, shoreline stabilization, public involvement, and coordination with regulatory agencies, including the SWFWMD, FDEP, and USACE, as applicable.



The Town benefits from continuity of experienced personnel, established knowledge of local infrastructure and

permitting conditions, and HR Green's ability to coordinate multiple related assignments while maintaining consistent design standards, quality control, and communication. The firm's Sarasota-based team provides local project management and technical support, backed by HR Green's broader engineering resources.

Total Fees: Awarded through individual work assignments (2023–Ongoing).

LONGBOAT KEY VILLAGE PHASE 1 DRAINAGE IMPROVEMENTS – DESIGN AND PERMITTING (ONGOING)



HR Green is providing professional engineering services for the Town's Village Phase 1 Drainage Improvements project, addressing recurring sunny day flooding, king tides, rainfall-driven flooding, and increasing flood risks associated with sea level rise. The project encompasses Longboat Drive East, Fox Street, Russell Street, portions of Bayside Drive, Broadway, and Lois Avenue in the low-lying Village neighborhood.

Based on the Town's October 2024 Stormwater Analysis, the project involves roadway reconstruction and elevation, drainage system improvements, upsizing existing 12- to 15-inch stormwater pipes, adding new pipes and inlets, and evaluating tidal backflow prevention measures. These improvements are intended to increase the elevation differential between stormwater inlets and discharge points, improve drainage during rainfall events, reduce standing water during high tides, and provide additional stormwater storage during concurrent rainfall and king tide events. Design considerations include existing finished floor elevations, driveway connections, private property restoration, utility conflicts, and drainage and construction easements to minimize impacts to adjacent residences.

HR Green's responsibilities include project management, surveying, hydrologic and hydraulic drainage analysis and modeling, geotechnical coordination, roadway and stormwater design, utility coordination, permitting, public outreach, grant assistance, construction documentation, bidding assistance, and construction-phase support. Deliverables include phased design plans, technical specifications, Environmental Resource Permit (ERP) applications, an Engineer's Opinion of Probable Cost, construction bid documents, record drawings, and project certification services.

The project is supported by Hazard Mitigation Grant Program (HMGP) funding through the Legislative Pre-Disaster Mitigation Program, requiring coordination with the Florida Division of Emergency Management (FDEM), Federal Emergency Management Agency (FEMA), and applicable permitting agencies. HR Green is also responsible for supporting compliance with grant requirements, assisting with additional construction funding opportunities, and coordinating with Town staff and residents regarding proposed improvements, easements, and potential property impacts.

HR Green's familiarity with the Town's existing stormwater infrastructure and ongoing Sleepy Lagoon improvements provides valuable continuity in design, permitting, technical coordination, and development of practical, cost-conscious flood mitigation solutions. The project is intended to establish the first phase of coordinated improvements that strengthen drainage performance and long-term resilience throughout Longboat Key Village.

Total Fees: $839,610 (Ongoing).

LONGBOAT KEY VILLAGE PHASE 2 DRAINAGE IMPROVEMENTS – DESIGN AND PERMITTING (ONGOING)

HR Green is providing engineering services for the Town's Village Phase 2 Drainage Improvements project, extending the flood mitigation and resiliency improvements planned under Phase 1. The project encompasses Linley Street and Bayside Drive to Cedar Street, addressing sunny day flooding, king tides, sea level rise, and rainfall-driven flooding for the minimum 25-year/24-hour storm event.

The project includes roadway reconstruction and elevation along Bayside Drive and at the Linley Street/Poinsettia Avenue intersection, stormwater conveyance improvements through new and upsized pipes and inlets, shoreline stabilization, and evaluation and design of improvements to the public boat ramp at Linley Street. A low-lying shoreline area adjacent to Sarasota Bay presents particular challenges from tidal inundation and overland flow. Proposed improvements will address these vulnerabilities while preserving public shoreline access and integrating with the adjacent Phase 1 drainage improvements.



HR Green's scope includes project management, site investigations, topographic surveying, ground-penetrating radar utility locating, drone-based aerial photogrammetry, geotechnical coordination, and stormwater engineering analysis. Design services include inlet spread and hydraulic grade line calculations, Interconnected Channel and Pond Routing (ICPR) modeling, roadway and drainage plans, outfall evaluations, shoreline stabilization details, boat ramp design, utility adjustments, driveway and landscape restoration, and identification of temporary or permanent easement needs.

HR Green is preparing preliminary and final design documents, technical specifications consistent with Manatee County and Florida Department of Transportation standards, Engineer's Opinions of Probable Cost, and permit applications for SWFWMD, FDEP, and USACE, as applicable. The project also includes coordination with regulatory agencies, responses to permit review comments, and development of construction-ready documents.

Public involvement is an integral part of the assignment, including resident coordination, public meetings, presentations to the Town Commission, and a project website providing information and opportunities for public comment. HR Green's approach incorporates early utility investigations, drone-based mapping, and field-based design coordination to identify potential conflicts, streamline design, minimize duplication of effort, and control costs.

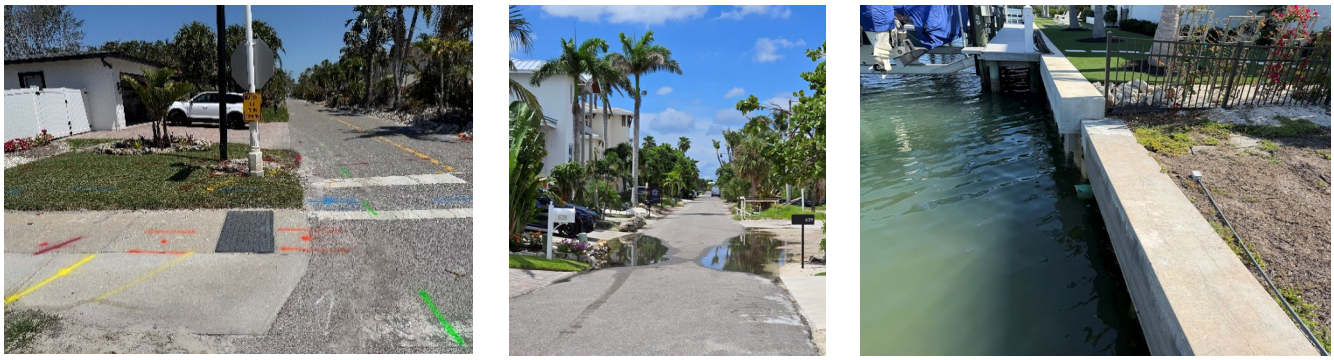
By supporting both Village phases, HR Green provides continuity in project management, design assumptions, permitting coordination, public engagement and technical standards. Lessons learned from these ongoing assignments—including the importance of obtaining historic infrastructure plans, verifying inlet elevations before design and coordinating with Town staff on building and demolition permits—will help minimize unforeseen conflicts, reduce duplication and improve cost efficiency as the Town advances subsequent phases of its Village flood mitigation program.

Total Fees: $389,230 (Ongoing).

SLEEPY LAGOON FLOOD MITIGATION – GENERAL HARRIS STREET, MARBURY LANE, AND PENFIELD STREET (ONGOING)

HR Green is providing engineering, permitting, and construction support services for the Town of Longboat Key's Sleepy Lagoon Flood Mitigation project along General Harris Street, Marbury Lane, and Penfield Street. The project focuses on reducing sunny day flooding and addressing long-term flood risks from sea level rise for the 25-year/24-hour storm event.

Our team is designing roadway reconstruction, seawall upgrades, stormwater drainage improvements, including inlet and pipe upgrades and filter inserts, and residential drainage guidance to support neighborhood resilience. Deliverables include phased design plans (60%, 90%, and final), technical specifications, Environmental Resource Permit (ERP) applications, bid documents, and an Engineer's Opinion of Probable Cost.



Examples of Sleepy Lagoon Existing Conditions – HR Green is Assisting the Town with Engineering Solutions to Improve Flood Resiliency in the Sleepy Lagoon Community

To control costs and accelerate progress, HR Green integrates field-based design decisions during survey activities and uses drone-based aerial photogrammetry to develop accurate base maps efficiently. The project includes bid services, construction support, and certification upon completion. Community involvement is supported through a project website, direct mailers, and public meetings, keeping residents informed about project progress and potential construction impacts.

This assignment demonstrates HR Green's direct experience addressing the same roadway elevation, tidal flooding, stormwater conveyance, coastal permitting, and residential coordination challenges anticipated for the Village drainage improvements.

Total Fees: $448,945 (Ongoing; design completion anticipated January 2027).



SLEEPY LAGOON FLOOD MITIGATION – BAYVIEW DRIVE, DE NARVAEZ DRIVE, AND JUAN ANASCO DRIVE (ONGOING)

HR Green is providing engineering services for a companion flood mitigation project in the Sleepy Lagoon neighborhood, covering Bayview Drive, De

Narvaez Drive, and Juan Anasco Drive. The project includes roadway and stormwater infrastructure improvements to alleviate chronic flooding and enhance resilience against sea level rise.

The scope includes roadway reconstruction, seawall improvements, upgraded stormwater conveyance systems, and inlet and pipe improvements designed to meet regulatory standards and reduce flood exposure for residents. HR Green's responsibilities include engineering design, construction documents, technical specifications, ERP permit applications, bid support materials, contractor evaluation assistance, construction oversight, record drawings, and project certification services.

The team has also developed a project website and coordinated public meetings to inform residents about proposed improvements and potential impacts. Cost-saving measures include real-time design coordination in the field during surveying and drone-based aerial photogrammetry to streamline data collection and expedite design submittals.

Together with the General Harris Street, Marbury Lane, and Penfield Street improvements, this project demonstrates HR Green's ability to coordinate multiple related flood mitigation assignments while maintaining consistent engineering approaches, regulatory coordination, and community engagement across the Town's vulnerable coastal neighborhoods.

Total Fees: $328,225 (Ongoing; On hold for CDBG-DR funding approval and NEPA review – project currently at 90% design).

BAY ISLES PARKWAY STREETSCAPE IMPROVEMENTS

HR Green managed Sarasota-based landscape architecture subconsultant David W. Johnston & Associates (DWJA) in developing three streetscape design concepts for the medians along Bay Isles Parkway. The Town's goal was to enhance the Parkway's appearance and create a more welcoming entrance to Town Hall while maintaining the corridor's function as a prominent community gateway.

Following the Town's review and selection of a preferred concept, HR Green coordinated with DWJA to develop the scope and fee for detailed construction plans and construction-phase services. The assignment demonstrates HR Green's experience managing specialty subconsultants, coordinating design alternatives with Town staff, and advancing improvements that enhance public spaces and community character.

Total Fees: $42,795 (Concept design completed August 2025; Completed July 2026).







HR Green worked with landscape architecture firm DWJA (also on this proposed team) on the Bay Isles Parkway Streetscape Improvements Project.

TAB 3: PERSONNEL QUALIFICATIONS AND EXPERIENCE

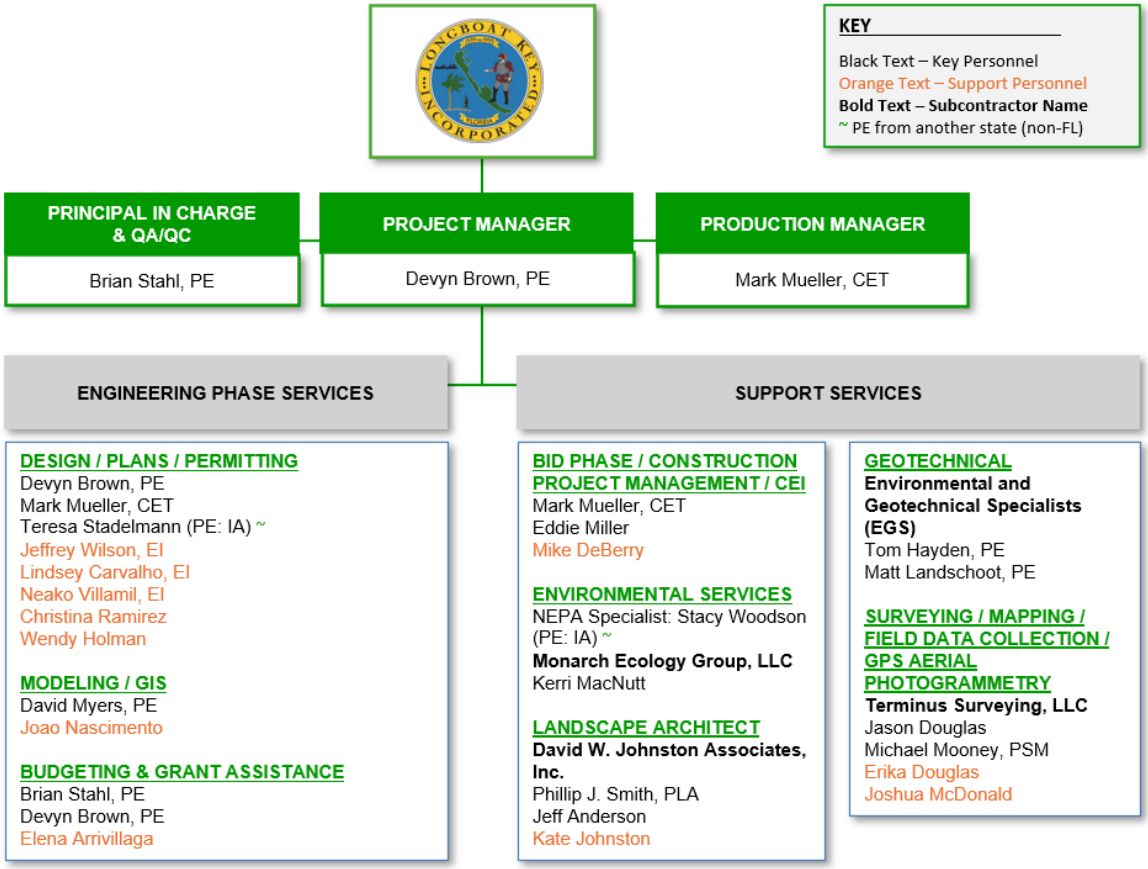
TAB 3 - PERSONNEL QUALIFICATION AND EXPERIENCE

3.A. Organization of the Project Team

RFP REQUIREMENT: A. Provide an organizational chart of the Proposer's team highlighting the key personnel that will be assigned to the Project.

HR Green is proud to continue our partnership with the Town of Longboat Key with **the same experienced Florida-based team that has served the Town since 2022 and is currently delivering Village Drainage Improvements Phases 1 and 2**. Our staffing structure is centered on a senior leadership team that provides the oversight, resources and guidance necessary to fully support our **Senior Project Manager, Devyn Brown, PE,** and the technical staff. The team combines local accessibility through our Sarasota office with the depth of **HR Green's multidisciplinary technical resources**—bringing decades of experience in stormwater, coastal resiliency, civil engineering, surveying, permitting and construction-phase services. **This continuity of personnel and project knowledge supports efficient coordination, consistent design standards and integration of Phase 4 improvements with the Town's ongoing Village flood mitigation program.** The organizational chart provided in Exhibit 2 highlights the dedicated professionals and subconsultants who will provide responsive, accountable support throughout Phase 4.

Exhibit 2: Organization of the Project Team



3.B. Qualifications of Leadership Team and Key Personnel

RFP REQUIREMENT: Identify and highlight the Project Manager who will be directly responsible for the day-to-day communication and coordination with the Town. This individual must have the authority to represent the Proposer in a decision-making capacity.

Devyn Brown, PE, will serve as Senior Project Manager and primary point of contact for the Town, with responsibility and authority for day-to-day communication, coordination and project decisions. She will be supported by two seasoned professionals on our Leadership Team: **Brian Stahl, PE**, Principal-in-Charge, and **Mark Mueller, CET**, Production Manager. **All three professionals have supported HR Green's previous and ongoing engineering assignments for the Town, including the Sleepy Lagoon Flood Mitigation Program and Village Drainage Improvements Phases 1 and 2.** Their established working relationships with Town staff and firsthand knowledge of the Village's drainage challenges, existing infrastructure and planned improvements provide continuity and efficiency in delivering Phase 4, particularly in coordinating roadway reconstruction, outfall improvements and the proposed saltwater marsh. Together, this leadership team provides the **technical expertise, production efficiency and senior-level quality assurance/quality control (QA/QC)** necessary for responsive, accountable service delivery tailored to the Town's drainage improvement needs.

Leadership Team

DEVYN BROWN, PE (HR Green) – SR. PROJECT MANAGER, SR. ENGINEER



Ms. Devyn Brown, PE, brings more than 22 years of experience designing, permitting and managing municipal infrastructure projects throughout Florida, with specialized expertise in stormwater management, flood mitigation, hydrologic and hydraulic modeling, roadway drainage and regulatory compliance. Her previous experience with the Florida Department of Environmental Protection (FDEP) provides valuable regulatory insight that helps anticipate permitting requirements and streamline agency coordination. Devyn has led stormwater and infrastructure improvements for municipalities throughout Southwest Florida, including Sarasota, Bradenton, Bradenton Beach, Anna Maria and Longboat Key. **As Senior Project Manager for the Town's Sleepy Lagoon Flood Mitigation projects and Village Drainage Improvements Phases 1 and 2, she brings direct knowledge of the Town's infrastructure, flooding concerns, project priorities and permitting requirements.** Her experience also includes serving as Project Manager for the City of Bradenton's Seawall Feasibility Study, involving the evaluation of approximately 18,500 linear feet of shoreline infrastructure and alternatives for improving resilience to sea level rise. Her proven ability to coordinate multidisciplinary teams, manage project schedules and budgets, and oversee design, permitting and construction-phase activities will provide the Town with consistent leadership and efficient delivery of Phase 4.

BRIAN STAHL, PE (HR Green) - PRINCIPAL-IN-CHARGE, SR. ENGINEER, QA/QC



Mr. Brian Stahl, PE, brings more than 35 years of experience in municipal infrastructure planning, engineering design, permitting, construction services and funding assistance throughout Florida. As HR Green's Regional Director for Florida operations, Brian provides executive oversight, resource allocation and senior-level QA/QC to ensure projects meet client expectations and established quality standards. His extensive experience includes stormwater master planning, flood mitigation, hydraulic modeling, drainage infrastructure improvements, water quality enhancements and regulatory coordination. **Brian has provided principal-level oversight and QA/QC for the Town's Sleepy Lagoon Flood Mitigation Program and other Longboat Key assignments, bringing established**

relationships with Town staff and direct familiarity with local infrastructure priorities and project delivery requirements. His experience also includes multiphase stormwater improvements for the City of Anna Maria, stormwater and roadway improvements for Manatee County, and municipal engineering services for Bradenton Beach and other coastal communities. Brian's technical leadership, regulatory expertise and extensive funding assistance experience will support the Town in delivering coordinated, cost-effective and resilient drainage improvements across the Village.

