DMK ASSOCIATES
Engineering, Planning & Design

November 12, 2026

Procurement Division
The Town of Longboat Key
501 Bay Isles Road
Longboat Key, Florida 34228
kkennedy@longboatkey.org

RE: RFP 27-004 Longboat Key Village Phase 4 Drainage Improvements – Design and Permitting

Dear Evaluation Committee:

DMK Associates, Inc. is pleased to submit our qualifications to the Town of Longboat Key for professional engineering services, including design, surveying, environmental and archeological assessments, soil investigation, permitting, grant assistance, and construction services for road reconstruction, stormwater infrastructure, and drainage improvements. Phase 4 includes Longboat Drive South between Cedar Street and Jackson Way and a portion of Cedar Street, including the unimproved right-of-way west of Longboat Drive South, which are susceptible to SLR, king tide flooding, and standing water during rainfall events concurrent with high tide. DMK acknowledges all RFP requirements and can fully meet them. To ensure compliance, we use an internal quality control process with regular deliverable reviews, coordination meetings, and thorough documentation to ensure adherence to all specifications and standards. We are confident our experience aligns with your needs and that we can deliver the requested services.

As a local engineering firm, we are committed to delivering quality work for our community. DMK has partnered with Town staff on several projects, including the Drainage Study for the Villages, and we look forward to future collaborations.

DMK's civil engineers have expertise in planning, design, transportation, coastal and marine projects, drainage and stormwater, and construction management and inspection. We will develop practical, innovative solutions to improve capacity and resilience, while ensuring compliance with environmental and permitting requirements. Our team will coordinate closely with Town staff and stakeholders, providing regular updates and quality control reviews. We are prepared to meet your expectations and dedicate the resources needed for this project.

Our Project Manager, Jessica Heiny, P.E., will lead the DMK team. She has over 18 years of civil engineering experience, specializing in utility design, permitting, bidding, and construction management.

As DMK's Principal in Charge to the County, I pledge our firm's resources and fully support our professional team. Thank you for your consideration. We look forward to continuing to serve the Town of Longboat Key as your civil engineering consultant.

Very respectfully,

Kreg E. Maheu, P.E., President, Principal in Charge

***Kreg E. Maheu**

President and Principal in Charge

(941) 412-1293 Ext. 1003

kmaheu@dmkassoc.com

***David Shashura**

CEO Principal

(941) 412-1293 Ext. 1002

dshashura@dmkassoc.com

***Jeffrey Raykos**

Vice President of Engineering

(941) 412-1293 Ext. 1004

jraykos@dmkassoc.com

*Signatories



Business Headquarters and Billing Address:

DMK Associates, Inc.

405 Commercial Court, Suite E, Venice, FL 34292

www.dmk-inc.com

Company History

Divers, McLeod and Associates, Inc. was founded in early 1982 through the acquisition of records and assets from four leading surveyors in Englewood and Venice. In 1983, the firm formed a joint venture with an out-of-state company to provide civil engineering services, supplying survey support until the partnership ended in Fall 1984. The firm then established a civil engineering department. In early 1985, it was renamed Divers, McLeod and Kokomoor and operated under this name until 1988.

In 1989, the firm transitioned from principal-led client relationships and became DMK Group, Inc. This change enabled associates to work directly with clients and addressed the founder's departure. From 1989 to 2002, the firm grew steadily, focusing on local-market services and major developers in Charlotte and Sarasota Counties. During this time, the engineering and surveying departments collaborated to serve both public and private sectors. Notable projects included consulting for Charlotte County, Rotonda Development, and Hubbard Construction.

In early 2002, DMK Group, Inc. shareholders developed a strategic growth plan that included acquiring a local engineering firm specializing in municipal services. To expand this sector, DMK Group, Inc. merged with the firm in March 2004 and reorganized as DMK Associates, Inc., a full-service engineering firm.

DMK is a trusted civil engineering firm that has delivered diverse projects for public and private clients since 1982. Our Venice office, opened in 2001 near I-75 at Exit 193, allows us to efficiently serve the community and access regional projects.

Our company has operated for 44 years and currently employs ten staff members, including two part-time employees who provide support as needed. DMK is a small business of professionals with extensive experience in Southwest Florida.

Our Experience/Services

- Coastal and Marine
- Surface Water Management
- Low Impact Development (LID)
- Land Development
- Construction Management and Inspection Services

We take pride in our services and focus on building better communities. DMK is committed to designing projects that minimize environmental impact and reduce reliance on nonrenewable resources. We deliver cost-effective solutions for owners and promote a healthier environment for end users.

DMK's five core values—commitment, community, quality, relationships, and service—guide our business practices.

Supported by skilled Professional Engineers, technicians, and administrative staff, our team in Sarasota, Manatee, and Charlotte Counties offers extensive civil engineering expertise. We provide innovative planning, design, and construction solutions throughout Southwest Florida. DMK stays current with technological and regulatory developments to deliver effective solutions. We consistently complete projects that meet or exceed client goals, on time and within budget.

As your consultants, we maintain strong relationships with Town staff and consistently deliver projects on time and within budget.

State of Florida
Department of State

I certify from the records of this office that DMK ASSOCIATES, INC. is a corporation organized under the laws of the State of Florida, filed on March 19, 2004.

The document number of this corporation is P04000049428.