MARK MUELLER, CET (HR Green) – PRODUCTION MANAGER



Mr. Mark Mueller, CET, manages HR Green's Sarasota production team and brings more than 40 years of engineering design, production management and construction experience. Mark leads the preparation and coordination of plans, technical specifications, permitting packages and construction-phase deliverables for municipal stormwater, roadway, utilities and infrastructure improvement projects. His extensive Southwest Florida experience includes roadway and drainage improvements for Longboat Key, Sarasota, Bradenton Beach, Anna Maria, North Port, and Sarasota and Manatee counties. **Mark has served in key production and project leadership roles for the Town's Sleepy Lagoon Flood Mitigation Program, including roadway reconstruction and drainage improvements along Bayview Drive, De Narvaez Drive and Juan Anasco Drive, and continues to support Village Drainage Improvements Phases 1 and 2.** His expertise in roadway grading, drainage design, utility coordination, construction documentation and quality control, combined with his familiarity with Town standards and local conditions, will help ensure accurate, constructible and consistent design deliverables for Phase 4.

Resumes of Key Personnel

RFP REQUIREMENT: B. Provide résumés of the Proposer's key personnel listed above to be assigned to the Project.

Please find resumes for the HR Green Team's key personnel on the following pages.

- **Devyn Brown, PE** - Project Manager, Sr. Engineer (HR Green)
- **Brian Stahl, PE** - Principal-in-Charge, Sr. Engineer, QA/QC (HR Green)
- **Mark Mueller, CET** – Production Manager (HR Green)
- **David Myers, PE** – Sr. Engineer (HR Green)
- **Teresa Stadelmann PE (IA), CFM, LEED AP** – Technical Advisor (HR Green)
- **Stacy Woodson, PE** – NEPA Specialist (HR Green)
- **Eddie Miller** – Sr. Construction Specialist (HR Green)
- **Phillip J. Smith, PLA** – Landscape Architect (DWJA)
- **Jeff Anderson, PLA** - Landscape Architect (DWJA)
- **Tom Hayden, PE** – Sr. Geotechnical Engineer (EGS)
- **Matt Landschoot, PE** - Sr. Geotechnical Engineer (EGS)
- **Kerri MacNutt** – Environmental Consultant (Monarch Ecology)
- **Jason Douglas** - CEO, RSit (Terminus)
- **Michael Mooney, PSM** - Registered Licensed Surveyor (Terminus)

RFP REQUIREMENT: Identify the availability of the key personnel to successfully complete the project services.

Please also refer to proposal Section C.2 for additional information regarding our personnel's workload and availability.

DEVYN BROWN, PE – PROJECT MANAGER



EDUCATION	BS, Environmental Engineering, University of Florida
PROFESSIONAL REGISTRATIONS	Professional Engineer: FL# 68380
YEARS OF EXPERIENCE	22 years of experience, 6 with HR Green / ISS
AFFILIATIONS	American Water Works Association (AWWA); Florida Water Environment Association (FWEA); American Society of Civil Engineers (ASCE); Interconnected Channel and Pond Routing (ICPR) Training

With over 20 years of experience in designing and constructing government infrastructure projects, Ms. Brown brings a wealth of expertise in stormwater, water/wastewater, and utilities engineering. At HR Green, she supports the design, permitting, and construction management of various types of government infrastructure projects. Her previous experience as a project manager in consulting firms and her tenure with the Florida Department of Environmental Protection (FDEP) provide her with a deep understanding of design, permitting, regulatory compliance, and the intricacies of environmental regulations in Florida.

As Project Manager, Ms. Brown leads day-to-day coordination with Town staff, oversees design and permitting services, manages technical team resources, and ensures the timely delivery of stormwater, drainage, and civil engineering solutions.

Anticipated level of participation on the Project = 30%.

PROJECT EXPERIENCE

Longboat Key Village Phase 1 Drainage Improvements – Design and Permitting, Town of Longboat Key, FL: Project Manager. Leads engineering design, permitting, modeling, public involvement and Town coordination for roadway reconstruction and drainage improvements addressing sunny-day flooding, king tides and sea level rise. Improvements include roadway elevation, upgraded stormwater conveyance, tidal backflow protection and coordination of impacts to adjacent residential properties.

Longboat Key Village Phase 2 Drainage Improvements – Design and Permitting, Town of Longboat Key, FL: Project Manager. Leads design, permitting and coordination for roadway elevation and drainage improvements along Bayside Drive and Linley Street, including shoreline stabilization, public boat ramp improvements, tidal flooding mitigation and preservation of public shoreline access. Oversees multidisciplinary design, regulatory coordination and community involvement.

Task Order No. 2025-02 Flood Mitigation/Resiliency – Sleepy Lagoon: Bayview Drive, De Narvaez Drive, and Juan Anasco Drive, Town of Longboat Key, FL: Sr. Project Manager for this project involving the design, permitting, modeling, public involvement, and client coordination services during the road reconstruction of Bayview

Drive, De Narvaez Drive, and Juan Anasco Drive to raise the road profile grade and add inlets, piping, and outfall to improve the flood resiliency for this part of the Sleepy Lagoon neighborhood.

Bay Isles Parkway Streetscape Improvements, Town of Longboat Key, FL: Project Manager. Oversees project coordination and specialty subconsultant services for streetscape enhancements along Bay Isles Parkway. Coordinates with Town staff on conceptual design alternatives, preferred improvements and development of subsequent design and construction-phase services.

Seawall Feasibility Analysis, City of Bradenton, FL: Project Manager and Senior Stormwater Engineer. Leads the evaluation of approximately 18,500 linear feet of City-owned seawalls along the Manatee River. Manages the structural inspection subconsultant and oversees field assessments, GIS documentation and analysis of seawall conditions and elevations relative to Mean High Water (MHW) and projected sea level rise in 2050 and 2070. Developing recommendations to prioritize repairs and replacements, evaluate minimum seawall elevation requirements and guide future capital improvements.

Consulting Engineering Services, City of Bradenton Beach, FL: Senior Project Manager. Leads ongoing municipal engineering services, including stormwater and development plan reviews, drainage evaluations, regulatory coordination, NPDES reporting and civil engineering support. Assists City staff with stormwater infrastructure planning, grant funding opportunities and coastal resiliency initiatives.

Stormwater Improvements and Funding, City of Anna Maria, FL. Sr. Stormwater Engineer for the Civil Engineering Continuing Services for the City of Anna Maria, focusing on stormwater improvement projects, planning and funding assistance, and hydrologic and hydraulic modeling for a coastal community. Projects have included stormwater collection, conveyance, treatment, and planning projects for a regional system providing canals, swale systems, pipe and inlet systems, and localized infiltration treatment systems. Funding and permitting coordination with SWFWMD, FDEM, FEMA, Manatee County, FL. House of Representatives, and FDEP have assisted with funding projects and studies for the master planning of the Island's stormwater management system.

Stormwater / Sidewalk Projects, Manatee County, FL. Project Manager and Senior Stormwater Engineer. Project included survey, design, and permitting for four stormwater improvement projects and one sidewalk enhancement project. Oversaw drainage improvements to address failing culvert systems at key locations, including Tuttle Avenue, Gateway East Outfall, 26th Street West, and G.T. Bray Park. Prepared construction plan documents and provided additional support, with plans for limited construction-phase engineering assistance.

Stormwater Engineering Continuing Contract - City of Sarasota, FL. Sr. Stormwater Engineer. Provided stormwater engineering and permitting services for the City of Sarasota under a Public Works Continuing Contract. For the Lemon Avenue Streetscape Improvements, managed drainage design, permitting, and stormwater upgrades to support pedestrian-friendly infrastructure, working closely with the community to align on project needs. Led survey work and stormwater improvements for Osprey Avenue Phase 1, addressing roadway resurfacing, curb replacement, and stormwater management over a 4,600-foot stretch. Collaborated directly with City project management to refine project scope, ensuring comprehensive stormwater solutions.

Selected additional notable stormwater projects supported include (not limited to):

- Rustic Road Roadway, Stormwater, And Utility Improvements, Sarasota County, FL
- State Street Streetscape and Utility Improvements, City of Sarasota, FL
- Lemon Avenue Streetscape Design, City of Sarasota, FL
- Historic District Infrastructure Initiative Engineering Infrastructure Analysis, City of Punta Gorda, FL.
- Continuing Engineering Services Contract - Miscellaneous Roadway and Infrastructure, City of Sarasota, FL

BRIAN STAHL, PE – PRINCIPAL IN CHARGE, QA/QC



EDUCATION	MS, Environmental Engineering, Florida Institute of Technology BS, Biological Oceanography, Florida Institute of Technology AS, Mechanical Engineering, St. Louis Community College
PROFESSIONAL REGISTRATIONS	Professional Engineer: FL #48293
YEARS OF EXPERIENCE	35 years of experience, 12 with HR Green / ISS
AFFILIATIONS	American Consulting Engineers Council Senior Executive Institute-Class 3, Leadership Florida Class 26, State of Florida Chamber of Commerce-Board of Governors, Florida Water Environment Assoc. (FWEA) Statewide Biosolids Committee Chairman (10 yrs), American Water Works Association (AWWA), Water Environment Federation (WEF)

Mr. Stahl is a Principal and Florida Regional Director with 35 years of experience managing municipal infrastructure projects, including stormwater drainage improvements, flood mitigation, coastal resiliency, roadway infrastructure and water quality improvements. His expertise spans project planning, engineering design, regulatory permitting, funding assistance, construction administration and quality assurance. He has extensive experience overseeing multidisciplinary teams delivering stormwater collection, conveyance and treatment improvements, drainage and flood reduction projects, and resilient infrastructure solutions for coastal communities. His background includes coordinating with regulatory and funding agencies, guiding projects through design and construction, and providing senior technical oversight to support practical, cost-effective infrastructure improvements.

As Principal-in-Charge, Mr. Stahl is responsible for overall project accountability and ensuring that all contracted services meet Longboat Key's expectations, providing leadership in quality assurance and quality control, grant funding assistance, bidding assistance, and resource allocation and staff commitments.

Anticipated level of participation on the Project = 5%.

PROJECT EXPERIENCE

Longboat Key Village Phase 1 Drainage Improvements – Design and Permitting, Town of Longboat Key, FL: Principal-in-Charge / QA/QC. Provides executive oversight, technical quality review, resource allocation and funding assistance for roadway reconstruction and stormwater improvements addressing tidal flooding, drainage deficiencies and sea level rise. Supports regulatory compliance, design coordination and preparation of construction documents.

Longboat Key Village Phase 2 Drainage Improvements – Design and Permitting, Town of Longboat Key, FL: Principal-in-Charge / QA/QC. Provides executive oversight, technical quality review and resource coordination for roadway elevation, stormwater drainage, shoreline stabilization and boat ramp improvements. Supports multidisciplinary design coordination, permitting compliance and consistency with the Town's broader Village flood mitigation program.

Seawall Feasibility Analysis, City of Bradenton, FL: Principal-in-Charge / QA/QC, Project includes evaluation of approximately 18,500 linear feet of City-owned seawalls along the Manatee River, structural condition assessments and analysis of seawall elevations relative to Mean High Water (MHW) and projected sea level rise in 2050 and 2070. Findings will support prioritization of repairs and replacements, evaluation of minimum seawall elevation requirements and future capital improvement planning.

Stormwater Management System Projects, Indian Harbour Beach, FL. Principal-in-Charge of three projects at the final design phase for improvements of the City's Stormwater Management System. These projects include Stormwater improvement projects at Alhambra Street, East and West Atlantic Boulevard, and the design of the City Hall Baffle Box.

Continuing Engineering Services – Civil and Stormwater, City of Anna Maria, FL. Principal-in-Charge for these civil and stormwater projects, including stormwater collection, conveyance, treatment, and planning projects for a regional system, including canals, swale systems, pipe and inlet systems, and localized infiltration treatment systems. Funding and permitting coordination with SWFWMD, FDEM, FEMA, Manatee County, and FDEP and assisted with funding projects and studies for the master planning of the Island's stormwater management.

Stormwater Watershed 3A Master Plan - Flooding and Water Quality Improvements, City of Titusville, FL. Project Manager in development of stormwater master plan for City's Basin 3A. Work included the development of an XPSWMM model to simulate storm levels and EPA STEPL for water quality. Model used to develop capital improvements to relieve flooding and develop best management practices (BMP) to reduce pollutant discharges to the Indian River Lagoon.

Water System Hydraulic Model and Master Plan, City of Palm Bay, FL. Principal responsible for the water system hydraulic model for this 110,000-person community. Developed the model, completed modeling evaluations, identified all water system improvements that fed into CIP, and provided Water GEMS Hydraulic Modeling training for City Utility Staff.

Utility Engineering and Funding Services Continuing Contract, Martin County, FL. Principal in Charge and Project Manager working with Martin County to pursue funding sources for a large septic-to-sewer project spanning ten years for the Martin County Utilities Department. The Project includes a total of 10,979 sewer collection connections and 6,345 water service connections, impacting more than 26,300 individuals and removing significant nutrients from the IRL. This Project has more than $150 Million in the FDEP SRF Clean Water and Drinking Water loan programs, grants from FDEP, South Florida WMD, St. John's River WMD, IRLNEP.

Selected additional notable stormwater projects supported include (not limited to):

- Post Office Ditch Closure Project, St. Lucie West Services District
- Nutrient Removal Baffle Box Project, City of Titusville, FL
- Lincolnville Community Development Block Grant (CDBG) Drainage Design, City of St. Augustine, FL
- Ray Bullard WRF Stormwater Improvements, West Melbourne, FL
- Stormwater Continuing Contract, City of Cocoa, FL
- Wood Manor Stormwater, City of West Melbourne,
- South Central Drainage Improvements, Brevard County, FL
- North Regional Campus Stormwater Improvements, City of Palm Bay, FL
- Stormwater Engineering Continuing Contract - City of Deltona, FL

MARK MUELLER, CET – PRODUCTION MANAGER



EDUCATION	AA, Civil Engineering, State College of Florida Civil Engineering Studies, Iowa State University
PROFESSIONAL REGISTRATIONS	Certified Engineering Technician (CET): 86535
YEARS OF EXPERIENCE	41 total, 9 with HR Green / ISS
AFFILIATIONS	AirVac Training (Indiana); FDOT District One Utility Liaison Committee (Past Chairman); Florida Planning and Zoning Association (FPZA); American Society of Certified Engineering Technicians (ASCET)

Mr. Mueller serves as Senior Production Manager / Project Manager and has worked on various infrastructure projects throughout Sarasota County for the past 35 years. He has strong agency relationships on the local and district levels and served as Chairman of FDOT's District One Utility Liaison Committee. In addition, he has a successful track record of coordinating project permitting with local, state, and federal agencies. Mr. Mueller's strengths include technical accuracy, thoroughness, and quality assurance.

As Production Manager, Mr. Mueller oversees HR Green's Sarasota production operations, with responsibilities that include project management support, technical design expertise, funding assistance, and overall project coordination, while managing the preparation of plans, permitting packages, and construction-phase deliverables.

Anticipated level of participation on the Project = 35%.

PROJECT EXPERIENCE

Longboat Key Village Phase 1 Drainage Improvements – Design and Permitting, Town of Longboat Key, FL: Production Manager. Oversees production and coordination of roadway reconstruction, drainage improvement and stormwater infrastructure plans addressing tidal flooding and sea level rise. Supports roadway grading, utility coordination, permitting documents, technical specifications and constructible design solutions that minimize impacts to adjacent properties.

Longboat Key Village Phase 2 Drainage Improvements – Design and Permitting, Town of Longboat Key, FL: Production Manager. Oversees design production and coordination for roadway elevation, stormwater conveyance improvements, shoreline stabilization and public boat ramp modifications. Supports field investigations, utility coordination, permitting packages and construction documents while maintaining consistency with adjacent Village improvements.

Task Order No. 2025-02 Flood Mitigation/Resiliency – Sleepy Lagoon: Bayview Drive, De Narvaez Drive, And Juan Anasco Drive, Town of Longboat Key, FL: Sr. Project Leader for this project involving the design, plans preparation, and public involvement during the road reconstruction of Bayview Drive, De Narvaez Drive, and Juan Anasco Drive to raise the road profile grade and add inlets, piping, and outfall to improve the flood resiliency for this part of the Sleepy Lagoon neighborhood.

Bay Isles Parkway Streetscape Improvements, Town of Longboat Key, FL: Production Manager. Supports coordination of landscape architecture subconsultant services and development of three conceptual streetscape alternatives for Bay Isles Parkway medians. Assists with technical coordination, design documentation and development of the scope for subsequent construction plans and construction-phase services.

Consulting Engineering Services, City of Bradenton Beach, FL: Production Manager. Supports municipal stormwater and civil engineering assignments, including development plan reviews, drainage evaluations, field inspections, technical documentation and regulatory compliance. Assists with stormwater infrastructure planning and miscellaneous engineering services supporting the City's coastal infrastructure needs.

Continuing Engineering Services – Civil and Stormwater, City of Anna Maria, FL. Production Manager. Projects include stormwater collection, conveyance, treatment, and planning for canals, swales, pipes, inlets, and infiltration systems. Funding and permitting coordination with SWFWMD, FEMA, Manatee County, and FDEP supported islandwide stormwater master planning.

Stormwater / Sidewalk Projects, Manatee County, FL. Production Manager. Provided survey, design, and permitting for four stormwater projects and one sidewalk project. Addressed failing culverts at Tuttle Avenue, Gateway East Outfall, 26th Street West, and G.T. Bray Park. Prepared construction plans and supported construction-phase engineering.

Municipal Roadway and Infrastructure Improvements Projects, Sarasota and Manatee Counties, FL. Provided production management and design for transportation, drainage, and signalization projects, including Old Venice Road/US 41 Intersection, North Port Sidewalk Improvements, Sarasota County Fire Stations #1, #10, #15 and #16, Bee Ridge Road at Iona Road, Venice Avenue intersections, 9th Street East and 44th Avenue East roadway corridors, and City of Sarasota traffic calming improvements.

Continuing Engineering Services – Roadway and Infrastructure Improvements, City of Sarasota, FL. Provided production management and design for numerous Public Works and Utilities projects, including Lemon Avenue Streetscape/Paul Thorpe Jr. Park, Osprey Avenue Resurfacing, Ken Thompson Parkway Drainage, 10th Street Roadway Improvements, Sidewalk Connectivity, Citywide ADA Ramps, Dr. MLK Way Streetscape, St. Armands Alley, Alderman Street/Orange Avenue Roundabout, State Street Parking Garage/Streetscape, and First Street Streetscape.

Osprey Avenue Resurfacing, City of Sarasota, FL. Project Manager and lead designer for resurfacing and ADA improvements along the 1.5-mile South Osprey Avenue corridor. Coordinated with City staff, neighborhood associations, and Sarasota Memorial Hospital to address construction phasing and emergency access. The project also involved signalization coordination at four intersections.

Historic District Infrastructure Initiative Engineering Infrastructure Analysis, City of Punta Gorda, FL. Project Manager for evaluating roadway drainage, sidewalks, and lighting in the Bethel-St. Mark Historic Overlay District. Assessed sidewalk conditions, ADA compliance, pedestrian connectivity, lighting effectiveness, and drainage infrastructure. Developed prioritized recommendations for future improvements.

DAVID MYERS, PE – SR. STORMWATER ENGINEER, MODELING/GIS



EDUCATION	MS, Civil Engineering, Florida Institute of Technology BS, Civil Engineering, University of Florida
PROFESSIONAL REGISTRATIONS	Professional Engineer: FL PE #66483
YEARS OF EXPERIENCE	20 years of experience, 5 with HR Green / ISS

Mr. Myers has worked in the environmental and civil engineering consulting field since 2002. He has significant experience with civil site design of water/wastewater and utility systems projects for federal, state, and local government entities. He has ample experience with various types of water resources modeling and GIS efforts, including water/wastewater and stormwater conveyance systems. Mr. Myers also has significant experience supporting streetscape/roadway engineering design projects which include stormwater/drainage scope components. He has extensive experience with a prior firm in site design for large commercial projects, with a focus on site grading and stormwater drainage. He is proficient in using multiple versions of ICPR and PONDs for stormwater drainage modeling. David has also prepared stormwater drainage calculations and technical reports to support Environmental Resource Permit (ERP) applications and approvals with the State of Florida.

As Senior Stormwater Engineer, Mr. Myers provides advanced modeling and GIS support for evaluating drainage patterns, develops stormwater management strategies, and prepares the technical analyses needed for permitting, design, and funding documentation in support of the Town's stormwater and coastal resilience projects.

Anticipated level of participation on the Project = 10%.

PROJECT EXPERIENCE

Task Order No. 2025-02 Flood Mitigation/Resiliency – Sleepy Lagoon: Bayview Drive, De Narvaez Drive, And Juan Anasco Drive; and Task Order No. 2025-01 Flood Mitigation/Resiliency – Sleepy Lagoon: General Harris Street, Marbury Lane, And Penfield Street, Town of Longboat Key, Town of Longboat Key, FL: Sr. Project Engineer for these two projects involving the modeling and GIS services during the road reconstruction of Bayview Drive, De Narvaez Drive, and Juan Anasco Drive and separately General Harris Street, Marbury Lane, And Penfield Street to raise the road profile grade and add inlets, piping, and outfall to improve the flood resiliency for this part of the Sleepy Lagoon neighborhood.

Professional Engineering Services Continuing Contract, City of Fellsmere, FL. Project Manager for USDA Rural Development (USDA-RD) application package to support proposed stormwater drainage and road paving throughout the City, Florida Recreation Development Assistance Program (FRDAP) Grants and the design for the Senior League Park Improvements and for the Grant St Park Improvements.

Cocoa Civil Engineering Services Continuing Contract, Facilities Department - City of Cocoa, FL. Senior Civil Engineer for design projects under this contract. Relevant projects completed under this contract include Waterfront MasterPlan (2017), Lee Wenner Park shoreline stabilization (2019), T-dock and day slips (2020), Cocoa Promenade

Improvements (2020), streetscape improvement projects (2021), Bracco Pond control structure modification and drainage improvements (2021), and Aurora Street drainage improvements (2021).

Woodville Septic-to-Sewer System, Leon County, FL. Hydraulic Modeler for sewer modeling, design, and cost estimating a wastewater collection system providing the Woodville Community with central gravity sanitary sewer. Work included the development of a SewerGEMS hydraulic model used in the evaluation and design of the proposed wastewater collection system.

Civil Engineering Continuing Contract, City of West Melbourne, FL. Sr. Utilities Engineer responsible for the engineering, design, permitting, and construction administration of several public works-related projects under this contract, including the West Melbourne Community Park and the Wood Haven Manor Area Drainage Study and Design Improvements projects.

Indian River Isles Septic-to-Sewer: North, Central, and South Phases, Brevard County Utility Services District. Sr. Utilities Engineer. The project involves completing all the engineering design, including the hydraulic modeling, all plans, and specs, and permitting for this project to serve the 400 residents (160 sewer connections) in three areas of the Indian River Isles Community. The project design includes the construction of a 10,000 LF of gravity sewer collection system, three lift stations, residential sewer connections, and the abandonment of the septic tanks.

Orange Valley Water System Improvements, City of Dade City, FL. Sr. Utilities Engineer assisted in using a previously developed WaterCAD hydraulic model to design improvements to the City's water distribution system. He also assisted in preparing bidding documents for the new water supply well and the potable drinking water system distribution.

Selected additional notable stormwater projects supported include (not limited to):

- Stormwater Front Treatment Nutrient Removal System Feasibility Study, City of Cocoa, FL
- St. Johns River Ferry Stormwater Site Design, Jacksonville Transportation Authority
- Stormwater Engineering Continuing Contract, City of Deltona, FL
- Continuing Services Contract, Civil Engineering, City of West Melbourne, FL
- South Central Drainage Improvements, Brevard County, FL
- Stormwater Pollution Prevention Plan and Spill Prevention, Control, and Countermeasures, Metropolitan Knoxville Airport Authority
- Several large commercial land development projects including site grading and stormwater drainage using ICRP and PONDs for State of Florida ERP permitting and approval.

TERESA STADELMAN, PE (IA), CFM, LEED AP – TECHNICAL ADVISOR



EDUCATION	M.S., Civil Engineering, University of Minnesota B.S., Civil Engineering, University of Notre Dame
PROFESSIONAL REGISTRATIONS	Professional Engineer, Iowa, License No. 17948 Certified Floodplain Manager (CFM), No. US-12-06480 LEED Accredited Professional (LEED AP) Certificate in Geographic Information Systems, Penn State University
YEARS OF EXPERIENCE	25 – Total, 23 with HR Green
AFFILIATIONS	American Society of Civil Engineers (ASCE) Association of State Floodplain Managers (ASFPM) Iowa Floodplain and Stormwater Management Association (IFSMA)

Ms. Stadelmann is a senior water resources engineer and national stormwater subject matter expert specializing in hydrologic and hydraulic modeling, watershed studies, flood control planning and design, stormwater management, floodplain analysis and infrastructure resiliency. Her experience includes complex municipal flood mitigation programs involving drainage improvements, detention systems, pump stations, levees and floodwalls. She is proficient in XP-SWMM modeling, GIS analysis, stormwater best management practices (BMPs) and regulatory permitting.

As Technical Advisor, Ms. Stadelmann will provide specialized expertise and technical review to support the Town's Village drainage improvements. Drawing on her experience leading multidisciplinary flood mitigation programs, she will advise the team on hydrologic and hydraulic analyses, drainage system performance, flood mitigation alternatives and resilient infrastructure solutions that address existing flooding conditions and long-term flood risks.

Anticipated level of participation on the Project = 10%.

PROJECT EXPERIENCE

Seawall Feasibility Analysis, City of Bradenton, FL: QA/QC, Project includes evaluation of approximately 18,500 linear feet of City-owned seawalls along the Manatee River, structural condition assessments and analysis of seawall elevations relative to Mean High Water (MHW) and projected sea level rise in 2050 and 2070. Findings will support prioritization of repairs and replacements, evaluation of minimum seawall elevation requirements and future capital improvement planning.

Flood Control System, City of Cedar Rapids, IA: Senior Project Manager for the west-side design team supporting the City's comprehensive flood control program since 2014. Ms. Stadelmann has led development of an XP-SWMM 2D interior drainage model to evaluate storm sewer improvements, detention and pump stations, while overseeing design teams preparing construction packages for levees, floodwalls, gates and pump stations. Her responsibilities also include master planning, regulatory coordination and public engagement.

Flood Mitigation Study and Flood Protection System Design, City of Coralville, IA: Served as Project Design Engineer and subsequently Project Manager for a comprehensive flood mitigation program addressing flood risks

from the Iowa River and Clear Creek. Led the design and implementation of levees, floodwalls, pump stations and associated improvements, as well as development of a systemwide operations and maintenance manual. The program's planning and cost estimates supported grant applications that secured more than $53 million in outside funding.

Mississippi River Flood Resiliency Plan, City of Davenport, IA: As Project Manager, Ms. Stadelmann led development of a comprehensive flood resiliency plan evaluating structural and nonstructural flood mitigation strategies, operational improvements and transportation considerations. Coordinated stakeholder and public engagement developed mitigation concepts and recommendations, and helped establish phased strategies to reduce flood vulnerability while maintaining public access and community priorities.

Rocky Shore Drive Pump Station, City of Iowa City, IA: As Project Engineer, oversaw hydrologic and hydraulic modeling to size a stormwater pump station and evaluate upstream detention alternatives for interior drainage during Iowa River flooding. Led civil and site design for the pump station and roadway flood closure system and provided QA/QC review of hydraulic modeling to evaluate potential impacts on surrounding communities.

Riverfront Crossings District Drainage Study, Iowa City, Iowa: As Project Manager, managed a drainage study identifying stormwater deficiencies and capital improvements for localized flooding. Hydraulic modeling identified pipe capacity issues during frequent storms. Evaluated storm sewer upsizing, cross-connections, permeable pavers, green roofs, and bioretention, making this a strong example for system capacity analysis and integrated drainage alternatives.

East River Drive Drainage Improvements, Davenport, Iowa
Technical Advisor. Teresa provided technical guidance for drainage improvements supporting the City's Mississippi River Flood Resiliency Plan. The project included hydrologic and hydraulic modeling, two gatewells, and 2,400 feet of new storm sewer ranging from 15 to 66 inches in diameter. Storm sewer reconfiguration reduced pumping needs and supports keeping River Drive open during higher river stages.

E Avenue Detention Basin Retrofit and Wetland Complex, Cedar Rapids, Iowa
Principal-in-Charge. Pprovided project leadership for detention basin and wetland improvements. The project included basin and outlet reconfiguration to manage downstream flows and reduce flooding, along with wetland swales and deep pools to filter stormwater and support habitat. Services included HEC-RAS analysis, floodplain and wetland permitting, and property acquisition support.

Agricultural Wetlands and BMPs, Wilton, Iowa
Project Manager. Managed agricultural wetland and stormwater improvements for the City of Wilton. The project included constructed wetlands, water and sediment control basins, and drainage channel stabilization to manage runoff from approximately 100 acres. Improvements addressed erosion, nutrient and contaminant loading, and downstream flows while providing native wetland habitat and accommodating future development.

STACY WOODSON, PE – NEPA SPECIALIST



EDUCATION	B.S., Civil Engineering, Iowa State University, 1998
PROFESSIONAL REGISTRATIONS	Professional Engineer: IA #17389, MN #50739, CO #0039321, TX #153249 Lighting Certified (LC) NEPA and Section 4(f) Specialized Training
YEARS OF EXPERIENCE	28 – Total, 27+ with HR Green
AFFILIATIONS	Florida Department of Transportation - Maintenance of Traffic (MOT), Work Zone Traffic Control – Intermediate Level

Ms. Woodson is an Environmental Engineer and Technical Director of Environmental Services with 28 years of industry experience. She leads HR Green's environmental professionals, providing technical guidance on environmental compliance, National Environmental Policy Act (NEPA) documentation, interagency coordination and public involvement. Her expertise includes Environmental Impact Statements, Environmental Assessments, Categorical Exclusions, Section 4(f)/6(f), National Historic Preservation Act Section 106 and Endangered Species Act Section 7 consultation. She also brings experience supporting federal grant programs, including BUILD, BRIC, TIGER, HMGP, CDBG, CDBG-DR, EDA and PROTECT.

As NEPA Specialist, Ms. Woodson will support environmental compliance reviews and documentation for the Town's Village drainage improvements. Her anticipated responsibilities include evaluating design changes for consistency with applicable grant conditions, coordinating environmental reviews with the project team and specialty consultants, and supporting regulatory coordination and compliance documentation. Her experience with federally funded infrastructure projects will help the team identify environmental requirements early and address potential compliance issues throughout design, permitting and construction.

Anticipated level of participation on the Project = 5%.

PROJECT EXPERIENCE

Rocky Shore Drive Pump Station, Iowa City, Iowa: Environmental Task Lead. Led environmental clearance through the CDBG/HUD NEPA process for a stormwater and flood mitigation project addressing interior drainage in the Rocky Shore subbasin and protection from Iowa River floodwaters. Managed the environmental task budget, coordinated the study team, and directed field studies addressing wetlands, habitat, and cultural resources. The project included a pump station and closure structure to support drainage during elevated river conditions.

Collins Road NE/Highway 100 Environmental Assessment, Cedar Rapids, IA: Managed NEPA and Section 4(f) work for transportation corridor improvements. The project included a stormwater impact technical memorandum addressing flooding and impacts to a trout stream.

Roadway Resiliency Projects, Grant, City of Davenport, IA: As Project Manager and Environmental Lead, Managed roadway elevation and resiliency initiatives through the Iowa Department of Transportation's Local Systems process. Provided environmental oversight and grant administration support, coordinating state and federal funding allocations within grant requirements and established timelines to support reimbursement eligibility.

Grand Technology Gateway Location and Environmental Study, West Des Moines, IA: As Environmental Task Lead, oversaw environmental clearance through the Federal Highway Administration's NEPA process. Managed task budgets, oversaw environmental field studies involving wetlands, habitat and cultural resources, and was responsible for NEPA documentation quality and project team coordination.

Location and Environment Bureau On-Call Services, Iowa Department of Transportation, IA: Served as Project Manager for Iowa DOT's Location and Environment Bureau on-call master agreements for more than 15 years, providing environmental services across Iowa DOT districts.

Highway X99 Oakville Bridge over Iowa River, Louisa County, Iowa: Environmental Task Lead. Led environmental clearance of NEPA documentation supporting EDA funding for the bridge project. She managed environmental field studies addressing wetland delineation, habitat, and cultural resources, along with document quality and environmental clearance coordination.

Iowa City Municipal Airport Master Plan / Runway Extension, Iowa City, Iowa: Environmental Task Lead / Environmental Engineer. Coordinated the Environmental Assessment and NEPA process for runway extension and obstruction removal improvements. Responsibilities included interagency communication, wetland delineation, Section 404 documentation, and coordination with USACE, connecting federal environmental review with wetland impact evaluation and permitting.

Community Development Block Grant Environmental Clearance, Palo, Iowa: Environmental Task Lead. Led environmental clearance through the HUD CDBG NEPA process, managing the environmental task budget and field studies addressing wetlands, habitat, and cultural resources. This assignment demonstrates her experience coordinating federally funded environmental reviews and wetland evaluations.

EDDIE MILLER – SENIOR CONSTRUCTION SPECIALIST



EDUCATION	BA, Communications, Palm Beach Atlantic University
PROFESSIONAL REGISTRATIONS	Florida Department of Transportation - Maintenance of Traffic (MOT), Work Zone Traffic Control – Intermediate Level
YEARS OF EXPERIENCE	35 - Total, 7 with HR Green / ISS
AFFILIATIONS	Florida Department of Transportation - Maintenance of Traffic (MOT), Work Zone Traffic Control – Intermediate Level

Mr. Miller has over 30 years of experience in utility and infrastructure management, including engineering and construction oversight for new build and improvement projects. Prior to joining HR Green, Mr. Miller served in the Public Works Department for the City of Sarasota and served as the Utility Department Director for Desoto County, Florida. Mr. Miller has broad-based knowledge of municipal infrastructure systems. He is a senior construction manager and project manager for HR Green with significant expertise to assist our clients.

As a Senior Construction Management Specialist, Mr. Miller conducts plan reviews for our projects, shop dwg. and record dwg. reviews, site visits, writes site visit reports, photographs progress, and works with owners and contractors on on-site conflicts. He also attends pre-bid and pre-construction meetings, reviews project submittals for approval and assembles and submits the project closeout packages to municipal and county utility departments for FDEP Certification.

Anticipated level of participation on the Project = 15%.

PROJECT EXPERIENCE

Flood Mitigation / Stormwater Improvements, Town of Longboat Key, FL: Will serve as the construction manager and inspector when construction begins.

City Engineer of Record, City of Bradenton Beach, FL: Inspector–Conducted field inspections for drainage infiltration construction on single family residences to ensure compliance with the City of Bradenton Beach codes.

City Engineer Services, City of Anna Maria, FL. Construction Manager. Assists the City with field inspections and reports on various engineering and construction projects including the numerous infiltration projects that have been constructed on the island. Supporting the City with construction management of various facilities projects.

Stormwater / Sidewalk Projects, Manatee County, FL. Senior Construction Management Specialist. Project included survey, design, and permitting for four stormwater improvement projects and one sidewalk enhancement project. Oversaw drainage improvements to address failing culvert systems at key locations, including Tuttle Avenue, Gateway East Outfall, 26th Street West, and G.T. Bray Park. Prepared construction plan documents and provided additional support, with plans for limited construction-phase engineering assistance. (Status: Term Contract 2017-Ongoing)

Lemon Avenue Streetscape Design, City of Sarasota, FL. Senior Construction Management Specialist for roadway and drainage design for the Lemon Avenue Streetscape project. The design-build project included raising the roadway segment to create a downtown plaza environment. The project included drainage and pedestrian enhancements and new landscape and lighting facilities.

Bethel-St. Mark Historic District Infrastructure Initiative Analysis, City of Punta Gorda, FL. Responsible for constructability reviews as HR Green completed an infrastructure analysis to review the conditions of the City's existing roadway drainage, sidewalks, and lighting systems . The project team reviewed the existing sidewalk network for integrity and compliance with the Americans with Disabilities Act (ADA) accessibility requirements, the pedestrian connectivity of the system gaps, lighting system for its general effectiveness, and the existing drainage.

Rustic Road Roadway, Stormwater, and Utility Improvements, Sarasota County, FL. Sr. Construction Manager the roadway and extension for the Rustic Road including a bridge extension, a 7,000 LF extension and connection to the existing 8" reclaimed watermain, and two 11,500 LF extensions and connections to the existing 12" potable watermain and 6" wastewater force main.

Desoto County Utilities: Served as Utility Director for DeSoto County Utilities. While in this role, Mr. Miller implemented the following: Water Conservation measures with help from SWFWMD, FDEP, and staff; expanded FOG and Cross Connection Programs; assisted the administration in the Lake Suzy acquisition; approached Board with the first 5-year CIP and Rate Study to include the Lake Suzy acquisition and future Utility expansion; served as acting Project Manager on Ph II and Ph III of FDOT's $1.2 and $5.4 Million-dollar US 17 road widening projects respectively. Mr. Miller also worked with County Administration and FDOT on Roadway loans and FDEP on several SRF loan packages.

City of Sarasota Public Works Department. Mr. Miller served as Engineering Tech III for Sarasota Public Works Department. While in this role, Mr. Miller provided oversight, conducted daily site inspections and progress reports on multiple LAP projects throughout the City. He also assisted the project manager on the demo of the Sarasota Police Station, working closely with engineers, contractors, and the Police Department. Other duties included preparing scopes and conducting bid processes on the City of Sarasota's Bridge Clearing and Grubbing Project, the Fruitville Road's Irrigation, Landscape Maintenance contracts, and reviewing plans and specifications on numerous City projects.

Sr. Construction Manager/Observer, City of Tampa, FL. Project Oversight of a $12 million-dollar Watermain Project for the Peace River Manasota Regional Water Supply Authority. Provided project management oversight and witnessed all testing processes and procedures once implemented and close out the project and sign off on all as-built deviations.

PHILLIP J. SMITH
PRINCIPAL

EDUCATION
Michigan State University, School of Landscape Architecture

PROFESSIONAL REGISTRATION

Landscape Architect,
FL 1096, AL 0711
Certified Arborist,
FL 0410

PROFESSIONAL AFFILIATIONS

The American Society of Landscape Architects and a Certified Arborist by the International Society of Arboriculture.