I further certify that said corporation has paid all fees due this office through December 31, 2026, that its most recent annual report/uniform business report was filed on March 16, 2026, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Fifteenth day of April, 2026

Secretary of State

Tracking Number: 3056677593CU

To authenticate this certificate,visit the following site,enter this number, and then follow the instructions displayed.

https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication

Professional Engineering Firm License

10/26/26, 4:28 PM Print Div

Related License Information

Licensee

Name	DMK ASSOCIATES, INC.	**License Number**	3943
Rank	Registry	**License Expiration Date**	
Primary Status	Current	**Original License Date**	07/10/1986
Secondary Status			

Related License Information

License Number	Status	Related Party	Relationship Type	Relation Effective Date	Rank	Expiration Date
45766	Current	MAHEU, KREG E	Registry		Professional Engineer	02/28/2027

Ron DeSantis, Governor

Melanie S. Griffin, Secretary

FBPE
FLORIDA BOARD OF PROFESSIONAL ENGINEERS

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

MAHEU, KREG E

405 COMMERCIAL CT.
SUITE EC-D
VENICE FL 34292

LICENSE NUMBER: PE45766
EXPIRATION DATE: FEBRUARY 28, 2027
Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.

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CERTIFICATE
OF COMPLETION

Kreg Maheu

Has Completed a FDOT Approved Temporary Traffic Control (TTC): Advanced Course

.

Training Provider:

ATSSA
SAFER ROADS SAVE LIVES

American Traffic Safety Services Association (ATSSA)
15 Riverside Parkway Ste.100
Fredericksburg VA 22406
Phone: 540-368-1701

Verify this Certificate by visiting www.motadmin.com

09/09/2023	08/28/2027	K. R	614394
Issue Date	Expiration Date	Instructor	Certificate No.

FDOT

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RAYKOS, JEFFREY ROBERT

15410 SEAFOAM CIRCLE
PORT CHARLOTTE FL 33981

LICENSE NUMBER: PE88349

EXPIRATION DATE: FEBRUARY 28, 2027

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STANLEY, ROBERT CLIFTON

13620 11TH TERRACE E
BRADENTON FL 34212

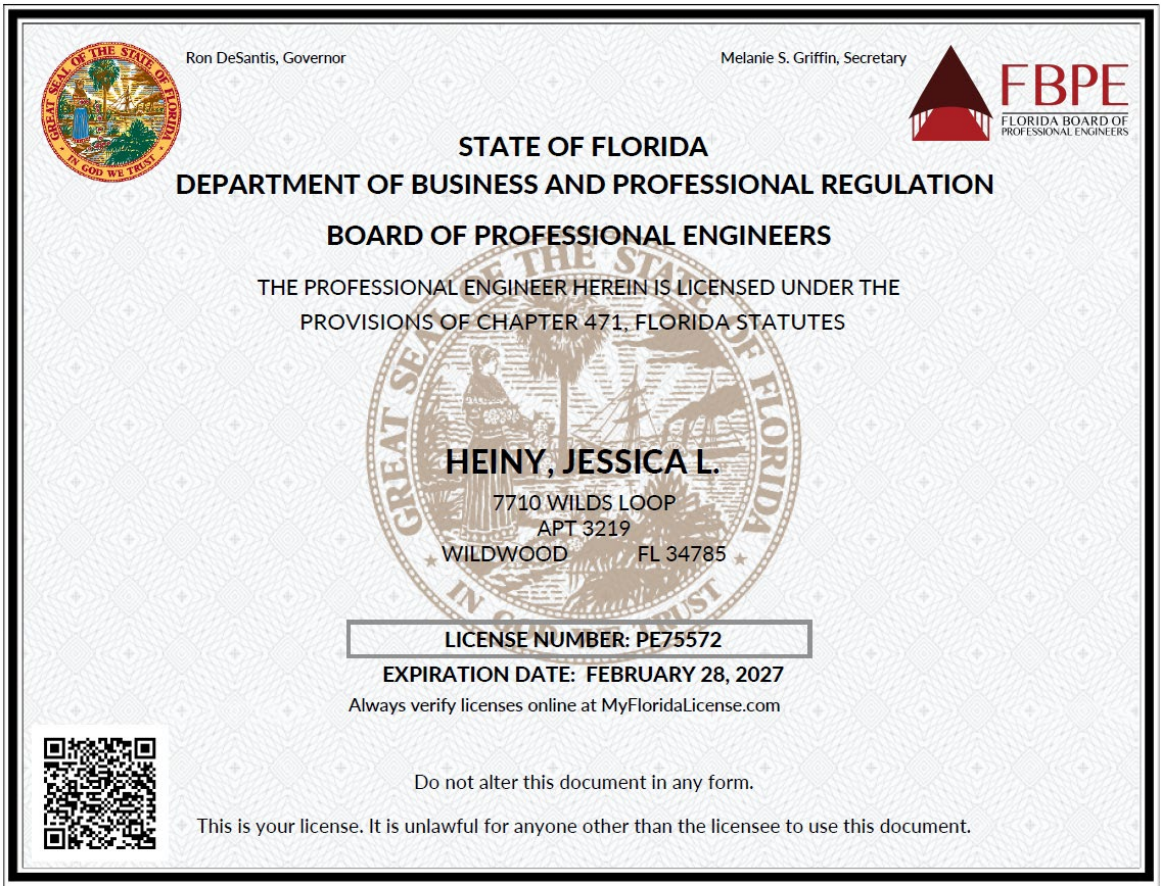
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BOARD OF PROFESSIONAL ENGINEERS

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HEINY, JESSICA L.