MEMBER

Florida Board of Landscape Architecture, Appointed in 2013 and reappointed in 2017

EXPERIENCE

Extensive Local experience in Hardscape design and Streetscapes. 40-year City of Sarasota resident.



AMERICAN SOCIETY OF LANDSCAPE ARCHITECTS

CERTIFIED ARBORIST ISA

Phillip Smith is a Landscape Architect and Project Manager with a broad-based background in planning and Landscape Architectural projects. He has been with David W. Johnston Associates for over thirty-nine (39) years. Along with his experience in project design and construction implementation, Mr. Smith is experienced in the design permitting of landscape improvements for state and local roads, school projects and public schools.

Mr. Smith is a graduate of Michigan State University, School of Landscape Architecture, a Registered Landscape Architect in the State of Florida, a member of The American Society of Landscape Architects and a Certified Arborist by the International Society of Arboriculture.

His experience developed while practicing in Sarasota for the past Forty (40) years has given him valuable experience in the development of Florida yard planting, low impact design, planting, irrigation and site construction drawings with a unique insight as to the microclimates we work with on the west coast of Florida. Sustainable design is a key focus of his practice.

Mr. Smith has been Project Manager for David W. Johnston Associates for numerous City of Sarasota projects. He also maintains a diverse private sector client list. He has been Project Manager for the Design and Contract Administration for high profile projects such as; Downtown Whole Foods, Main Street Streetscape, 1st Street Streetscape, US 41-10th and 14th Roundabouts, Five Points Roundabout, City Design Standards for Roundabouts, One Palm, Cityside, Elan Rosemary, Embassy Suites Hotel, The Shoppes at Bay Isles (Longboat Key Publix), Lemon Avenue Streetscape and John Ringling Bridge Highway Beautification Grant through FDOT District One. He is the Landscape Architect of Record for I-75 and SR 70 Highway Beautification presently ready for construction.

Mr. Smith is experienced in the implementation of Florida yard plantings, tree evaluation consulting and drip irrigation. He is well versed in the uses of reclaimed water for irrigation. His extensive local experience is an asset to the design team.

Mr. Smith was a recipient of an award of honor for design and a distinguished Environmental Sustainability Award of Honor by the Florida Chapter of American Society of Landscape Architects in 2006.

DAVID W. JOHNSTON ASSOCIATES ■ LANDSCAPE ARCHITECTS dwja

JEFF ANDERSON
LANDSCAPE ARCHITECT
PROJECT MANAGER

EDUCATION
University of Florida,
College of Design,
Construction and Planning

Bachelor of Landscape Architecture
1995 – 2000

PROFESSIONAL REGISTRATION
RLA 6667499

YEARS OF EXPERIENCE
22



COON KEY MEDIAN



TRINITY



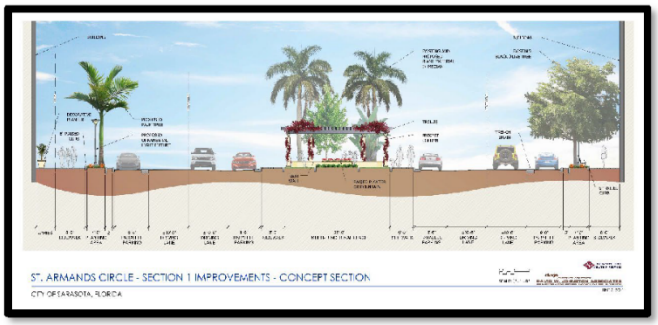
ST ARMANDS CIRCLE

Mr. Anderson is a Registered Landscape Architect and is well trained in Landscape Architectural design theory and construction practices. With experience in site planning, planting and irrigation design, Jeff provides valuable experience at each stage of project and document development, from schematic design to construction documentation.

At DWJA, Mr. Anderson is responsible for design development and construction plans. He is currently working on Conceptual Streetscape Plans for both Main Street and St. Armand's Circle and was heavily involved with producing Hardscape Construction Plans and Detailing for the South Lemon Avenue Streetscape Project. He was the Project Manager for Ringling College Bridge Housing and the Coon Key Median Highway Beautification Grant Project. Jeff has in depth knowledge of construction detailing and estimating, irrigation design and local horticulture.

Mr. Anderson's previous experience included work in several municipalities throughout Central and South Florida, providing project management, design and construction documentation on a wide array of public, mixed-use, residential and commercial projects. In addition, Jeff's graphic experience includes both computer and hand renderings, as well as over 22 years of AutoCAD experience.

Jeff's strengths include attention to detail and accuracy, coordination, and managing multiple priorities effectively.



ST ARMANDS CIRCLE

DAVID W. JOHNSTON ASSOCIATES ■ LANDSCAPE ARCHITECTS dwja



Thomas H. Hayden, P.E.

Senior Geotechnical Engineer / President

EGS
Environmental and Geotechnical Specialists
Engineers and Scientists

EDUCATION

BACHELOR'S DEGREE
Civil Engineering
University of South Florida
2003

PROFESSIONAL CREDENTIALS

Professional Engineer in Florida: (67492) – Obtained: 1/17/2008

American Council of Engineering Companies: Past President

American Society of Civil Engineers: Member

Florida Engineering Society: Member

Years of Experience: 29

CONTACT

Email: Tom.Hayden@egs-us.com

Office: (850) 536-8373

Website: www.egs-us.com

RELEVANT EXPERIENCE

Districtwide Preliminary Geotechnical Services – FDOT District 3 – Awarded 2022
EGS is the Prime Consultant to provide geotechnical design services for the Districtwide Preliminary Geotechnical Services Contract. Geotechnical services expected for this contract include geotechnical investigations and geotechnical designs for the projects throughout District 3. This contract was awarded in 2022 and is active through 2027.

City of Tallahassee Civil Engineering Continuing Services Contract – Awarded 2024
EGS was selected to provide the City of Tallahassee with geotechnical design services associated with the above-referenced Project. Projects are likely to include turn lane additions, Stormwater Management Facility (SWMF) design, and other miscellaneous services. This contract was awarded in 2024 and is active through 2027.

Nassau County General Service Contract, Nassau County, FL – Awarded 2023
EGS provides miscellaneous services to Nassau County under a General Services Contract. The tasks are expected to include the Geotechnical analysis for stormwater management facilities, karst impacts, slope stability, lane additions, base failures, and retaining wall design. This contract was awarded in 2023.

Leon County, Department of Public Works, General Service Contract, Leon County, FL – Awarded 2021
EGS was selected to provide miscellaneous services to Leon County under a General Services Contract. The tasks have included the Geotechnical analysis for stormwater management facilities, karst impacts, slope stability, lane additions, base failures, and retaining wall design. This contract was awarded in 2021.

FDEP General Services Contract for Engineering Services, Tallahassee, FL – Awarded 2025
EGS provides miscellaneous geotechnical design services to the FDEP under a General Services Contract. The tasks have included geotechnical analysis for proposed boardwalks, parking facilities, wooden docks, and other miscellaneous improvements, as well as proposed structures. This contract was awarded in 2025.



Matthew R. Landschoot, P.E.

Senior Geotechnical Engineer / Vice President

EGS
Environmental and Geotechnical Specialists
Engineers and Scientists

EDUCATION

BACHELOR'S DEGREE
Civil Engineering
Florida State University
2008

Florida Engineering Leadership Institute (FELI) Graduate: 2014

PROFESSIONAL CREDENTIALS

Professional Engineer in Florida: (76183) – Obtained 5/2013

Florida Engineering Society: Member

American Society of Civil Engineers: Member

Years of Experience: 17

CONTACT

Email: Matt.Landschoot@egs-us.com

Office: (904) 580-8501

Website: www.egs-us.com

RELEVANT EXPERIENCE

Nassau County General Service Contract, Nassau County, FL – Awarded 2023
EGS provides miscellaneous services to Nassau County under a General Services Contract. The tasks are expected to include the Geotechnical analysis for stormwater management facilities, karst impacts, slope stability, lane additions, base failures, and retaining wall design. This contract was awarded in 2023.

FDEP General Services Contract for Engineering Services, Tallahassee, FL – Awarded 2025
EGS provides miscellaneous geotechnical design services to the FDEP under a General Services Contract. The tasks have included geotechnical analysis for proposed boardwalks, parking facilities, wooden docks, and other miscellaneous improvements, as well as proposed structures. This contract was awarded in 2025.

Districtwide Preliminary Geotechnical Services – FDOT District 3 – Awarded 2022
EGS is the Prime Consultant to provide geotechnical design services for the Districtwide Preliminary Geotechnical Services Contract. Geotechnical services expected for this contract include geotechnical investigations and geotechnical designs for the projects throughout District 3. This contract was awarded in 2022 and is active through 2027.

Leon County, Department of Public Works, General Service Contract, Leon County, FL – Awarded 2021
EGS was selected to provide miscellaneous services to Leon County under a General Services Contract. The tasks have included the Geotechnical analysis for stormwater management facilities, karst impacts, slope stability, lane additions, base failures, and retaining wall design. This contract was awarded in 2021.

City of Tallahassee Civil Engineering Continuing Services Contract – Awarded 2024
EGS was selected to provide the City of Tallahassee with geotechnical design services associated with the above-referenced Project. Projects are likely to include turn lane additions, Stormwater Management Facility (SWMF) design, and other miscellaneous services. This contract was awarded in 2024 and is active through 2027.

Kerri A. MacNutt

Principal/Owner

Ms. MacNutt has over 21 years of experience as an environmental consultant and opened her own practice (Monarch Ecology Group, LLC) in 2022. She also has extensive regulatory experience in Florida, as a former employee of three state agencies (including Florida Department of Environmental Protection and St. Johns River Water Management District). Her expertise include environmental permitting, due diligence and feasibility studies, wetland delineations, wetland impact assessments, mitigation planning and design, hydrology studies, and listed species surveys and permitting. Throughout her career as a consultant, Ms. MacNutt has managed numerous municipal/public sector projects involving roadway, utility, hospitals and park improvements throughout Florida and has also managed large-scale land development projects involving residential and commercial uses and golf courses.

PROJECT EXPERIENCE

Atlanta Braves Spring Training Facility/West Villages | West Villages Improvement District (WVID) | Sarasota County, FL
Served as the environmental consultant for a spring training baseball facility (115-acres +/-) in Sarasota County and assisted with permitting efforts in support of Southwest Florida Water Management District (SWFWMD), U.S. Army Corps of Engineers (USACE), and City of North Port authorizations. Services included wetland delineations, UMAM assessments, SHW elevations, habitat mapping, mitigation planning, and listed species surveys (gopher tortoises, Florida scrub jays, sandhill cranes, southeastern american kestrels).

Snook Haven Park Improvements | Sarasota County Capital Improvements Program | Sarasota County, FL
Served as the environmental consultant to assist with environmental permitting for two separate phases of park improvements including Florida Department of Environmental Protection (FDEP), USACE and Sarasota County permitting. Services also included wetland delineations, wetland impact assessments, habitat mapping, mitigation design, listed species surveys, and gopher tortoise permitting and relocation.

Sarasota Memorial Hospital Facilities | Sarasota County Public Hospital District | Sarasota County, FL
Served as the environmental consultant for permitting of two new hospital facilities located in Sarasota County (28-Acre Wellen Park site and 32-Acre Sumter Boulevard site). Services included wetland delineations, habitat assessments, listed species surveys, wetland impact assessments, mitigation and permitting support (SWFWMD, FDEP and City of North Port).

Edmunson Park | Sarasota County Capital Improvements Program | Sarasota County, FL
Serving as environmental consultant assisting Sarasota County with environmental permitting efforts for improvements proposed at a 32-acre County-owned park. Permitting services include SWFWMD and County permitting support. Field services included wetland delineations, seasonal high water (SHW) determinations, habitat assessments, Grand Tree surveys and listed species surveys.

EDUCATION

B.S., Ecology
Florida Institute of Technology

B.S., Marine Biology
Florida Institute of Technology

AREAS OF EXPERTISE

Environmental Due Diligence and Permitting Feasibility Studies

Environmental Permitting (State, Federal and Local Government)

Wetland Delineations and Impact Assessments

Habitat Assessment & Mapping

Grand Tree Surveys

Listed Species Surveys & Permitting

Mitigation Design & Planning

State, Federal & Local Government Regulations

kmacnutt@monarchecology.com 941.374.6339

Kerri A. MacNutt

Principal/Owner

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History Center | Sarasota County Capital Improvements Program | Sarasota County, FL
Environmental consultant assisting Sarasota County with environmental permitting efforts for construction of a new history center facility. Permitting services include FDEP and County permitting support. Field services included wetland delineations, habitat assessments, listed species surveys, wetland impact assessments and mitigation design.

Preto Boulevard | West Villages Improvement District (WVID) | Sarasota County, FL
Served as the environmental consultant for a roadway project in Sarasota County assisting with permitting and compliance efforts in support of support of SWFWMD, USACE and City of North Port authorizations. Services included wetland delineations, wetland impact assessments, SHW water evaluations, habitat mapping, mitigation planning, listed species surveys, gopher tortoise permitting and relocation, and eagle nest monitoring.

Southwest Wastewater Reclaim Facility and Supporting Utility Infrastructure | WVID/Kimley-Horn and Associates, Inc. | Sarasota County, FL
Served as the environmental consultant for a wastewater treatment plant project and all supporting utility infrastructure in Sarasota County. Assisted with FDEP, USACE and City of North Port permitting. Services include wetland delineations, wetland impact assessments, habitat evaluations, mitigation planning, listed species surveys, gopher tortoise permitting, and relocation.

Village E | Manasota Beach Ranchlands, LLLP| Sarasota County, FL
Environmental consultant for a large (307-acre) mixed-use residential/commercial project in Sarasota County. Assisted with state, federal and local government permitting efforts to obtain approval from the SWFWMD, USACE, and City of North Port. Also assisted with permitting and coordination with FWC and USFWS. Services included wetland delineations, habitat assessments, SHW evaluations, wetland impact assessments, mitigation design/planning, listed species surveys, eagle nest monitoring, gopher tortoise permitting and relocation.

Whitefield Avenue Forcemain | Manatee County, FL
Served as the environmental consultant for a forcemain project in Manatee County, Florida, and assisted with environmental feasibility and permitting in support of state and federal authorizations. Services included wetland delineations, wetland impact assessments, hydroperiod evaluations, alternatives analysis, habitat assessments and listed species surveys.

Bee Ridge Road Improvements | Sarasota County, FL
Served as the environmental consultant for a roadway improvement project in Sarasota County and assisted with permitting efforts in support of local government, state, and federal authorizations. Services included wetland delineations, wetland impact assessments, hydroperiod assessments, habitat evaluations, Grand Tree assessments, mitigation planning and design, listed species surveys, gopher tortoise permitting and relocation.

45th Street East Improvements | Manatee County, FL
Assisted with environmental permitting services on a roadway improvement project in Manatee County, Florida, that involved environmental assessment and permitting in support of local government, state and federal authorizations. Services included wetland delineations, impact assessments, hydroperiod evaluations, habitat assessments, alternatives analysis, mitigation planning and design, listed species surveys, gopher tortoise permitting and relocation.

Miakka Golf Course | Terranova Preserves, LLC | Manatee County, FL
Environmental consultant for a large (780-acre) golf course in Myakka City, Manatee County. Assisted with SWFWMD, FDEP (State 404) and Manatee County permitting. Permitting also included permitting and coordination with Florida Fish and Wildlife Conservation Commission (FWC) to address listed species concerns. Services included wetland delineations, habitat assessments, seasonal high water (SHW) evaluations, wetland impact assessments, mitigation, listed species surveys and burrowing owl permitting and relocation services.

Wellen Park Golf | Lennar Homes, LLC. | Sarasota County, FL
Environmental consultant for a large (631-acre) residential golf course community in North Port, Sarasota County. Assisted with SWFWMD, FDEP (State 404) and City of North Port permitting efforts. Permitting also included coordination with FWC and U.S. Fish and Wildlife Service (USFWS) to address listed species concerns. Services included wetland delineations, habitat assessments, SHW evaluations, wetland impact assessments, mitigation design, listed species surveys, and gopher tortoise permitting and relocation.

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Company:	Terminus Surveying, LLC
Name of Individual	Jason Douglas
Position or title of individual	CEO, RSit
Years of Relevant Experience	**Total Experience**: 9 Years **Experience with Current Firm**: 8 Years
Work History	• **Firm Name:** U.S. Army (Active & Reserve) **Position Held:** Communications Non-Commissioned Officer in Charge (NCOIC) **Start Date – End Date:** 2000 – 2020 (Retired) **Job Responsibility #1:** Operated and maintained military communications systems. **Job Responsibility #2:** Supervised and trained up to 14 soldiers in RF theory and communications systems. **Job Responsibility #3:** Supported mission-critical operations during deployments to Iraq, Afghanistan, and Colombia. **Job Responsibility #4:** Maintained Secret Security Clearance; certified in signal and electronic warfare systems. • **Firm Name:** M. Mooney & Associates Land Surveyors, Inc. **Position Held:** Operations Manager / Draftsman **Start Date – End Date:** January 2015 – July 2017 **Job Responsibility #1:** Scheduled and managed survey jobs and drafting deliverables. **Job Responsibility #2:** Conducted research, planning, and drafting boundary and construction surveys. **Job Responsibility #3:** Coordinated with clients, engineers, and field crews. **Job Responsibility #4:** Oversaw CAD production and file management for submittals. • **Firm Name:** Terminus Surveying, LLC **Position Held:** Chief Executive Officer **Start Date – End Date:** July 2017 – Present **Job Responsibility #1:** Founded and scaled a successful land surveying firm, leading strategic planning, branding, and long-term business development. **Job Responsibility #2:** Manage all executive-level operations, including financial oversight, regulatory compliance, insurance, and licensing for projects statewide. **Job Responsibility #3:** Build and maintain key partnerships with engineering firms, municipalities, and private sector clients to drive growth. **Job Responsibility #4:** Oversee internal operations including staffing, hiring, training, and workflow coordination across field and drafting teams. **Job Responsibility #5:** Supervise preparation and finalization of ALTA/NSPS surveys, FEMA Elevation Certificates, plats, and legal exhibits. **Job Responsibility #6:** Direct QA/QC for all deliverables,

	enforce CAD and survey standards, and implement new technology and equipment systems.
Experience of relevant size, scope, and magnitude	Jason has 8 years of experience as a surveyor and is a Service-Disabled Veteran. Below is a small sampling of relevant projects Jason has performed work on: **Tampa International Airport** – Tampa, FL – Performed boundary surveys, setting of on-site control, topographic surveys, construction layouts and as-built/final as-built surveys for multiple hangers, taxiways, and runways. **Marina Bay 880** – Clearwater, FL – Performed boundary surveys, setting on-site control, construction layouts, as-built surveys, and elevation certificates for a $50M luxury residential complex. **Northshore Medical Facility** – Miami, FL – Performed ALTA survey of 571,000 square foot, 357 bed medical facility. **Gateway Center, Pinellas Park, FL** – Performed surveys, setting on-site control, construction layouts and as-built surveys for 100,00 square foot Amazon distribution center and industrial facility.
Description of Duty	**Contract Position**: ALTA Surveyor, Project Manager **Brief Description of Duties (2-3 Sentences):** Jason will be the primary reviewer of all field data collected, and draft/review the report which will be sent to VA for approval.
% of Time Committed to Project During Task Order Performance	**ALTA Survey - 30%** or whatever is required to complete all tasks within the timeframe required by the statement of work. **ALTA Survey Updates - 8%** or whatever is required to complete all tasks within the timeframe required by the statement of work.
Job related educational experience	B.A., Surveyor Management, Everglades University, Tampa, FL

Company:	Terminus Surveying, LLC
Name of Individual	Micheal P. Mooney
Position or title of individual	Registured Licensed Surveyor, PSM
Years of Relevant Experience	**Total Experience**: 44 years **Experience with Current Firm**: 8 Years
Work History	• **Firm Name:** Terminus Surveying, LLC **Position Held:** Professional Surveyor & Mapper (PSM) / Registered Agent **Start Date – End Date:** July 2017 – Present **Job Responsibility #1:** Serves as the licensed PSM, responsible for signing legal boundary surveys, ALTA/NSPS land title surveys, FEMA elevation certificates, plats, and construction exhibits. **Job Responsibility #2:** Manages and approves project execution—including topographic mapping, construction staking, site plans, and recordable plats—for public and private sector clients. **Job Responsibility #3**: Ensures compliance with Florida Board of Professional Surveyors & Mappers, NFIP/FEMA, and local jurisdiction standards across all deliverables. **Job Responsibility #4:** Conducts in-depth research on deeds, easements, plats, and right-of-way records to resolve title and boundary issues. **Job Responsibility #5**: Acts as a Registered Agent and oversees all corporate filings, annual reports, and FL Division of Corporations compliance. **Job Responsibility #6:** Mentors junior surveyors, manages continuing education programs, and enforces rigorous QA/QC protocols on survey projects. **Firm Name:** M. Mooney & Associates, Surveyors Inc. **Position Held:** President / Owner / Senior PSM **Start Date – End Date:** April 1991 – June 2017 **Job Responsibility #1:** Founded and led a full-service surveying firm in Tampa, overseeing strategic planning, staffing, operations, and client relations. **Job Responsibility #2:** Held PSM authority to sign boundary determinations, ALTA surveys, plats, and elevation certificates. **Job Responsibility #3:** Managed field survey crews and CAD teams, including budgeting, scheduling, and resource allocation. **Job Responsibility #4:** Developed relationships with developers, municipalities, title companies, and engineering firms. **Job Responsibility #5:** Maintained corporate compliance as President and Registered Agent through annual filings from 1991 to 2018 (inactive as of Sept 2018). **Job Responsibility #6:** Created and implemented QA/QC systems and conducted staff training in industry best practices.