7710 WILDS LOOP
APT 3219
WILDWOOD FL 34785

LICENSE NUMBER: PE75572

EXPIRATION DATE: FEBRUARY 28, 2027

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Division of Consumer Services
Board of Professional Surveyors and Mappers
2005 Apalachee Pkway Tallahassee, Florida 32399-6500

License No.: **LB6639**
Expiration Date February 28, 2027

Professional Surveyor and Mapper Business License

Under the provisions of Chapter 472, Florida Statutes

BENNETT-PANFIL, INC
742 SHAMROCK BLVD
VENICE, FL 34293

WILTON SIMPSON
COMMISSIONER OF AGRICULTURE

This is to certify that the professional surveyor and mapper whose name and address are shown above is licensed as required by Chapter 472, Florida Statutes.

Florida Department of Agriculture and Consumer Services
Division of Consumer Services
Board of Professional Surveyors and Mappers
2005 Apalachee Pkway Tallahassee, Florida 32399-6500

License No.: **LS7301**
Expiration Date February 28, 2027

Professional Surveyor and Mapper License

Under the provisions of Chapter 472, Florida Statutes

ERICK B BENNETT
742 SHAMROCK BLVD
VENICE, FL 34293-1835

WILTON SIMPSON
COMMISSIONER OF AGRICULTURE

This is to certify that the professional surveyor and mapper whose name and address are shown above is licensed as required by Chapter 472, Florida Statutes.

Licensee Information

Name:	UES PROFESSIONAL SOLUTIONS, LLC (Primary Name)
Main Address:	3532 MAGGIE BOULEVARD ORLANDO Florida 328116697
County:	ORANGE

License Information

License Type:	Engineering Business Registry
Rank:	Registry
License Number:	549
Status:	Current
Licensure Date:	04/27/1983
Expires:	

Ron DeSantis, Governor

Melanie S. Griffin, Secretary

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STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF PROFESSIONAL ENGINEERS

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GOMEZ, ROBERT I.

4411 OAK VIEW DRIVE
SARASOTA FL 34232

LICENSE NUMBER: PE58348
EXPIRATION DATE: FEBRUARY 28, 2027
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Authorized Gopher Tortoise Agent

FLORIDA FISH AND WILDLIFE CONSERVATION COMMISSION
Division of Habitat and Species Conservation
Wildlife Diversity Conservation Section
620 South Meridian Street, Mail Station 2A
Tallahassee, Florida 32399-1600
(850) 921-1031

Permittee Name:	Jesse Alexander	Permit Number:	GTA-19-00128C
Permittee Address:	Ian Vincent and Associates 7533 Captains Harbor Drive Apt. 904 BOKEELIA, FLORIDA 33922 UNITED STATES	Effective Date: Expiration Date:	**11/04/2025** **11/15/2029**

IS AUTHORIZED TO:

1. Conduct gopher tortoise surveys
2. Capture gopher tortoises using bucket traps
3. Capture gopher tortoises using hand shovel excavation of gopher tortoise burrows
4. Mark captured gopher tortoises
5. Release gopher tortoises at recipient sites
6. Supervise backhoe excavation of gopher tortoise burrows to capture gopher tortoises

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Permittee Signature: _____ Date: _____

Not valid unless signed. By signature, confirms that all information provided to issue the permit is accurate and complete, and indicates acceptance and understanding of the provisions and conditions listed below. **Any false statements or misrepresentations when applying for this permit may result in felony charges and will result in revocation of this permit.**

Authorized By: Jessica Folsom Authorized for: Melissa Tucker, Division Director

Authorizing Signature: _____ Date: 11/04/2025
Wildlife Diversity Conservation Section

Litigation Statement

DMK has not been subject to litigation within the past 5 years.

Ability and Experience

A. Capabilities and experience providing the scope of services for other government agencies.

As Charlotte County's longest-tenured civil engineering firm, DMK has completed numerous community projects. Our experience in design, permitting, bidding, and construction includes work for local agencies such as Charlotte County Parks and Recreation, Charlotte County School Boards, Sarasota County Capital Projects, Sarasota County School Boards, and the City of Venice.

The City of Venice has referred the community's private sector to DMK for stormwater inspections and other related services for over ten years.

DMK has experience securing permits from regulatory agencies, including SWFWMD, FDEP, and USACE. While we are confident in managing the permitting process, we do not control agency review or approval timelines.

DMK is prepared to support the Town's drainage improvements and address areas with increasing flood risks. We have the expertise to deliver the services outlined in the scope.

Our team of local subconsultants will provide survey, environmental consulting, and geotechnical investigation services as needed.

1. Project Management

To ensure project success, DMK employs several project management tools. Communication is a key focus. DMK uses multiple techniques to maintain alignment with project goals, schedules, and deliverables. DMK holds regular progress meetings to review status, track tasks, and assign action items. Email and conference calls facilitate efficient team communication. The team distributes meeting summaries, including action items.

Comprehensive planning, coordination, and supervision from concept to completion, with attention to cost, schedule, and quality control, help mitigate project risks.

The Town and DMK will identify project stakeholders and determine the frequency and format of status updates.

We will develop a project schedule and include it in status updates.

The Consultant shall submit invoices to the Town for the fees of those Services rendered, in arrears. The Consultant shall submit one monthly invoice for all services performed during the invoiced month.

We also provide construction administration (CA) services to ensure compliance with design, contract, and regulatory requirements. In response to recent hurricanes and tropical events, clients have requested disaster recovery management to support storm resiliency projects.

2. Project Design

DMK staff have extensive experience in stormwater modeling, design, and permitting. Our experience includes large-scale stormwater flood control and water quality treatment projects such as the Lake Hancock P-11 Structure Replacement project for SWFWMD, which served a 135-square-mile drainage area, and the West Dearborn Street Low Impact Development for Sarasota County, which provided a master stormwater treatment and attenuation system for a 70-acre commercial area in Englewood. Our staff has also designed and secured permits for several flood relief projects in Sarasota County.

DMK was also responsible for the Town of Longboat Key's Center Turn Lane project and Lyon's Lane Drainage Improvement, which required designing the reconstruction of an elevated road to mitigate flooding. Additionally, before Kimley-Horn Associates, Inc. updated the Town of Longboat Key Village Stormwater Assessment and Alternatives, DMK initially provided services for a Feasibility Study to identify areas subject to increased flooding and offered improvements to minimize flooding in the village.

DMK has the experience to successfully design improvements to the drainage system, road, and private property restoration to mitigate the known problem area described as susceptible to SLR, king tide flooding, and standing water during rainfall events that coincide with high tide.

a. Survey

DMK will rely on the expertise of our subconsultant, BPI, to survey the defined project areas. This includes land surveying, which may range from boundary, topographic, and tree surveys to benthic and bathymetric surveys for coastal or marine projects. Environmental consultant services will be provided by ESA or IVA Environmental if environmental surveys and reports are warranted; they are often included to protect and/or mitigate impacts on wildlife and their habitats.

b. Construction and Drainage Easement Design/Establishment

DMK will determine the appropriate location to establish construction and **drainage easements to use for stormwater conveyance, design, and maintenance, as required for site development, permitting, and compliance with stormwater rules**.

c. Drainage Analysis

DMK begins most projects with data collection in order to properly evaluate and design the project at hand. We work with our valued trade partners to obtain and collect information. DMK has generated a wide range of **engineering studies and reports** for our clients. DMK provides **feasibility and assessment reports to determine the limits and constraints** of land development for private developers, as well as for the Sarasota County School Board in the development of new school locations.

DMK also demonstrates its commitment to sustainable design by implementing eco-friendly Low Impact Development practices. Some LID **Best Management Practices (BMP's)** include biofiltration (commonly referred to as bioretention) swales and basins, permeable pavements, vegetated buffers, and vegetated grass swales. Because the "first flush" from impermeable surfaces contains most of the pollutant load, runoff from the "first flush" (defined as the first 0.5 to 1.0 inch of precipitation) would be routed to the selected LID systems for added infiltration and treatment. DMK has demonstrated this knowledge by completing a Green Infrastructure Report on 31 parks in Charlotte County. This report included an on-site assessment of current green infrastructure and a detailed list of future improvements to increase water filtration, minimize development impacts, and address the associated population increase. It also highlights the cost savings of implementing LID for stormwater management. More recently, we completed the Bayshore Drive Safety Study for the City of Venice.

d. Drainage Modeling

DMK staff have extensive experience in stormwater modeling, design, and permitting. Our experience includes large-scale stormwater flood control and water quality treatment projects such as the Lake Hancock P-11 Structure Replacement project for SWFWMD, which served a 135-square-mile drainage area, and the West Dearborn Street Low Impact Development for Sarasota County, which provided a master stormwater treatment and attenuation system for a 70-acre commercial area in Englewood. As previously mentioned, we have designed and secured permits for several flood relief projects in Sarasota County.

e. Private Property Restoration

Flood mitigation improvements will reduce future damage to private property from flooding within the roadway right-of-way. Current and planned reconstruction must account for the finished floor elevations of adjacent homes. The runoff of existing drainage patterns and property changes will be considered as homeowners continue to rebuild to alleviate future impacts from rainfall events in low-lying areas.

f. Utility Location and Restoration

DMK designed and permitted the King Highway Widening project in Charlotte County, which requires utility location and restoration alongside the roadway widening. DMK designed, permitted, and is constructing this project. Most utility relocations have already been completed over the last few months.

g. Geotechnical Services

We will order the geotechnical survey upon contract award from our subconsultant, UES. Their Sarasota office can serve the project site as required.

3. Project Permitting

DMK has decades of experience with local, state, and federal permitting agencies. We are on a first-name basis with agency staff. A list of regulatory permits that DMK routinely submits for our clients includes:

FDEP – Coastal Construction Control Line, Environmental Resource Permit, Notice General Permit for Water and Sewer, Water and Wastewater Plant Permit Renewals, Dock Permitting

SWFWMD – Environmental Resource Permit

Local Municipalities– Site Development Review, Rezone and Special Exception Applications, WNCA Permit, Excavation Permit, Subdivision, Stormwater, LONO, Easement Documentation and Recording

4. Public/Stakeholder Outreach

DMK has scheduled, facilitated, and attended project management and public meetings, which are key to keeping projects on track, stakeholders informed, and addressing community concerns. These gatherings serve as coordination points for teams, decision-making forums, and communication channels with the public. Our team has the experience to establish both construction/drainage easements. We understand that the project is not limited to public use because individual lots and driveways are also impacted. Utility coordination and constant collaboration with the community is imperative to successfully complete the drainage improvements to mitigate flooding in low-lying problem areas. We work directly with public agencies and communities during construction phases to minimize disruptions in the project area.

5. Cost Estimating

As part of our design process, we prepare cost estimates at various stages. Typically, we prepare preliminary cost estimates at 30% completion or the preliminary design stage. We then update the cost estimate at 60%, 90%, and 100% project completion stages. On occasion, DMK will provide cost-benefit analysis to compare alternative designs or materials.