Experience of relevant size, scope, and magnitude	Michael has over 44 years of experience as a surveyor. Below is a small sampling of relevant projects Michael has performed work on: • **Tampa International Airport, Tampa, FL (1998–2005):** Led boundary surveys, topographic surveys, construction layouts, and as-built surveys for hangars, taxiways, and runways on an $80M project. • **Marina Bay 880, Clearwater, FL (2020–2021):** Directed boundary surveys, on-site control, construction layouts, and elevation certificates for a $50M luxury residential complex. • **Gateway Center, Pinellas Park, FL (2021):** Oversaw surveys and layout for a 100,000 sq ft Amazon distribution center, including EV charging conduit layout. • **Kiran C. Patel High School, Tampa, FL (2020–2021):** Conducted boundary, topographic, and construction layout/verification for $57,000 on a $20M public high school project. • **Northshore Medical Facility, Miami, FL (2021):** Completed an ALTA survey of 571,000 sq ft at a 357-bed facility.
Description of Duty	**Contract Position**: Professional Surveyor and Mapper **Brief Description of Duties (2-3 Sentences):** As the Professional Surveyor and Mapper (PSM) at Terminus Surveying, Michael oversees and certifies all legal survey deliverables, including boundary surveys, ALTA/NSPS land title surveys, and FEMA Elevation Certificates. He ensures regulatory compliance, conducts boundary research, and mentors junior staff.
% of Time Committed to Project During Task Order Performance	**ALTA Survey - 30%** or whatever is required to complete all tasks within the timeframe required by the statement of work. **ALTA Survey Updates - 8%** or whatever is required to complete all tasks within the timeframe required by the statement of work.
Job related educational experience	Associates Degree in Mathematics, 1972 US Army Artillery School, US Army Artillery Surveyor, Viet Nam
Job Related Certifications and Granting Institutions/Organizations	Licensed Surveyor, State of Florida, License No. LS 3930

3.C. Introduction to Subcontractors

RFP REQUIREMENT: C. If known, identify any sub-contractors that the Proposer anticipates will be involved throughout the term of the Project.

The HR Green Team includes the qualified subconsultant firms introduced below.

DAVID W. JOHNSTON ASSOCIATES, INC.

Overview: David W. Johnston Associates, Inc. (DWJA) is a Sarasota-based landscape architecture firm with more than 40 years of experience delivering thoughtful, sustainable, and community-focused design solutions. Founded in 1982, DWJA has built a strong reputation across Florida and the Southeastern United States for innovative design and quality implementation, with an emphasis on environmental stewardship, efficient land and water use, and lasting visual impact.

Role on the Team: DWJA will provide landscape architecture services supporting roadway and drainage improvements, site restoration and the proposed saltwater marsh within the Cedar Street right-of-way. The firm will assist with integrating saltwater-tolerant vegetation, water quality objectives, environmental sensitivity and low-maintenance landscape solutions with the project's engineering improvements.

Relevant Experience: DWJA has extensive experience serving municipal and FDOT clients throughout the region, including high-profile projects for the City of Sarasota such as the Lemon Avenue Streetscape, Main Street Streetscape, First Street Streetscape, Five Points Roundabouts and US 41–10th and 14th Street Roundabouts. **DWJA recently completed the Bay Isles Parkway Streetscape project with HR Green for the Town of Longboat Key and is currently part of HR Green's team for Village Phases 1 and 2**. This established working relationship, combined with DWJA's longstanding Sarasota presence and local agency experience, provides continuity and responsive landscape architecture support should these services be required for Phase 3.

Key Personnel:

- Phillip J. Smith, PLA – Landscape Architect
- Jeff Anderson, PLA - Landscape Architect

MONARCH ECOLOGY GROUP, LLC

Overview: Monarch Ecology Group, LLC (Monarch) is a Sarasota-based environmental consulting firm established in 2022, specializing in wetlands, protected habitats, listed species, and environmental permitting. Led by Owner/Principal Kerri MacNutt, who brings more than 22 years of Florida environmental consulting and regulatory experience, Monarch provides environmental assessments, wetland delineations, habitat mapping, listed species surveys, wetland impact assessments, mitigation planning and design, and permitting compliance services. The firm's specialized expertise and familiarity with state, federal, and local regulatory requirements support practical solutions to complex environmental challenges.

Role on the Team: Monarch will provide environmental consulting and permitting support for roadway and drainage improvements, outfall modifications and the proposed saltwater marsh. Services will include environmental assessments, wetland and habitat evaluations, identification of potential environmental impacts and coordination with FDEP, SWFWMD and USACE, as applicable.

Relevant Experience: Monarch's team brings extensive experience supporting environmental permitting for roadway, utility, park, and waterfront improvements throughout Southwest Florida. Relevant projects include the Preto Boulevard and Bee Ridge Road improvements, involving wetland assessments, habitat evaluations, mitigation planning, and agency permitting, as well as Sarasota County's Snook Haven Park improvements, which required FDEP, USACE, and local environmental permitting. The team's experience also includes environmental permitting for the Quay waterfront redevelopment along Sarasota Bay, involving modifications to a mangrove ditch and coordination with state and federal regulatory agencies. This combination of regional experience, environmental expertise, and established knowledge of local permitting requirements positions Monarch to help the Town address environmental constraints while advancing its drainage improvements efficiently.

Key Personnel:

- Kerri MacNutt – Principal / Senior Environmental Consultant

ENVIRONMENTAL AND GEOTECHNICAL SPECIALISTS, INC. (EGS)

Overview: Environmental and Geotechnical Specialists, Inc. (EGS) is a certified MBE/DBE firm established in 1992, providing geotechnical engineering, environmental consulting, and construction support services throughout Florida. With more than 250 years of combined staff geotechnical design experience and seven Florida offices, EGS offers specialized capabilities in subsurface investigations, geotechnical design, geophysical surveys, contract drilling, environmental assessments, permitting, and laboratory testing. The firm is FDOT-prequalified in soil exploration, geotechnical testing, foundation studies, and minor highway design.

Role on the Team: EGS will provide geotechnical engineering services to support roadway reconstruction and drainage improvements. Services will include subsurface investigations, geotechnical analysis, and recommendations for roadway design, pavement support, drainage infrastructure, and constructability, accounting for site-specific subsurface conditions.

Relevant Experience: EGS brings extensive experience supporting municipal roadway, drainage and stormwater infrastructure improvements through continuing services contracts with the Cities of Tallahassee, St. Marks and Homestead; Leon and Bay Counties; and FDOT Districts 2 and 3. Its assignments include roadway soil surveys, pavement evaluations, culvert improvements, stormwater management facilities, slope stability analyses and foundation investigations. EGS also holds continuing geotechnical services contracts with the St. Johns River Water Management District and serves on multiple teams supporting the Northwest Florida Water Management District. **Currently serving on HR Green's Village Phases 1 and 2 teams,** EGS has completed soil borings and provided geotechnical reports to support the Town's drainage improvements. This firsthand project knowledge, combined with its FDOT qualifications and regional experience, positions EGS to provide practical, cost-effective geotechnical recommendations for Phase 4.

Key Personnel:

- Tom Hayden, PE – Senior Geotechnical Engineer
- Matt Landschoot, PE – Senior Geotechnical Engineer



TERMINUS SURVEYING, LLC

Overview: Terminus Surveying, LLC is a Tampa-based land surveying firm providing a full range of professional surveying and mapping services across Florida. Founded as a Certified Service-Disabled Veteran-Owned Small Business (SDVOSB), Terminus is also recognized as a Small Disadvantaged Business and a Certified Small Business Enterprise by the City of Tampa. The firm specializes in boundary, topographic, ALTA/NSPS, construction staking, and wetland delineation surveys. With a strong commitment to accuracy, responsiveness, and client satisfaction, Terminus delivers cost-effective solutions for both public and private sector clients, supported by extensive experience with infrastructure, development, and utility projects across the region.

Role on the Team: Terminus will provide surveying and mapping services supporting roadway reconstruction, drainage improvements and site restoration. The team will coordinate closely with HR Green and Town staff to verify existing infrastructure locations and elevations, including drainage inlet inverts, and provide accurate field data to support efficient design and minimize unforeseen conflicts..

Relevant Experience: Terminus has delivered surveying services for high-profile projects throughout Florida, including the Amazon Distribution Center in Pinellas Park, West Tampa Bay Boulevard at Linear Park, CTS Tarpon Avenue in Tarpon Springs, Venetian Walk in Venice, Fawcett Memorial Hospital in Port Charlotte and the U.S. Air Force 6th Medical Group in Tampa. **Currently serving on HR Green's Village Phases 1 and 2 teams**, Terminus has completed field surveys and provided initial draft survey deliverables for the Town's ongoing drainage improvements. This firsthand project knowledge, combined with its regional surveying experience and established working relationship with HR Green, positions Terminus to provide responsive, coordinated surveying services for Phase 4.

Key Personnel:

- Jason Douglas - CEO, RSit
- Michael Mooney, PSM - Registered Licensed Surveyor

TAB 4: PROJECT APPROACH

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Project Understanding

The Longboat Key Village Phase 4 Drainage Improvements project will address recurring tidal and rainfall-driven flooding along Longboat Drive South between Cedar Street and Jackson Way and a portion of Cedar Street, including the unimproved right-of-way west of Longboat Drive South. The Town's October 2024 Stormwater Analysis identifies this area as vulnerable to sunny-day flooding, king tides and increasing sea level rise impacts. Existing low elevations—including a minimum grate elevation of approximately 1.0 feet NAVD88 and a roadway elevation of approximately 1.5 feet NAVD88 along Jackson Way—contribute to inadequate drainage during elevated tidal conditions.

A central Phase 4 challenge is the condition and performance of the existing stormwater outfall. The outfall at Longboat Drive South and Cedar Street lacks backflow prevention, and previous modeling indicated a partially blocked pipe. Although the Town previously cleared the outfall within the Cedar Street right-of-way to improve discharge, the area continues to experience tidal flooding. The existing outfall, located adjacent to a private seawall, may not be operating at full capacity. HR Green understands the importance of verifying existing pipe conditions, inlet and outfall elevations, conveyance capacity and tidal restrictions before finalizing improvements. Roadway reconstruction and elevation, new and upsized drainage infrastructure, and appropriate backflow protection must work together to increase hydraulic head, improve drainage during rainfall events and provide additional storage when elevated tides restrict discharge.

Seawall Elevation Considerations. Low seawall elevations can allow tidal water from Sarasota Bay to overtop shoreline barriers and contribute to roadway flooding, even where backflow prevention is installed. HR Green recommends that the Town consider evaluating existing seawall elevations to identify potential vulnerabilities and complementary flood protection measures that could enhance the effectiveness of the proposed drainage improvements.

Phase 4 also presents an opportunity to integrate flood mitigation with meaningful water quality and environmental benefits. The Town has identified a potential saltwater marsh within the unimproved Cedar Street right-of-way to provide a filtration area for overland flow while incorporating a graded, positive drainage outlet from Longboat Drive South. Designing this feature as part of the overall drainage system—not simply as a landscape enhancement—will be important to its effectiveness. Design considerations include grading, flow pathways, appropriate saltwater-tolerant vegetation, water quality performance, environmental permitting and minimizing long-term maintenance and replacement planting. HR Green's environmental and landscape architecture specialists will work with our drainage engineers to evaluate a practical, coordinated solution that supports both flood protection and the Town's coastal resiliency objectives.

As with earlier Village improvements, successful implementation will require careful attention to adjacent finished floor elevations, driveway transitions, utilities, private property restoration and potential easements. Our ongoing work on Phases 1 and 2 has demonstrated the value of obtaining historic infrastructure plansand monitoring building and demolition permits that may affect design conditions. Early resident engagement and coordination with Town staff will help anticipate property impacts and limit costly design changes.

HR Green's established Village project knowledge, local team and ongoing coordination with the Town provide a strong foundation for advancing Phase 4 efficiently. We will apply consistent engineering criteria, available project data, permitting experience and lessons learned from Phases 1 and 2 while addressing Phase 4's unique outfall and saltwater marsh considerations. Our approach will integrate drainage and roadway design, environmental coordination, stakeholder outreach, construction cost estimating, grant assistance and construction-phase services,

with attention to maintaining FEMA funding eligibility and delivering complete, constructible improvements that strengthen the Village's long-term resilience.

4.A. Narrative of Project Approach Including Cost Savings Measures

RFP REQUIREMENT: 1) A narrative of the project approach and explanation of how this approach meets the objectives as specified, including any cost savings measures;

Our approach centers on aligning Town priorities with our technical expertise and proven quality systems through a structured, adaptive methodology that ensures consistency, responsiveness, and innovation.

Our seasoned project manager **Ms. Devyn Brown, PE, with over 20 years of municipal utility experience in Southwest Florida, will lead this effort**. She will be responsible for managing all team members and subconsultants with full accountability.

HR Green's Project Management Process is built on four key elements:

1. Understanding the Project: At kickoff, our team meets with the Town to confirm goals, scope, budget, and critical issues, ensuring task orders and fees are well-developed.
2. Developing a Sound Plan: The project manager prepares a detailed Project Management Plan (PMP) and schedule, subject to independent QA/QC review, to allocate resources and establish accountability.
3. Monitoring and Controlling Progress: Schedules and budgets are tracked weekly, allowing the project manager to quickly evaluate status and make adjustments to keep projects on track.
4. Clear Communication: HR Green maintains open, timely communication with the Town through written scopes, schedules, monthly status reports, and regular coordination meetings.

By consistently applying these elements, HR Green has successfully delivered projects for municipalities across Florida and is well-prepared to do the same for the Town of Longboat Key.

Commitment to Partnership: HR Green is committed to being a responsive, collaborative partner to the Town of Longboat Key, with our Lakewood Ranch office less than 20 miles away for prompt in-person coordination. We listen closely to Town staff and residents, identify potential issues early, and bring forward creative, value-added solutions to optimize outcomes. Our objective approach ensures recommendations are always in the Town's best interest, to best support the planning, design, and construction of drainage infrastructure that meets today's needs while preparing for future challenges.

Project Planning: Our first priority is to develop a thorough understanding of the project's background, existing conditions, anticipated future needs, prior work completed, and the Town's scope, budget, and schedule expectations. This foundational understanding informs the development of a detailed Project Management Plan (PMP) that aligns with the Town's goals.

Our internal PMP outlines the work to be completed and identifies each key deliverable and milestone. The PMP is developed with input from all relevant discipline leads, with particular attention to regulatory requirements, grant requirements, technical dependencies, and critical design decisions at each project phase. Based on this plan, we identify and commit the appropriate technical resources and staffing levels to ensure timely, coordinated project execution.

The Phase 4 neighborhood, including Longboat Drive South, Cedar Street and Jackson Way, will be a central focus of our planning efforts, with proactive communication built into every stage of the project. **To support transparency and resident engagement, HR Green will establish a dedicated project website that includes current plan sets, GIS-based maps showing proposed improvements, and a portal for residents to submit questions**

specific to their property. Our team will maintain consistent communication with the neighborhood from the earliest utility locates through permitting, easement acquisition, and final recording. We recognize that securing the necessary easements will require careful coordination, clear explanations of project benefits, and responsive communication. By dedicating the necessary resources to this process, HR Green will help the Town foster trust with residents, minimize delays, and ensure the project advances with the full understanding and cooperation of the affected community.

Project Deliverables: All deliverables are clearly defined in the PMP, along with the associated technical disciplines required for their development.

We place strong emphasis on identifying key evaluation and design decisions—such as restoration limits, roadway profile, proposed easements, and stormwater pipe layout—at each project phase. For each deliverable, our team prepares a package that includes design calculations, a report supporting the basis of design, cost estimate, and plans at each milestone. The team will highlight critical items requiring review and confirmation by Town staff. This structured approach ensures that essential decisions are made at the right time, helping to avoid costly changes or schedule delays later in the project. At each deliverable stage, HR Green will maintain clear communication with the community to ensure residents understand potential impacts to their properties, the need for proposed easements, and how temporary construction disruptions will ultimately result in a stronger, more resilient stormwater system that reduces flooding and improves long-term neighborhood protection.

Smart Project Execution: Schedule & Cost Control

HR Green combines disciplined project management with transparent cost tracking to deliver reliable, on-time results.

- **Task-specific Project Management Plans (PMPs):** Developed by Devyn Brown, PE to define scope, staffing, milestones, and budgets from day one.
- **Proactive schedule tracking:** Weekly reviews using Microsoft Project and internal dashboards keep timelines on track and allow early issue resolution.
- **Accurate, milestone-based cost estimates:** Built from historical bid data, vendor quotes, and regional pricing—refined and peer-reviewed at every phase.
- **Real-time visibility**: Regular updates keep the Town informed on progress, risks, and recommended adjustments.
- **Integrated QA/QC:** Ensures both time and cost controls align with the Town's goals, funding constraints, and infrastructure priorities.