6. Grant Assistance

As part of the West Dearborn Street LID Stormwater Pilot Project**,** Englewood, FL, DMK researched and prepared a list of over 30 private and public potential grants to finance the improvements that include fiber optic conduits, over 140 additional parking spaces, 4 miles of permeable pavement sidewalks, utility relocations, and neighborhood signs.

7. Construction Related Services:

DMK has prepared plans and specifications for hundreds of projects over its long history. We have provided the full spectrum of plan preparations from concept to final construction documents, including specifications, bid forms, and engineer’s estimates of probable costs. On many projects, our services include bid review and contract award recommendations to owners. During construction, DMK provides Engineer of Record (EOR) services and, on some occasions, contract administration and inspections. EOR services include reviewing submittals and shop drawings for compliance with the approved contract documents, addressing the Contractor's requests for information, conducting periodic inspections for compliance with the approved plans, completing substantial and final completion reviews and punch lists, as-builts, certifying completion, and preparing closeout documents for grants and Lessons Learned. We have provided these services to most of the local municipalities, including the City of Venice, as their current engineering consultant.

DMK is well-versed in construction management (CM) and oversees project execution from planning to completion. DMK will plan, coordinate, and supervise construction projects from initial concept through completion, focusing on cost, schedule, and quality control to mitigate risk. We also provide construction administration (CA) services to ensure compliance with design, contract, and regulatory requirements.

DMK is committed to quality, compliance, and safety throughout construction by providing technical oversight to ensure construction activities and materials adhere to the design plans and specifications and meet contract requirements and regulatory standards.

DMK’s review of design and construction methods focuses on improving and shortening the construction schedule, saving the Client time and money. Our Construction Management and Inspection team’s expertise, along with strong agency relationships, allows us to meet specific project requirements.

B. Similar Recent Project Experience



Project Name: Quail's Run Condominium Stormwater Improvements
Project Location: Englewood, Florida
Project Design Cost: $77,000
Project Construction Cost: $442,000
Owner Representative
Rick Avanti, Portfolio Manager
Condominium Associates
2970 University Parkway, Suite 104
Sarasota, Florida 34243
(941) 236-7701
ravanti@condominiumassociates.com

Date Project Completed: Anticipated end of December 2026

Project Description: In 2024, DMK Associates, Inc. was selected to provide professional civil engineering services for the Quail's Run Condominiums Stormwater Improvements project. Our services included a limited topographic and location survey, a detailed drainage study, a site inspection, and preparation of construction plans. Quail's Run Condominiums, originally permitted in the 1970s and 1980s, required updated civil engineering plans to address current site conditions and maintenance needs. The community has experienced several drainage issues that were causing flooding to lanais and first-floor residences. After reviewing the survey data and conducting site inspections, DMK prepared a detailed findings report and recommended drainage improvements. Drainage improvements and recommendations included restoring flow patterns and drainage swales, adding new swales, evaluating size and capacity, and developing grading and site and drainage plans. It was determined that a primary cause of flooding was building downspouts. DMK proposed connecting downspouts to an underdrain system with positive drainage to the existing perimeter drainage ditches. DMK prepared construction plans and details for the recommended improvements and assisted the condominium association with soliciting bids for construction. The Client contacted DMK to provide additional services for the Construction Phase and Engineer of Record services during Phase 1 construction to ensure work is performed in accordance with the approved construction documents. The project is scheduled for completion by the end of 2026.

Project Scope:

I. Boundary and Topographic survey:
   a. Visible aboveground encroachments, site improvements, utilities, and appurtenances within the areas of drainage concern.

b. Underground utilities flagged by client.
c. Site elevations within areas of drainage concern on a maximum 50’ grid, at grade breaks, changes in direction on curbing/paving, extending to the centerline of adjacent street or rights-of-way and 50’ off-site on other sides not fronting a street/right of way (where accessible).
d. Trees 4” or greater within drainage areas of concern.

II. Site Visit:
a. Review survey and materials provided by Mike Bell, P.E., prior to inspection.
b. Visually inspect existing drainage infrastructure, swales, pipes, and other related components.
c. Assess the conditions of the drainage system and identify issues.
d. Prepare a site inspection report outlining recommendations for maintenance, repairs, and improvements.

III. Engineering, Bidding Documents and Procurement of Contractor:
a. Develop construction plans to ensure proper drainage.
b. Consult with HOA Representatives to discuss and define key terms and prepare a Request for Bid (RFB) itemizing the scope of work, technical details, and construction constraints as required to obtain competitive bids from contractors.
c. Construction documents include detailed drainage plans for bidding (new swales, retention/detention areas, and other stormwater management features).
d. Review and provide recommendations qualifying up to three (3) contractors based on qualifications and reputation.
e. Participate in up to two (2) meetings between DMK and HOA Representatives to discuss comments before the final bidding documents are finalized.
f. Conduct one (1) on-site pre-bid conference with contractors, issue clarifications and addenda to contractors, as required.
g. Review bids and qualify discrepancies, issue tabulation of bids and provide a letter summary of the recommendations.
h. Attend bid review meeting with QRC Representatives for final contractor selection.

IIII. Additional Services - Construction Phase Services (Phase 1):
a. Attend pre-construction meeting and bi-weekly progress meetings.
b. Review and approve civil shop drawings and submittals.
c. Conduct weekly site visits to resolve construction activity issues and assess general compliance with approved plans.
d. Address Requests for Information from the Contractor.
e. Substantial completion walk-through and final punch list.
f. Review As-builts provided by Contractor’s professional surveyor and mapper.
g. Provide Certification of Completion to QRC.



Project Name: Town of Longboat Key Center Turn Lanes
Project Location: Longboat Key, Florida
Project Design Cost: $238,985
Project Construction Cost: $2,736,149
Owner Representative
Jennifer Fehrs, Town Engineer
600 General Harris Street
Longboat Key, Florida 34228
(941) 361-6411 Ext. 2227
jfehrs@longboatkey.org

Date Project Completed: May 2026

Project Scope: DMK was selected to provide engineering services for constructing an additional 12-foot center lane on a 1-mile section of State Road 789, Gulf of Mexico Drive, between the intersection of Channel Lane at the southern limits and the intersection of Longboat Club Road at the northern limits. The purpose of the project was to improve traffic flow by providing left-turn stacking capacity for vehicles at 10 intersections, allowing better traffic flow in the southbound travel lane. DMK was responsible for creating detailed construction drawings and documentation needed to support the design. The scope of work included survey, landscape plans bidding. FDOT and SWFWMD permitting, bidding, and construction phase services. Design and permitting efforts to obtain FDPT acceptance of the design criteria required several iterations of design plans and negotiations with FDPT staff. The Design variance requests to meet clear zone requirements to protect existing trees were submitted for approval. The design variance included reducing the design speed from 45 mph to 40 mph and reducing clear zone requirements. In addition to the clear zone reductions, the design added landscape medians for beautification and traffic calming. DMK assisted the Town with FDOT permitting for a Joint Participation Agreement, including submittal to FDOT for plan review and approval through its Electronic Review Comment System (ERC). FDOT plan review and approval were required for FDOT funding approval. The work included preparing technical specifications, cost estimates, bid forms, and other contract documents. Construction started in early 2025 and was substantially completed in November 2025. FDOT completed final certification in May 2026.

Scope:

I. Data Collection/Existing Conditions Mapping/Right of Way Survey:
   a. Horizontal and vertical controls and collection of existing topography from the easterly edge of the existing roadway to twenty-five (25) feet beyond the westerly Right of Way (ROW) at minimum one hundred (100) feet intervals and at all changes in alignment.
   b. Engineer shall identify the edge of pavement, shoulder, swale or ditch, top of bank, toe of slopes, flow lines and ROW location and elevation,

together with fences, sprinkler heads if visible, drainage structures, driveways including driveway culvert pipe material, size and invert elevations, visible utilities, trees larger than 4” in diameter, mailboxes, signs, as well as utility or light poles.

II. Preliminary Design:
   a. Prepare (30%) preliminary design plans to include existing and proposed conditions for the project layout, roadway profile, cross sections, and details per FDOT specifications.
   b. Meet with Town staff to review and discuss the preliminary design report and requirements for final design.
   c. Coordinate and attend a pre-application meeting with the Southwest Florida Water Management District(SWFWMD) to confirm Environmental Resource Permitting (ERP) requirements and appropriate application type.
   d. Prepare initial rough order of magnitude cost estimate.

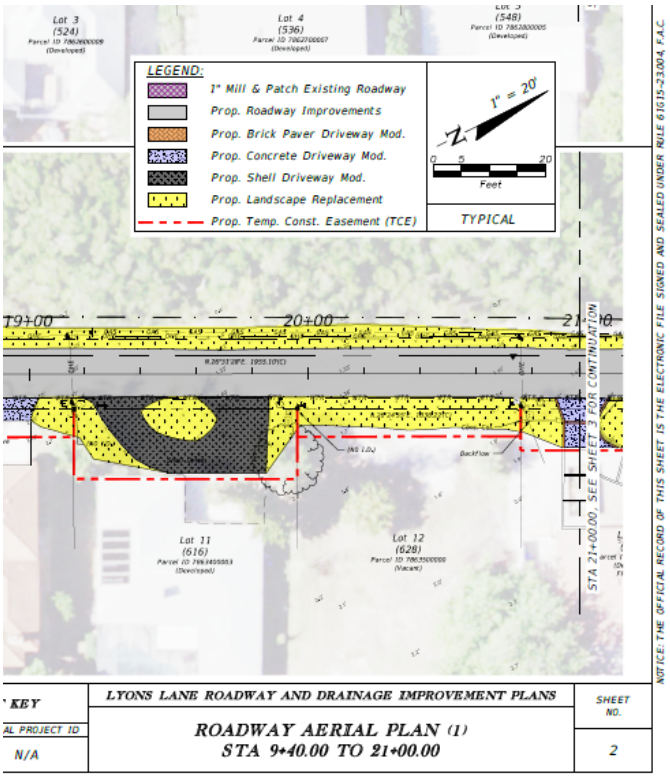
III. Final Design and Construction Plans:
   a. Based on preliminary design report provided by the Town. Submit progress plans and Engineer’s Opinion of Probable Cost to the Town at 60%, 90%, and 100% milestones.
   b. Coordinate appropriate utility adjustments and obtain written confirmation letters.
   c. Take-off quantities for all items required to construct the improvements shall attach a detailed listing showing each bid item description, unit quantity, and unit price on a Town-furnished MS Excel Bid Form spreadsheet.

IV. Permitting:
   a. Submit an ERP application with required plans, exhibits including stormwater calculations, report, and best management plan and details. Respond to requests for additional information as necessary.
   b. Submit FDOT application with required plans, details, and exhibits. Respond to requests for additional information as applicable.

V. Landscape Architect (DMK Subconsultant):
   a. Prepare a landscape plan for the westerly right-of-way adjacent to the proposed pavement widening and conduct up to four (4) site visits to assess whether landscape installations are in accordance with plans and specs.