Quality Control: HR Green recognizes that quality control and quality assurance (QA/QC) are critical to meeting the Town's objectives and regulatory requirements, and we apply a structured, multi-layered process across every phase of a project. Our QA/QC program combines experienced personnel and continuous training, meticulous documentation, innovative design verification, and proactive client feedback integration. Each project is assigned an independent senior engineer—**Brian Stahl, PE, for Town assignments**—who oversees reviews of calculations, stormwater and utility designs, hydraulic and hydrologic models, permitting documentation, and bid documents to ensure accuracy, compliance, constructability, and clarity. Quality checks are conducted continuously, not only at milestones, with cross-discipline coordination and incorporation of Town review comments at every stage. In addition, **Teresa Stadelmann with HR Green** will be reviewing the stormwater modeling and plans and provide input as a Senior Technical Advisor. This rigorous approach ensures that all deliverables, from feasibility studies and BMP designs to regional stormwater and utility improvements, are developed to the highest standards of accuracy, efficiency, and value.

Project Progression through Design

The approach HR Green takes for projects is to progress through the overall design in several phases or steps that may be required for any individual work assignment / task order. These major phases typically include:

- Pre-Design Services
- Preliminary Design/Development Phase (Estimated 30%)
- Intermediate Design Phase (60% and 90% design)
- Final Design Phase (100%)
- Required Grant Administration
- Bidding and Negotiation Phase
- Construction Phase Based on our experience, HR Green' approach to providing high-quality engineering services during each phase is described in the subsections that follow.

Pre-Design Phase: It is critical that we collect good background information on the project area. During the Pre-Design phase, we team with a utility locate company such as GPRS to locate utilities in the project area using ground penetrating radar technology. We also perform georeferenced drone photography of the proposed route or site. The aerial photography is performed using a drone with ground control. Based on this photography, preliminary contours and a terrain model can be created. The photography locates all visible features and utility locate information. We supplement this information with available GIS information for environmental, soils, and other information that could impact the proposed project. We also review applicable permitting requirements for the proposed work. We identify and review any as-built or record drawings of existing infrastructure. This work allows us to develop more accurate conceptual plans, flush out issues, and develop the best working solution that meets the Town's goals and objectives for a project.

The survey crew will also include scope to ensure the silt/sand and water can be removed by a pump truck to provide accurate survey level invert elevations. Coordination with the Town during the survey process is critical for utilities that may be only accessible with Town personnel assistance.

NEPA Review and Environmental Clearance. For projects receiving federal funding, HR Green will coordinate with the Town and applicable funding agencies to identify and address National Environmental Policy Act (NEPA) requirements early in project development. Required environmental analysis and clearance will be completed before committing resources, approving final plans and specifications, or making decisions that could limit consideration of environmental alternatives. By integrating NEPA review into the initial planning and design process, we will help ensure that final design and subsequent regulatory permitting are based on an approved, environmentally informed approach while protecting the Town's federal funding eligibility.

Preliminary Design Phase (30%): During the Preliminary Design Phase, we conduct preliminary assessments to confirm design criteria and project specifications. This phase includes coordination of environmental review requirements and the initiation of geotechnical investigations to inform design direction. Preliminary drawings and supporting stormwater calculations are submitted to the Town for review, identifying key design assumptions, permitting considerations, and any issues requiring input prior to progressing to the next phase.

The HR Green project team prepares preliminary plans and profiles or layouts of the proposed improvements using the data collected by drone, field work, and record drawings. Specific work is performed to identify any easement needs for the project. The team identifies potential issues during construction and works on solutions with the Town and project team to ensure the construction activities are as smooth as possible.

The Preliminary Design Submittal is provided to the Town for review, including, calculations, preliminary cost estimate, and plans. A stormwater report accompanies the submittal identifying critical design issues, specific items requiring decisions or confirmation from the Town, and identifying key issues for the 60% design submittal. A

preliminary estimate of project costs is usually prepared at the 30% design stage and updated at each milestone submittal.

Intermediate Design Phase (60% and 90%): The Intermediate Design Phase builds upon the work performed in the Preliminary Design Phase and incorporates all Town comments. Design submittals are made at 60%, 90%, and Final Design.

Design calculations are updated based on changes from the Preliminary Design Phase. Detailed topographic and boundary survey is further incorporated on the project area and supplements the aerial photography. We perform utility soft-dig locates at all critical utility crossings. The geotechnical investigation is completed. The 60% design plans and profiles of the proposed improvements are prepared using the updated survey information. The design is advanced with full detailing of connections, crossings, and regulatory requirements.

The 60% Design Submittal is provided to the Town for review, including updated calculations, , cost estimate, and plans. The stormwater report accompanies the submittal identifying critical design issues, specific items requiring decisions or confirmation from the Town, and identifying key issues for the 90% design submittal.

The 90% Design Phase builds upon the work performed in the 60% Design Phase and incorporates all Town comments. Based on the 60% review, additional value engineering may be performed. The 90% Design Phase also includes preparation of permit applications for all required outside agency permits.

Final Design Phase (100%): The Final Design Phase builds upon the work performed in the 90% Design Phase and incorporates all Town comments. At the completion of the Final Design Phase the bid documents are submitted to the Town for bidding purposes. As part of this phase, all permits are applied for. The surveyor will assist with preparing sketch and descriptions for the proposed easements required for the project.

Grant Assistance: HR Green will support the Town in maximizing funding opportunities by assisting in pursuing grants to advance the project through construction, if needed. Our team has experience with FEMA HMGP, Flood Mitigation Assistance (FMA), and other federal and state funding mechanisms, having successfully secured more than $660 million for Florida municipalities. We will work closely with Town staff to ensure all Federal and state requirements are met, from procurement through documentation. We can also assist with identifying supplemental grant or low-interest loan opportunities to stretch local dollars further. Leveraging our relationships with state agencies and knowledge of federal compliance, HR Green can position the Town to fully utilize existing grant funding while strategically pursuing additional support to implement construction and long-term resiliency improvements.

Bidding and Negotiation Phase: The HR Green project team will assist the Town in the bidding of the projects by attending pre-bid meetings, preparing responses to bidder's questions, reviewing bids, and preparing a recommendation of award. It is critical in the Bidding Phase to provide clarity in response to bidder's questions. This ensures bidders have little ambiguity about what is required and provides the most competitive bids for the Town. Following receipt of bids, a detailed review of the bids and reference check of the low bidder is essential.

Construction Phase: HR Green has extensive experience providing engineering services during the construction of local government utility projects in Florida. The HR Green project team can provide the following engineering services during construction:

- Project Coordination and Meetings
- Construction Contract Administration
- Construction Engineering Services, Including Engineer of Record Project Oversite
- Resident Project Representative Services
- Quality Assurance / Quality Control
- Start-up Assistance and Staff Training Support
- Project Closeout and Project Certification

At HR Green, we believe that quality engineering services during construction are critical to a project's success. The extent of HR Green's services during construction depends on the scope and complexity of the work. The HR Green Team includes engineers and resident inspectors with a successful track-record of providing quality engineering services during construction for large, complex, multi-disciplined projects. With our local presence, our entire team and discipline leads can quickly mobilize on-site to address any issue that arises.

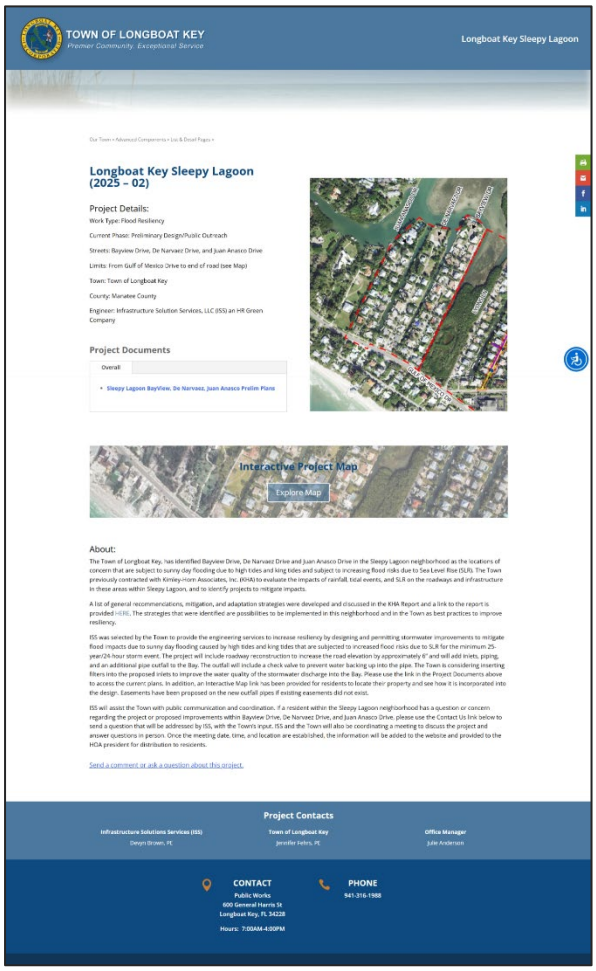
Public Involvement

HR Green understands that successful project delivery in a community setting depends not only on technical execution, but also on clear, timely, and respectful engagement with the public. Our team is well-versed in supporting public involvement across a wide range of municipal projects, from infrastructure improvements to planning and environmental initiatives. We tailor our communication strategies to each project's scale, audience, and sensitivity—whether facilitating public meetings, preparing informational materials, or supporting digital outreach.

We have successfully led and supported public engagement efforts for local governments, including the **Town of Longboat Key**, **City of Sarasota**, and Leon County, among others, by developing dedicated project websites, designing outreach materials, and attending public meetings. Our project manager, **Devyn Brown, PE**, supported by **Brian Stahl, PE**, leads these efforts with a focus on transparency and responsiveness. Public feedback is integrated into project planning and design wherever appropriate.

HR Green utilizes a variety of tools to reach community members, including:

- Direct mailers
- Yard signage and HOA notice boards
- Project trifold handouts and FAQs
- Customized project websites and social media posts
- Meeting announcements through Town channels and council sessions



Town of Longboat Key Sleepy Lagoon Project Website

Our field and design staff are also trained to interact professionally with the public during data collection and site visits—reinforcing positive perceptions of Town-led improvements. Whether working behind the scenes or directly with residents, we're committed to helping the Town of Longboat Key maintain trust and clear communication throughout the life of each project.

Project-Specific Cost Saving Measures

Our approach to this drainage improvements project is grounded in the Town's established data, models, and drainage report, allowing us to immediately move into efficient design development rather than duplicating prior work. Key elements include:

- **Integration of Existing Data:** We will leverage the ICPR4 stormwater model, survey, and prior drainage reports provided by the Town. Utilizing and refining this data minimizes redundant effort and cost.
- **Targeted Road Reconstruction:** Elevating and reconstructing Longboat Drive South and affected portions of Cedar Street to improve hydraulic head, reduce tidal flooding and support positive drainage toward the existing outfall. Coordinating roadway grades, drainage infrastructure and adjacent property transitions will help minimize restoration costs and avoid unintended impacts.
- **Optimized Drainage Design:** Evaluating the existing Cedar Street outfall for restrictions and capacity deficiencies, upsizing pipes, adding inlets and incorporating appropriate tidal backflow prevention. The proposed saltwater marsh will be evaluated as an integrated drainage and water quality feature, providing positive outflow, filtration of overland runoff and saltwater-tolerant vegetation selected to minimize long-term maintenance.
- **Regulatory Compliance:** Ensuring all work is fully compliant with grant requirements, FDEP and/or USACE permitting, and SWFWMD Environmental Resource Permit (ERP) standards.
- **Constructability and Cost Efficiency:** Designs will emphasize readily available materials and construction methods. Our design team will coordinate closely with contractors during the design phase to identify cost-saving alternatives (e.g., pipe material selection, phased traffic management plans to minimize restoration costs).
- **Community Coordination:** Because adjacent residential properties are sensitive to roadway elevation changes, we will engage residents early with visual exhibits, driveway transition solutions, landscape restoration commitments, and easement locations.
- **Innovative Infrastructure Solution Brainstorming Process:** At the 10% design stage, HR Green conducts a structured brainstorming workshop with the project team and incorporates Town staff as needed to evaluate unconventional yet practical alternatives. This process integrates innovation into our delivery model, aligns with client priorities, and has consistently produced cost-effective solutions, substantial savings, and highly satisfied clients.

This approach ensures a cost-effective, resilient design that minimizes life-cycle maintenance costs and maximizes use of the grant funds that the Town was awarded.

4.B. Firm's Technical Ability

RFP REQUIREMENT: 2) A description of Proposer's technical ability to perform all facets of the scope of services;

HR Green is **fully equipped with the facilities, technologies and staff resources** necessary to deliver the Town of Longboat Key's Village drainage improvements, from engineering analysis and design through permitting, bidding and construction-phase support. Our **local presence, combined with advanced tools and a scalable team structure**, enables us to deliver efficient, high-quality service across all phases of the project—from planning and design through construction and closeout, as needed.

HR Green develops a detailed Project Management Plan at project kickoff to match scope, schedule, and staffing needs with the right technical expertise. Our cross-disciplinary team covers engineering design, permitting, stormwater modeling, construction services, and grant compliance, and our flexible staffing model ensures resources are deployed when needed. Our Florida-based team is supported by HR Green's nationwide network of technical specialists, providing additional resources and expertise while maintaining the local responsiveness our clients rely on.

Technological and Technical Capabilities: HR Green integrates advanced technologies with proven technical expertise to deliver efficient, accurate, and resilient infrastructure solutions for the Town. Our team leverages industry-leading tools—such as AutoCAD Civil 3D, MicroStation, Revit, ArcGIS, XP-SWMM, EPA SWMM, WaterGEMS, and SewerGEMS—to support design accuracy, stormwater planning, and utility system analysis. Project management software (Microsoft Project, internal dashboards) and cloud-based collaboration platforms provide real-time tracking, document control, and stakeholder communication. In addition, drone-based aerial photogrammetry, GPS-integrated field data collection, and digital terrain modeling enhance site analysis and design precision.

Building on these technologies, our multidisciplinary team offers comprehensive technical abilities aligned with the Town's needs. We provide advanced hydraulic and hydrologic (H&H) modeling, including ICPR4 and sea-level rise scenario evaluation; roadway, storm sewer, and drainage design with integrated water quality features; and seamless survey-to-GIS integration for reliable base data. For Phase 4, our drainage engineers will coordinate with our environmental and landscape architecture specialists to evaluate the proposed Cedar Street saltwater marsh, integrating stormwater conveyance, water quality treatment, coastal permitting and low-maintenance vegetation into a practical design. We have extensive experience securing regulatory approvals from SWFWMD, FDEP, and USACE for shoreline, stormwater, and utility improvements, and our specialists ensure full compliance with FEMA's HMGP and 2 CFR Part 200 requirements on federally funded projects. During construction, we deliver bid-phase support, contractor coordination, shop drawing review, and resident engineering / inspection services to ensure designs are built to specification.

Together, these technological resources and technical abilities enable HR Green to provide the Town with data-driven decision-making, efficient project delivery, and successful execution of drainage, resiliency, and FEMA-funded infrastructure improvements.

Available Staff Resources: HR Green maintains a multidisciplinary team of professionals, including civil engineers, environmental specialists, construction-phase advisors, and permitting experts. This Drainage Improvements project will be led by **Devyn Brown, PE, a Sarasota resident who is familiar to the Town and is a seasoned project manager with direct experience managing similar projects, including for the Town of Longboat Key**. The project team is structured around key disciplines with clearly assigned roles, QA/QC responsibilities, and availability for immediate project startup.

To ensure **continuity and surge capacity**, we also maintain backup staff who can be mobilized quickly in response to schedule adjustments or changing project priorities. Weekly internal workload reviews are used to continuously monitor staff availability and align resources across all of our active projects.

Subconsultant Resources: In addition to our internal staff, HR Green has assembled a **trusted team of qualified local and regional subconsultants**—each selected for their specialized technical capabilities and familiarity with Southwest Florida's permitting and infrastructure landscape. These firms, including surveyors, landscape architects, environmental scientists, and geotechnical engineers, bring added depth and flexibility to meet the full scope of services outlined in the Town's RFP. All subconsultant communications and deliverables will be managed and coordinated through the HR Green Project Manager to ensure **consistency and accountability**.

Resource Allocation and Responsiveness: HR Green is committed to maintaining the staffing capacity required to meet the Town's schedule and performance expectations. We regularly assess our active project load and planned assignments to ensure we can dedicate appropriate resources to new projects without delay. **Our current availability supports rapid mobilization for this drainage improvements project for the Town, and our team stands ready to begin work upon contract execution.**

We take pride in our responsiveness and accessibility, and we understand the importance of being a **reliable partner to Town staff throughout every phase of project delivery.**

4.C. Proposed Implementation Schedule

RFP REQUIREMENT: 3) Provide an implementation schedule for each key milestone and component of services with emphasis on providing a complete set of plans and specifications for bidding in a twelve (12) month period;

Project Scheduling Methodology: HR Green employs disciplined project controls to ensure schedule goals are met across all phases. At the outset, our Project Manager develops a comprehensive Project Management Plan with scope, staffing, milestones, and timelines, coordinated with discipline leads to establish an achievable schedule. Our proven process emphasizes four key elements: clearly defining scope, schedule, and budget; preparing a detailed plan with committed resources; actively monitoring and controlling progress; and maintaining timely, transparent communication with the Town and within our team. This structured approach has consistently enabled HR Green to deliver complete projects on time and within budget.

Proposed Schedule: We understand the Town's requirement to deliver a complete, biddable design package within 12 months. Our schedule emphasizes early engagement, efficient use of existing data, and overlapping design/permitting tasks:

Exhibit 3: Proposed Project Schedule

Task	Dates
Notice to Proceed (NTP)	3/1/2027
Drainage Improvements Project Kickoff	3/8/2027
Collect and review Town data, review ICPR4 model, confirm survey requirements and existing utilities	3/22/2027
Develop Project Management Plan (PMP)	3/29/2027
Surveying / Aerial Photogrammetry / Conceptual Engineering	4/30/2027
Preliminary Engineering Report (30% Plans), including Roadway Profiles, Pipe Sizing, Cedar Street Outfall Evaluation, Preliminary Saltwater Marsh Concept, and Initial Website Design	6/18/2027
Hold Public Coordination Meeting	6/25/2027
60% Design Plans, Stormwater Report and Calculations	7/30/2027
Submit Permit Pre-Applications to SWFWMD and FDEP	7/30/2027
Client Review and HR Green QA/QC	8/13/2027
90% Design Plans, Specifications, Cost Estimate, Stormwater Report and Calculations	10/8/2027
Cost Estimate Refinement	10/8/2027
Submit Permit Applications	10/8/2027
Environmental Review (NEPA, if required)	10/8/2027
Client Review and HR Green QA/QC	10/22/2027
Final 100% Design Completion	11/24/2027
Permits Approved (Environmental/NEPA review completed)	2/6/2028
Town Review and Advertisement for Bid	3/6/2028
Engineering Services During Construction	5/15/2028

NOTE: Assumes a start date of March 1, 2027. Schedule will be adjusted based on actual start date and any specific input or needs from the Town that may be currently unknown.