VI. Bid Phase:
   a. Attend one (1) pre-bid meeting, assist in responding to bidders, and make a recommendation for award of contract.

VII. Construction Phase:
   a. Attend pre-construction meeting and bi-weekly progress meetings.
   b. Review and approve civil shop drawings and submittals.
   c. Conduct weekly site visits to resolve construction activity issues and assess general compliance with approved plans.
   d. Address Requests for Information from the Contractor.
   e. Attend substantial completion inspection, prepare punch list, and participate in final inspection.
   f. Prepare record drawings.
   g. Prepare certificate of completion letters to permitting agencies as required.



Project Name: Lyons Lane Drainage Improvements
Project Location: Longboat Key, Florida
Project Design Cost: $78,764
Owner Representative
Charlie Mopps, Town of Longboat Key
Public Works Director
600 General Harris Street
Longboat Key, Florida 34228
(941) 361-6411 Ext. 2226,
cmopps@longboatkey.org

Date Project Completed: 2021

Project Description: The Town of Longboat Key identified street flooding on Lyons Lane and requested DMK to conduct a feasibility study to identify drainage mitigation options. The study included a review of existing conditions and an investigation of design alternatives, including a sheet pile sea wall, gravity wall, drainage inlets, raising the roadway, cost estimates, and a summary of findings. Based on the feasibility study, the Town elected to move forward with the design and permitting of an alternative raising the roadway to an elevation of 2.3'. DMK prepared design plans for approximately 2,000 linear feet of roadway, including 30%, 60%, and final bid plans, including bid tabulation and a final cost estimate.

Project Scope:

I. Additional Topographic survey:
   a. Finished floor elevations
   b. Research the plat book for Sleepy Lagoon Park No. 2
   c. Survey vacant lot # 12
   d. For the low-lying driveways, survey the area between the lot lines from the edge of pavement to the canal south of the roadway.

II. Public Involvement:
   a. Attend up to two meetings with the residents. Prepare proposed impacts exhibit to include limits of the improvements.
   b. Attend one Town Commission meeting and prepare PowerPoint exhibits.

III. 30% design plans:
   e. Prepare 30% design phase plans to include roadway profile, cross sections, and identify impacts to utilities, private property improvements, and driveways.
   f. Prepare preliminary off-site drainage conveyance design plans and options.
   g. Work with potential contractors to review the project and mitigate any potential pitfalls.
   h. Identify required permits

i. Prepare initial rough order of magnitude cost estimate

IV. 60% plans:
   a. Finalize drainage conveyance options and submit 60% design plans.
   b. Prepare utilities relocation plans
   c. Cost estimate

V. Bid Phase:
   a. Prepare bid plans including bid tabulation and final cost estimate.
   b. One additional public presentation.

VI. Construction oversight:
   a. Conduct limited construction-related services to ensure the project was built to plans and permits.

DMK provided engineer-of-record services during construction. The project was completed in 2021.

C. Current Workload and Ability to Perform Scope

DMK Engineers work on a variety of project types and sizes. The table below shows the percentage of projects each team member is actively working on, has worked on in the last six months, has closed out, and is available for future projects.

Recent, current, and projected workload of Key Personnel

PERSONNEL	RECENT	CURRENT	PROJECTED AVAILABILITY
Kreg Maheu, P.E.	50%	60%	50%
Jessica Heiny, P.E.	70%	60%	50%
Bob Stanley, P.E.	30%	20%	80%
Ray Steele, CAD Tech	80%	80%	30%
Erica Kelly, ICGB	50%	50%	50%

Ability to Perform Services: DMK is aware of the Town's concern that all projects are completed expeditiously and on schedule. Planning is the key to staying on time and within budget. Team members maintain open lines of communication, supporting our commitment to keeping every project participant on schedule. Throughout the project, we maintain quality standards and review and verify costs at each step. Our office in Venice will facilitate prompt, face-to-face communication with the appropriate Town staff. Additionally, we have secured multiple local subconsultants as a preventative measure to mitigate cost and schedule creep.

D. Town of Longboat Key Experience

Project Name: Longboat Key Villages Stormwater System Evaluation and Analysis
Project Cost: $4,995
Scope: The Town of Longboat Key awarded Professional Engineering services in response to RFP 15-007 to evaluate and assess the current stormwater system, determine the level of service provided by the existing system, and recommend improvements to the Village's overall drainage system. The evaluation and analysis investigated alternatives to alleviate flooding and address water quality as warranted, including proposed conditions modeling. Evaluate funding options and provide a cost/Benefit Analysis of alternatives, including preliminary construction cost estimates. Provide a ranking matrix and meet with Town staff to review. Attended pre-application meeting with SWFWMD to determine permit requirements and feasibility of each alternative. Interviewed residents and stakeholders prior to hosting a public meeting to assess property owners' concerns. Presented recommendations and selected alternatives to Town staff. Coordinated and held meetings to present findings to the Town staff and public.

Project Name: Town of Longboat Key – Penfield Street Drainage Improvements
Project Cost: $4,926
Scope: Provide the Town of Longboat Key with an engineering solution to help relieve flooding at the end of Penfield Street, Longboat Key, Florida.

Project Name: Town of Longboat Key – Companion Way Improvements
Project Cost: $4,985
Scope: A topographic survey for Companion Way from Gulf of Mexico Drive to Evergreen Way was prepared under an existing Master Consulting Agreement.