This schedule provides the Town with a fully biddable package within the required timeframe while allowing flexibility for grant or permitting reviews.

4.D. Accessibility to the Town

RFP REQUIREMENT: 4) A description of the Proper's accessibility for meetings, general communications, coordination, and supervision.

HR Green's Florida team is committed to remaining highly accessible to Town staff and the community throughout the project. **Our established working relationships with the Town since 2022 and ongoing delivery of Village Phases 1 and 2 provide continuity, familiarity and responsiveness** throughout the assignment.

- **Local Presence:** Our Project Manager, Devyn Brown, PE, and other key personnel are based in HR Green's Sarasota office, approximately 30 minutes from Longboat Key, enabling on-site meetings, field reviews and direct coordination on short notice. Additional team members can participate remotely or travel to the Town as needed.
- **Regular Meetings:** We propose monthly progress meetings (in person or virtual) with Town staff, supplemented by monthly written updates tracking progress against schedule and budget. **We will also coordinate closely with our ongoing Phase 1 and 2 assignments to maintain consistency across the Village improvements program.**
- **Direct Communications:** Devyn Brown will serve as the Town's primary point of contact and will be accessible by cell phone and email seven days a week to address urgent issues, coordinate project activities and facilitate timely decisions.
- **Coordination with Grant Agencies:** Our team will maintain direct communication with Town staff and applicable agencies, including the Florida Division of Emergency Management (FDEM) and Federal Emergency Management Agency (FEMA), to support grant administration, documentation and compliance with applicable federal requirements. **We will also coordinate environmental reviews and National Environmental Policy Act (NEPA) compliance, as applicable, to help avoid permitting and funding-related delays.**
- **Community Engagement:** We will conduct public meetings in coordination with the Town to present design progress, address resident questions and build trust within the Longboat Key Village community. **Building on our ongoing work in the Village, we understand the importance of early communication regarding drainage improvements, roadway elevations, property access and potential construction impacts.**

Our **local accessibility, established relationships and firsthand knowledge of the Village improvements program** support seamless coordination, rapid problem-solving and responsiveness to Town needs throughout the project lifecycle.

TAB 5: INTERACTIONS WITH TOWN AND REGULATORY AGENCY STAFF

TAB 5 - INTERACTIONS WITH TOWN AND REGULATORY AGENCY STAFF

RFP REQUIREMENT: A. Provide a summary supporting qualifications of the proposed key personnel in terms of meeting this scope of service. [..]

HR Green's Florida team brings decades of experience delivering stormwater and drainage projects in Sarasota and Manatee counties, **including our ongoing work for the Town of Longboat Key since 2022 and current design and permitting of the Sleepy Lagoon Drainage Improvements and Village Drainage Improvements Phases 1 and 2.** Our staff have extensive experience coordinating with regulatory and funding agencies to secure environmental and construction permits, obtain required approvals and maintain compliance with applicable federal, state and local regulations.

Key personnel have obtained Environmental Resource Permits (ERPs) and water use permits from the SWFWMD, coordinated with the FDEP on stormwater and drainage improvements, secured drainage and utility permits from the FDOT, and worked with the FDOH on utility extensions and septic-to-sewer projects. Our team also brings expertise in USACE wetlands and coastal permitting, NEPA environmental reviews and compliance coordination, and applicable FEMA requirements for federally funded projects. HR Green's Florida team has helped municipalities secure and manage **more than $660 million in state and federal infrastructure funding**, pairing technical expertise with regulatory and grant knowledge to deliver successful, compliant projects.

RFP REQUIREMENT: B. Include the Proposer's ability to work with Town staff in order to successfully fulfill the desired services in each discipline.

HR Green is committed to continuing our role as a trusted advisor to the Town, going beyond traditional engineering services to provide proactive support and guidance. Our Florida team has worked closely with Town staff on multiple infrastructure improvements, building established relationships and a thorough understanding of Town priorities, challenges and long-term goals. From our nearby Sarasota office, our team remains accessible and responsive, operating as an extension of Town staff. We dedicate time beyond direct assignments to meet with Town leaders and staff at all levels, listening carefully to understand their needs. When we identify concerns, we raise them early; when we see opportunities to improve efficiency or reduce costs, we present them clearly for the Town's consideration. **Our firsthand knowledge of the Village's existing infrastructure and ongoing Phases 1 and 2 improvements allows us to coordinate effectively across engineering and environmental disciplines, anticipate potential conflicts and integrate Phase 4's drainage, outfall and proposed saltwater marsh improvements with the Town's broader Village program.** This collaborative approach ensures Town staff have the information and support needed to deliver technically sound, financially responsible projects that align with community needs.

RFP REQUIREMENT: C. Include the Proposer's knowledge of permitting process, as well as local regulatory agencies […]

HR Green's Florida team has a proven record of navigating permitting processes with Sarasota and Manatee counties, as well as regional, state and federal agencies. Our team regularly coordinates with **SWFWMD, FDEP, FDOT, FDOH, USACE and local permitting authorities** to secure necessary approvals, while supporting FEMA coordination and NEPA reviews for federally funded projects, as applicable.

Through our ongoing work for the Town, **HR Green's Florida team has developed established relationships with regulatory staff and firsthand knowledge of local permitting requirements.** This experience allows us to **anticipate regulatory requirements, coordinate permitting strategies across Village phases and identify potential issues early**, helping minimize revisions, reduce permitting risks and maintain project schedules. Our proactive coordination supports efficient delivery of improvements that satisfy applicable regulatory and funding requirements.

TAB 6: MINORITY BUSINESS ENTERPRISE PARTICIPATION

TAB 6 - MINORITY BUSINESS ENTERPRISE PARTICIPATION

RFP REQUIREMENT: A. Provide a brief summary explaining how the Proposer will encourage minority participation in any of the desired services.

HR Green is committed to supporting the Town of Longboat Key in meeting requirements related to participation by Minority Business Enterprises (MBEs), Women Business Enterprises (WBEs), small businesses and labor surplus area firms. **We recognize the importance of encouraging meaningful participation and will comply with applicable federal grant requirements, including those established by FEMA**.

HR Green encourages participation by identifying and considering qualified minority- and women-owned business enterprises (MWBEs) for specialized services, providing opportunities to participate as subconsultants, and structuring work assignments to facilitate participation when practical and economically feasible. We emphasize qualified local and regional businesses, particularly those serving Sarasota and Manatee counties, and seek to establish relationships that support continued participation throughout project delivery. This approach promotes inclusive economic opportunities while providing the Town with high-quality, responsive and cost-effective professional services.

RFP REQUIREMENT: B–D. [MBE Status and Documentation]

HR Green is not a certified Minority- or Women-Owned Business Enterprise; however, our proposed team includes specialized subconsultants with the following business certifications:

- **Environmental and Geotechnical Specialists, Inc. (EGS)** (Geotechnical Services) – Disadvantaged Business Enterprise (DBE) and Minority Business Enterprise (MBE).
- **Terminus Surveying, LLC** (Surveying) – Service-Disabled Veteran-Owned Small Business (SDVOSB).

These firms bring specialized expertise that complements our in-house capabilities and strengthens our ability to deliver high-quality services to the Town. In accordance with RFP Requirements B–D, additional information about these subconsultants is provided under Tab 3, Personnel Qualifications and Experience, with applicable business certifications included in Tab 1. Their participation reflects HR Green's commitment to providing opportunities for qualified small and disadvantaged businesses while assembling a technically capable, responsive project team.

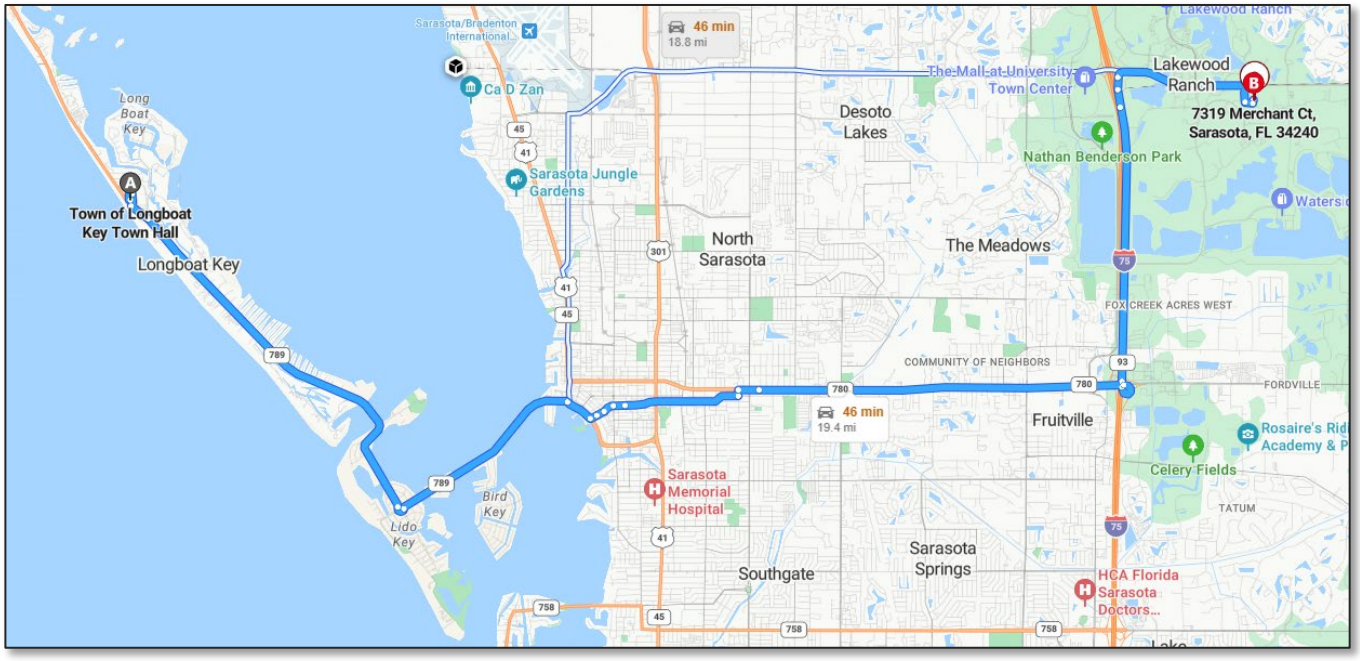
TAB 7: PROXIMITY TO THE TOWN

TAB 7 – PROXIMITY TO THE TOWN

RFP REQUIREMENT: A. Provide documentation of the Proposer's headquarters and any local offices, if any. Also indicate the number of personnel at each local office.

HR Green is proud to offer the Town of Longboat Key a highly accessible, regionally engaged project team with deep roots in Southwest Florida. Founded in 1913 and headquartered in Cedar Rapids, Iowa, HR Green maintains Florida offices in Melbourne and Sarasota. **Established in November 2016, our Sarasota County office is located approximately 20 miles from Town Hall and will serve as the primary office for the Town's Village Drainage Improvements Phase 4.** This proximity allows us to provide prompt, in-person support for meetings, site visits and on-site coordination throughout the project. Having served the Town since 2022, **our local team brings established relationships with Town staff and firsthand knowledge of the Village's infrastructure and ongoing Phases 1 and 2 improvements.**

Exhibit 4: HR Green' Regional Sarasota Office is Located Approximately 20 Miles from Town Hall



The HR Green Sarasota office serves as the central operations hub for our Southwest Florida-based team of seven full-time employees and supports many of our engineers, project managers, and technical professionals with decades of combined experience supporting municipal utility, infrastructure, and environmental projects throughout the state. Our team is routinely engaged in projects across Southwest Florida and has an established working knowledge of the area's permitting processes, environmental considerations, and infrastructure priorities. **Supported by our Melbourne office and HR Green's nationwide technical resources, our Sarasota team offers the Town the responsiveness of a local partner with the capacity and expertise to coordinate improvements across all four Village phases.**

TAB 8: SURVEYS OF PAST PERFORMANCE

TAB 8 - SURVEYS OF PAST PERFORMANCE

RFP REQUIREMENT: A. Provide reference surveys from past clients for the projects identified under Tab 2.

HR Green takes great pride in the service we provide to our clients. We greatly value our clients' goals and vision and work diligently to exceed their expectations. We encourage an open dialogue between Town staff and our references provided herein to better understand our commitment to high quality and dedication to meeting our clients' goals.

8.a. What Our Clients Say

A key part of our high-quality services starts with our reputation and client relationships. There is no better testament to our work quality and responsive service than feedback from our clients. We encourage the Town to contact the references included herein to learn more about our commitment to our clients.

Town of Longboat Key, FL

- "The project presented several logistical and regulatory complexities, all of which are being met with professionalism, technical rigor, and a client-focused approach."
- "ISS (now HR Green) has distinguished themselves through their responsiveness, accuracy, and thoughtful attention to both technical and stakeholder needs."
- "We found their project management practices to be disciplined and efficient, with excellent budget, schedule, and quality project controls and coordination among project stakeholders."

— Jennifer Fehrs, PE, Town Engineer

City of Bradenton Beach, FL

- "Our city has had the pleasure of working with ISS (now HR Green) for almost 2 years. Their ability to work collaboratively with others, strong work ethic and commitment to excellence have made them an invaluable asset to our team. When we call with problems, ISS (now HR Green) answers with solutions."

— John Chappie, Mayor

City of Punta Gorda, FL

- "They used best practices in data collection to develop a comprehensive inventory of infrastructure in a highly accurate and cost-effective manner. They then worked proactively with professional staff at the City to develop a relevant and actionable program for filling in gaps and making strategic cost effective and community desired improvements."

— Mitchell S. Austin, AICP, CNU-A, Urban Design Manager

City of Indian Harbour Beach, FL

- "ISS (now HR Green) does their research and presents options early in the process to be able to deliver error-free quality work on time."
- "ISS (now HR Green) deliverables were on time and did not have any errors or omissions. They treated my projects as if they were their only projects."
- "I never had a problem with ISS (now HR Green) interactions with my staff. At times it was like ISS (now HR Green) was in-house staff working at a remote location."

— John Coffey, City Manager

State College of Florida, Manatee-Sarasota

- "Throughout the project, ISS (now HR Green) delivered high-quality work products, communicated proactively, and helped us navigate complex technical and regulatory challenges."
- "Their team provided creative, practical solutions that helped us succeed with these projects."
- "We especially appreciated their responsiveness, attention to detail, and willingness to adapt as priorities evolved."

— Christopher Wellman, Vice President, Operations

City of Cocoa, FL

- "[…] this engineering firm has done an exceptional job of delivering cost-effective high-quality, and implementable solutions to challenges our community faces, especially in our redevelopment areas."
- "I have found the members of ISS (now HR Green) to be extremely professional, responsive, committed to meeting project deadlines, and sensitive to budgetary constraints."
- "The ISS (now HR Green) Team always have provided senior-level and experienced professionals, and their dedicated team has positively contributed to our City."

— John A. Titkanich, Jr., AICP, ICMA-CM, Former City Manager

St. Lucie West Service District, FL

- "ISS (now HR Green) has grown since we contracted with them, however, they have been able to meet deadlines for our projects and have attended all meetings and inspections as needed. ISS (now HR Green) continues to be available when we need them, and responsive."
- "SLWSD has worked with ISS (now HR Green) for a long time, and we work together well with the engineer that is assigned to the respective project. Other than utilities projects, ISS (now HR Green) serves as our District Stormwater Engineer, which includes attending our Board Meetings."

— Josh Miller, District Manager / Utilities Director

8.b. Client Surveys

In response to the RFP requirements, client survey forms from three previous projects are provided on the following pages. Each survey includes client contact information, project name, cost of services, and project completion date, along with the client's assessment of HR Green's past performance. All listed references represent public sector clients and additional information regarding these projects is included in Tab 2.

References for the following HR Green clients are provided:

- City of Anna Maria - Multi-Phase Stormwater Retrofit and Resiliency Improvement Program
- City of Bradenton Beach – Civil Engineering Services For Miscellaneous Services
- City of Sarasota – Small Public Works and Small Utilities Engineering Services Continuing Contract (Including CEI and Stormwater)

PERFORMANCE SURVEY QUESTIONNAIRE

TOWN OF LONGBOAT KEY

RFP 27-004 LONGBOAT KEY VILLAGE PHASE 4 DRAINAGE IMPROVEMENTS DESIGN & PERMITTING

Proposer Information		Client/Reference Information	
From:	Devyn Brown, P.E.	To:	Mayor Mark Short
Company:	HR Green, Inc.	Company:	City of Anna Maria
Phone:	941-541-9884	Phone:	941-708-6130
Email:	devyn.brown@hrgreen.com	Email:	mayor@cityofannamaria.com

Performance Survey of (project name):	FDEM HMGP Stormwater Improvements
Cost of Services: $125,000	Date Completed: Design Complete: 04/2025, Construction: Pending

Client:

Rate each of the criteria on a scale of 1 to 10, with 1 representing that you were very unsatisfied (and would never hire the company again) and 10 representing that you were very satisfied (and would hire the company again). Please rate each of the criteria to the best of your knowledge. If you do not have sufficient knowledge of past performance in a particular area, leave it blank. Once completed, return survey to the Proposer.

Criteria	Unit	Score
1. Ability to manage cost	(1 – 10)	9
2. Ability to maintain project schedule (complete/on-time/early)	(1 – 10)	8
3. Quality of workmanship	(1 – 10)	9
4. Professionalism and ability to manage	(1 – 10)	9
5. Ability to effectively manage final close-out process and quality control	(1 – 10)	8
6. Ability to clearly and openly communicate with all staff and general public	(1 – 10)	9
7. Ability to resolve issues promptly	(1 – 10)	9
8. Ability to follow protocol and adherence to regulations and industry standards	(1 – 10)	9
9. Ability to maintain proper documentation	(1 – 10)	9
10. Ability to offer innovative and creative solutions	(1 – 10)	9
11. Had proper resources and personnel by which to get the project done	(1 – 10)	9
12. Ability to identify and mitigate project risks effectively and successfully	(1 – 10)	9
13. Overall client satisfaction and comfort level in hiring	(1 – 10)	9

Mark Short
Printed Name of Reference

Signature of Reference

PERFORMANCE SURVEY QUESTIONNAIRE

TOWN OF LONGBOAT KEY

RFP 27-004 LONGBOAT KEY VILLAGE PHASE 4 DRAINAGE IMPROVEMENTS DESIGN & PERMITTING

Proposer Information		Client/Reference Information	
From:	Devyn Brown, P.E.	To:	Mayor John Chappie
Company:	HR Green, Inc.	Company:	City of Bradenton Beach
Phone:	941-541-9884	Phone:	941-737-0159
Email:	devyn.brown@hrgreen.com	Email:	mayor@cityofbradentonbeach.com

Performance Survey of (project name):	Miscellaneous Engineering Services
Cost of Services: $60,000	Date Completed: Ongoing

Client:

Rate each of the criteria on a scale of 1 to 10, with 1 representing that you were very unsatisfied (and would never hire the company again) and 10 representing that you were very satisfied (and would hire the company again). Please rate each of the criteria to the best of your knowledge. If you do not have sufficient knowledge of past performance in a particular area, leave it blank. Once completed, return survey to the Proposer.

Criteria	Unit	Score
1. Ability to manage cost	(1 – 10)	10
2. Ability to maintain project schedule (complete/on-time/early)	(1 – 10)	10
3. Quality of workmanship	(1 – 10)	10
4. Professionalism and ability to manage	(1 – 10)	10
5. Ability to effectively manage final close-out process and quality control	(1 – 10)	10
6. Ability to clearly and openly communicate with all staff and general public	(1 – 10)	10
7. Ability to resolve issues promptly	(1 – 10)	10
8. Ability to follow protocol and adherence to regulations and industry standards	(1 – 10)	10
9. Ability to maintain proper documentation	(1 – 10)	10
10. Ability to offer innovative and creative solutions	(1 – 10)	10
11. Had proper resources and personnel by which to get the project done	(1 – 10)	10
12. Ability to identify and mitigate project risks effectively and successfully	(1 – 10)	10
13. Overall client satisfaction and comfort level in hiring	(1 – 10)	10

John R. Chappie
Printed Name of Reference

J R Chappie
Signature of Reference

PERFORMANCE SURVEY QUESTIONNAIRE

TOWN OF LONGBOAT KEY

RFP 27-004 LONGBOAT KEY VILLAGE PHASE 4 DRAINAGE IMPROVEMENTS DESIGN & PERMITTING

Proposer Information		Client/Reference Information	
From:	Devyn Brown, P.E.	To:	Georges M. Nicolas, M.CE, PE, ENV SP, M.ASCE
Company:	HR Green, Inc.	Company:	City of Sarasota
Phone:	941-541-9884	Phone:	941-263-6136
Email:	devyn.brown@hrgreen.com	Email:	georges.nicolas@sarasotafl.gov

Performance Survey of (project name):	Engineering Support Services
Cost of Services: $ 337,797	Date Completed: Ongoing

Client:

Rate each of the criteria on a scale of 1 to 10, with 1 representing that you were very unsatisfied (and would never hire the company again) and 10 representing that you were very satisfied (and would hire the company again). Please rate each of the criteria to the best of your knowledge. If you do not have sufficient knowledge of past performance in a particular area, leave it blank. Once completed, return survey to the Proposer.

Criteria	Unit	Score
1. Ability to manage cost	(1 – 10)	10
2. Ability to maintain project schedule (complete/on-time/early)	(1 – 10)	9
3. Quality of workmanship	(1 – 10)	10
4. Professionalism and ability to manage	(1 – 10)	10
5. Ability to effectively manage final close-out process and quality control	(1 – 10)	10
6. Ability to clearly and openly communicate with all staff and general public	(1 – 10)	10
7. Ability to resolve issues promptly	(1 – 10)	9
8. Ability to follow protocol and adherence to regulations and industry standards	(1 – 10)	10
9. Ability to maintain proper documentation	(1 – 10)	10
10. Ability to offer innovative and creative solutions	(1 – 10)	10
11. Had proper resources and personnel by which to get the project done	(1 – 10)	10
12. Ability to identify and mitigate project risks effectively and successfully	(1 – 10)	10
13. Overall client satisfaction and comfort level in hiring	(1 – 10)	10

Georges M. Nicolas
Printed Name of Reference

Georges M Nicolas
Signature of Reference

TAB 9: FORMS

TAB 9 - FORMS

RFP REQUIREMENT: Provide the completed and signed forms

Please find executed versions of the required forms listed below on the following pages:

- Submitted Proposal Form
- Acknowledgment of Firm Form
- Public Entity Crimes Form
- Drug Free Workplace Certification Form
- Equal Employment Opportunity Form
- Minority Business Statement of Good Faith Efforts
- Human Trafficking Affidavit
- Compliance with Foreign Entity Laws Affidavit
- Completed and signed W-9

TOWN OF LONGBOAT KEY FLORIDA

RFP 27-004 LONGBOAT KEY VILLAGE PHASE 4 DRAINAGE IMPROVEMENTS – DESIGN & PERMITTING

SUBMITTED PROPOSAL FORM

The undersigned Proposer declares that the only person or parties interested in this RFP as principals are those named herein, that this proposal is made without any understanding, contract, or connection with any other person, firm, or corporation providing a proposal for the same purpose and that this proposal is in all respects fair and without collusion or fraud. The Proposer understands that this proposal must be manually signed in ink, otherwise it will be considered unresponsive and subject to rejection.

The undersigned Proposer represents that the Proposer accepts, and that this proposal complies with, the RFP Documents; that Proposer has carefully examined the RFP Documents for the requested services. Proposer affirms that Proposer has carefully examined the location of the requested services and, from its own investigations, is satisfied as to the nature and location of the services, the character, quality, and the quantity of materials, the kind and extent of equipment and other facilities needed for the performance of the services, the general and local conditions and all difficulties that may be encountered, and all other items which may, in any way, affect the services or its performance.

The undersigned Proposer proposes, and agrees if this proposal is accepted, that it will contract with the Town to provide all necessary machinery, tools, software, labor, apparatus, and other means necessary to do all the services, and furnish all the materials and equipment specified or referred to in the RFP Documents in the manner and time herein prescribed, and according to the requirements of the Town as therein set forth.

Under provisions of Chapter 112, Florida Statutes, Proposer must disclose with proposal the name of any officer, director, or agent who is also an employee of the Town of Longboat Key. Proposer must disclose on an attachment (provided by Proposer) entitled "Submitted Bid Conflict of Interest" the name of any Town employee who owns, directly or indirectly, a five percent (5%) or more interest in the Proposer's firm or any of its branches, or in the firm of any subcontractor to this proposal. Absence of such an attachment represents Proposer's certification of no such employee.

Proposer acknowledges receipt of the following addenda issued during the solicitation period; the cost of which, if any, is included in proposal pricing. If an addendum is issued, the addendum acknowledgement below must be completed or the issued addendum must be signed and submitted with the proposal package at the time and due date of the proposal.

Addendum #_____ Addendum Date: _____

Addendum #_____ Addendum Date: _____

Addendum #_____ Addendum Date: _____

Addendum #_____ Addendum Date: _____

The undersigned Proposer understands that the Town reserves the right to reject any or all proposals and to waive any informalities and minor irregularities in any proposal. The Proposer agrees that this proposal shall be good and may not be withdrawn for a period of one hundred twenty (120) days after the scheduled RFP opening.

Having carefully examined the RFP Documents, Proposer agrees to the terms contained therein and proposes to furnish all labor, material, and equipment for the entire services (including mobilization and demobilization, if applicable), and to execute an agreement for services and any and all bonds, insurance certifications, and other instruments or documents as specified or included in the RFP Documents and will completely perform the services in strict accordance with the terms of the RFP Documents.

The undersigned Proposer acknowledges that services to be performed shall conform to all Town codes and regulations. Services must be accomplished in a professional manner and meet all standards of any professional trade requiring a license and or permit.

Brian Stahl
(Authorized Signature)

Brian Stahl, P.E.
(Printed name)

Name of Proposer: HR Green, Inc.

Address: 7319 Merchant Court

City: Sarasota State: FL Zip: 34240

Phone: 941-526-0813

Email: brian.stahl@hrgreen.com

Type of Organization:

_____Sole Proprietorship _____Partnership _____Non-Profit _____Sub-Chapter

_____Joint Venture ☑ Corporation _____LLC _____LLP

_____Publicly Traded _____Employee Owned

State of Incorporation: IA

ACKNOWLEDGEMENT OF FIRM, IF A CORPORATION

STATE OF FL COUNTY OF Brevard

The foregoing instruments was acknowledged before me this

11/4/2026 By: Brian Stahl, P.E.
(Date) (Name of officer or agent, title of officer or agent)

On behalf of the corporation, pursuant to the powers conferred upon said officer or agent by the corporation. He/she personally appeared before me at the time of notarization and is personally known to me or has produced _____ as identification and did certify to have knowledge of the matters stated in the foregoing instrument and certified the same to be true in all respects.

Subscribed and sworn to (or affirmed) before me this November 4, 2026

Aubrie Rorer Commission Number: HH 834321
(Official Notary Signature and Notary Seal)

Notary Public State of Florida
Aubrie Rorer
My Commission HH 834321
Expires 8/10/2030

Aubrie Rorer Commission expiration date: 8/10/2030
(Name of Notary typed, printed or stamped)

ACKNOWLEDGEMENT OF FIRM, IF A PARTNERSHIP

STATE OF _____ COUNTY OF _____

The foregoing instruments was acknowledged before me this

_____ By: _____
(Date) (Name of acknowledging partner or agent)

On behalf of the partnership, pursuant to the powers conferred upon said officer or agent by the corporation. He/she personally appeared before me at the time of notarization and is personally known to me or has produced _____ as identification and did certify to have knowledge of the matters stated in the foregoing instrument and certified the same to be true in all respects.

Subscribed and sworn to (or affirmed) before me this _____

_____ Commission Number: _____
(Official Notary Signature and Notary Seal)

_____ Commission expiration date: _____
(Name of Notary typed, printed or stamped)

ACKNOWLEDGEMENT OF FIRM, IF AN INDIVIDUAL

STATE OF _____ COUNTY OF _____

The foregoing instruments was acknowledged before me this

_____ By: _____
(Date) (Name acknowledging)

Who personally appeared before me at the time of notarization and is personally known to me or has produced _____ as identification and did certify to have knowledge of the matters stated in the foregoing instrument and certified the same to be true in all respects.

Subscribed and sworn to (or affirmed) before me this _____

_____ Commission Number: _____
(Official Notary Signature and Notary Seal)

_____ Commission expiration date: _____
(Name of Notary typed, printed or stamped)

PUBLIC ENTITY CRIMES FORM
(MUST BE COMPLETED AND SUBMITTED WITH PROPOSAL)

SWORN STATEMENT UNDER SECTION 287.133(3)(A), FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to Town of Longboat Key, Florida
[print name of public entity]

by Brian Stahl, P.E. - Regional Director
[print individual's name and title]

For HR Green, Inc.
[print name of entity submitting sworn statement]

whose business address is: 7319 Merchant Court

City, State and Zip Sarasota, FL 34240

and (if applicable) its Federal Employer Identification Number (FEIN) is 42-0927178

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____.)

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentations.

3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.

4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

   1. A predecessor or successor of a person convicted of a public entity crime: or

   2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1)I, Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies.)

☑ Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners,

shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (attach a copy of the final order)

I UNDERSTAND THAT THE SUBMISSION OF THE FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN W HICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION
287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

By: Brian Stahl
Signature of Authorized Representative

State of FL

County of Brevard

The foregoing instrument was acknowledged before me this 4th day of November, 2026,

by Brian Stahl, P.E., who is personally known to me or has produced

—, as identification and who did (did not) take an oath and who acknowledged

before me that he executed the same for the purposes therein expressed on behalf of said firm.

Notary Public: Aubrie Rorer

My Commission Expires: 8/10/2030

Notary Public State of Florida
Aubrie Rorer
My Commission HH 834321
Expires 8/10/2030

DRUG FREE WORKPLACE CERTIFICATION

(MUST BE COMPLETED AND SUBMITTED WITH PROPOSAL)

In order to have a drug free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the action that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug free workplace, and available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).

4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contender to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.

5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

6. Make a good faith effort to continue to maintain a drug free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this business complies fully with the above requirements.

PROPOSER: HR Green, Inc.
Print Name of Entity

By: Brian Stahl
Signature of Authorized Representative

Brian Stahl, P.E. - Regional Director
Printed Name and Title of Authorized Representative

11/04/2026
Date

Drug Free Workplace Certification, page 2 of 2

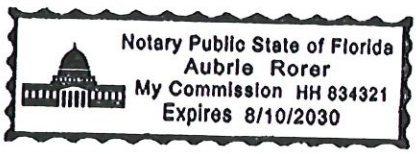
State of FL

County of Brevard

The foregoing instrument was acknowledged before me this 4th day of November, 2026, by Brian Stahl, P.E., who is personally known to me or has produced -, as identification and who did (did not) take an oath and who acknowledged before me that he executed the same for the purposes therein expressed on behalf of said firm.

Notary Public: Aubrie Rorer

My Commission Expires: 8/10/2030



EQUAL EMPLOYMENT OPPORTUNITY
(MUST BE COMPLETED AND SUBMITTED WITH PROPOSAL)

The Town of Longboat Key is an Equal Opportunity/Affirmative Action Employer.

Pursuant to Executive Order 11346 as amended, you are advised that under the provisions of government contracting, Contractors and Subcontractors are obliged to take affirmative action to provide equal employment opportunity without regard to race, creed, color, national origin, age or sex.

CERTIFICATION BY PROPOSED PRIME OR SUBCONTRACTOR
REGARDING EQUAL EMPLOYMENT OPPORTUNITY

This certification is authorized pursuant to Executive Order 11246, Part II, Section 203(b), (30 F. R. 12319-15). Any Proposer or prospective contractor, or any of the proposed subcontractors, shall state as an initial part of the bid or negotiations of the contract whether it has participated in any previous contract or subcontract to the equal opportunity clause; and, if so, whether it has filed all compliance reports due under applicable instructions.

Where the certification indicated that the prime or subcontractor has not filed a compliance report due under applicable instruction, such contractor shall be required to submit a compliance report.

PROPOSER: HR Green, Inc.
Print Name of Entity

By: Brian Stahl
Signature of Authorized Representative

1. Proposer has participated in a previous contract or subcontract, subject to the Equal Opportunity Clause:

   YES___ NO☑

2. Compliance Reports were required to be filed in connection with such contract or subcontract:

   YES___ NO☑

   If YES, state what reports were filed and with what agency. _____

3. Proposer has filed all compliance reports due under applicable instructions:

   YES N/A NO___

MINORITY BUSINESS STATEMENT OF GOOD FAITH EFFORTS
(MUST BE COMPLETED AND SUBMITTED WITH PROPOSAL)

The Legislature finds that there is evidence of a systematic pattern of past and continuing racial discrimination against minority business enterprises and a disparity in the availability and use of minority business enterprises in the state procurement system. It is determined to be a compelling state interest to rectify such discrimination and disparity. Based upon statistical data profiling this discrimination, the Legislature has enacted race-conscious and gender-conscious remedial programs to ensure minority participation in the economic life of the state, in state contracts for the purchase of commodities and services, and in construction contracts. The purpose and intent of this section is to increase participation by minority business enterprises accomplished by encouraging the use of minority business enterprises and the entry of new and diversified minority business enterprises into the marketplace. (Section 287.09451, Florida Statutes)

The Proposer states that an endeavor to meet the minority business enterprise procurement goals under Section 287.09451, Florida Statutes for all Town projects as assigned will be met.

PROPOSER:

HR Green, Inc.

Print or type name of entity

By: Brian Stahl

Signature

Brian Stahl, P.E.

Print or type name

Regional Director

Print or type title

11/04/2026

Date

HUMAN TRAFFICKING AFFIDAVIT - S. 787.06, FLORIDA STATUTES

(MUST BE COMPLETED AND SUBMITTED WITH PROPOSAL)

Before me, the undersigned authority, personally appeared Brian Stahl, P.E., hereinafter referred to as the "Affiant," who after being duly sworn hereby swears or affirms as follows:

1. Affiant is over eighteen years of age. The following information is given from Affiant's own personal knowledge.

2. Affiant is an officer or representative of HR Green, Inc., a non-governmental entity, hereinafter referred to as the "Entity." Affiant is authorized to provide this affidavit on behalf of the Entity.

3. Affiant hereby attests, under penalty of perjury, that the Entity does not use coercion for labor or services as defined in s.787.06, Florida Statutes.

FURTHER AFFIANT SAYETH NOT.

Brian Stahl

Signature of Affiant

By: Brian Stahl, P.E.

For: HR Green, Inc.

As its: Regional Director - Authorized Representative

Dated: 11/04/2026

Sworn to (or affirmed) and subscribed before me by means of ☑ physical presence or ☐ online notarization, this 4th day of November, 2026, by Brian Stahl, P.E., on behalf of HR Green, Inc., who is personally known to me or who has produced — as identification.

Notary Public State of Florida
Aubrie Rorer
My Commission HH 834321
Expires 8/10/2030

Aubrie Rorer

Print Name: Aubrie Rorer

Notary Public of the State of Florida

My Commission Expires: 8/10/2030

AFFIDAVIT OF COMPLIANCE WITH FOREIGN ENTITY LAWS
(MUST BE COMPLETED AND SUBMITTED WITH PROPOSAL)

The undersigned, on behalf of the contractor listed below ("Entity"), hereby attests under penalty of perjury as follows:

1. Entity is not owned by the government of a foreign country of concern as defined in Section 287.138, Florida Statutes. (Source: § 287.138(2)(a), Florida Statutes)

2. The government of a foreign country of concern does not have a controlling interest in Entity. (Source: § 287.138(2)(b), Florida Statutes)

3. Entity is not organized under the laws of, and does not have a principal place of business in, a foreign country of concern. (Source: § 287.138(2)(c), Florida Statutes)

4. Entity is not owned or controlled by the government of a foreign country of concern, as defined in Section 692.201, Florida Statutes. (Source: § 288.007(2), Florida Statutes)

5. Entity is not a partnership, association, corporation, organization, or other combination or persons organized under the laws of or having its principal place of business in a foreign country of concern, as defined in Section 692.201, Florida Statutes, or a subsidiary of such entity. (Source:§ 288.007(2), Florida Statutes)

6. Entity is not a foreign principal, as defined in Section 692.201, Florida Statutes. (Source: § 692.202(5)(a)(1), Florida Statutes)

7. Entity is in compliance with all applicable requirements of Sections 692.202, 692.203, and 692.204, Florida Statutes.

8. (Only applicable if purchasing real property) Entity is not a foreign principal prohibited from purchasing the subject real property. Entity is either (a) not a person or entity described in Section 692.204(1)(a), Florida Statutes, or (b) authorized under Section 692.204(2), Florida Statutes, to purchase the subject property. Entity is in compliance with the requirements of Section 692.204, Florida Statutes. (Source: §§ 692.203(6)(a), 692.204(6)(a), Florida Statutes)

9. The undersigned is authorized to execute this affidavit on behalf of the Entity.

Date: 11/04/2026, 2026

Signature: Brian Stahl

Entity: HR Green, Inc.

Name: Brian Stahl, P.E.

Title: Regional Director

State of FL, County of Brevard

The foregoing instrument was acknowledged before me this 4th day of November 2026 who is personally known to me or as produced as identification and who did (did not) take an oath and who acknowledge before me that he executed the same for the purposes therein expressed on behalf of said corporation.

NOTARY PUBLIC: Aubrie Rorer

Typed Name: Aubrie Rorer

Commission Expires: 8/10/2030

Notary Public State of Florida
Aubrie Rorer
My Commission HH 834321
Expires 8/10/2030

Completed and signed W-9

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Infrastructure Solution Services, LLC

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☑ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

7175 Murrell Road

Requester's name and address (optional)

6 City, state, and ZIP code

Melbourne, FL 32940

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

or

Employer identification number

4 5 - 5 6 3 1 1 9 6

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person Brian Stahl Date 06/18/25

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

Cat. No. 10231X Form **W-9** (Rev. 3-2024)

HRGreen®

HR Green® | Building Communities. Improving Lives.