Project Name: Lyons Lane Drainage Improvements
Project Design Cost: $78,764
Scope: The Town of Longboat Key identified street flooding on Lyons Lane and requested DMK to conduct a feasibility study to identify drainage mitigation options. The study included a review of existing conditions and an investigation of design alternatives, including a sheet pile sea wall, gravity wall, drainage inlets, raising the roadway, cost estimates, and a summary of findings. Based on the feasibility study, the Town elected to move forward with the design and permitting of an alternative raising the roadway to an elevation of 2.3'. DMK prepared design plans for approximately 2,000 linear feet of roadway, including 30%, 60%, and final bid plans, bid tabulation, and a final cost estimate. DMK provided engineer-of-record services during construction. The project was completed in 2021.

Project Name: Town of Longboat Key Center Turn Lanes (Town of Longboat Key MCA – RFP 16-010 – PO 22-01164)
Project Design Cost: $238,985
Scope: DMK was selected to provide engineering services for constructing an additional 12-foot center lane on a 1-mile section of State Road 789, Gulf of Mexico Drive, between the intersection of Channel Lane at the southern limits and the intersection of Longboat Club Road at the northern limits. The purpose of the project was to improve traffic flow by providing left-turn stacking capacity for vehicles at 10 intersections, allowing better traffic flow in the southbound travel lane. DMK was responsible for creating detailed construction drawings and documentation needed to support the design. The scope of work included survey, landscape plans bidding. FDOT and SWFWMD permitting, bidding, and construction phase services.
Design and permitting efforts to obtain FDPT acceptance of the design criteria required several iterations of design plans and negotiations with FDPT staff. The Design variance requests to meet clear zone requirements to protect existing trees were submitted for approval. The design variance included reducing the design speed from 45 mph to 40 mph and reducing clear zone requirements.
In addition to the clear zone reductions, landscape medians were added for beautification and traffic calming.

DMK assisted the Town with FDOT permitting for a Joint Participation Agreement, including submittal to FDOT for plan review and approval through its Electronic Review Comment System (ERC). FDOT plans review and approval were required for FDOT

funding approval. The work included preparing technical specifications, cost estimates, bid forms, and other contract documents.
Construction started in early 2025 and was substantially completed in November 2025. Final Certification to FDOT was completed in May 2026.
Project Name: Town of Longboat Key – Outdoor Venue and Future Town Center
Project Cost: $197,871
Scope: The Town of Longboat Key contracted DMK for design and permitting services for improvements at the Town Outdoor Venue and Future Town Center. Elements of the design included accessible pedestrian walkways, multi-purpose esplanade, layout for a concrete stage pad, restroom facilities, pedestrian lighting, landscaping with canopy trees and irrigation modifications, a boardwalk-style pedestrian bridge on timber piles, modifications and sod for the Great Lawn, properly dimensioned parking spaces with provision for electric power along the walkways, esplanade, and stage pad, and designated spaces for food trucks with provision to modify power and water along the esplanade. The main takeaway from this project is that it included phased work design. The site plan included a building area sufficient for a future library located within the park, along with associated parking, stormwater, utility usage, etc. Our Project Manager designed roughly 12,000 SF of 8' to 10' wide Pedestrian Walkways. The project phases consisted of **data collection** and **evaluation** of existing conditions; 30%, 60%, 90%, and 100% construction plans for comments and collaboration; **permitting**; bidding; construction; and close-out services. Permitting for this project included a pre-app meeting with **SWFWMD, and an ERP for Individual Construction, Major Modification** was received. It also required a **Request for Verification of Exemption** through **FDEP and FDOT**. **LID techniques** used in this design are **bioswales** and **rain gardens, which direct** and **retain stormwater on-site to further increase infiltration.** Native vegetation was also used throughout the landscape design, in addition to preserving 15-20 existing Oak trees. A **detention system** was designed with exfiltration to increase the amount of nutrients removed from **stormwater** retained on site.



Project Name: Rehabilitation of Lift Stations (Lift Station G)
Scope: The Town of Longboat Key rehabilitated several wastewater lift stations. DMK was selected to design and provide construction oversight for Lift Station G at the south end of the Key. After design, the Town contracted the project to the low bidder. The contractor promptly provided equipment submittals but was very slow to mobilize. As a result, the Town asked DMK to take a more involved role in constructing the lift station. Accordingly, our staff met with the contractor and motivated it to start the project. During construction, DMK provided full-time on-site inspection, including demolition of the existing equipment, sandblasting, cleaning, and repair of the concrete surface. DMK was instrumental in inspecting the existing concrete surface to accurately identify the area and types of repairs required. DMK reviewed the application of repair materials to ensure proper repairs and that the resurfacing and lining materials were applied in accordance with the manufacturer's recommendations. DMK also managed change orders for a concrete addition and relocation of existing interfering utilities to minimize cost and maintain overall project quality. Lift Station G experienced schedule delays during construction, so the Town engaged DMK for additional CEI services to avoid further delays and potential cost issues.

Project Name: Town of Longboat Key – SWFWMD Inspection/Certification
Project Cost: $2,050
Scope: DMK conducted one (1) site visit to assess the condition of the stormwater management systems and document the site visit with photographs. DMK provided recommendations for necessary maintenance activities. Once the stormwater management systems have been properly maintained and require no corrective action, DMK will prepare and submit a certified Statement of Inspection for Proper Operation and Maintenance to the SWFWMD for the **Town of Longboat Key Public Works Building (Permit No. 46021252.000) and Longboat Key Police Station (Permit No. 44013460.001).**

The Town of Longboat Key has trusted DMK for decades to complete SWFWMD stormwater inspections and ensure proper operation and maintenance of the town’s stormwater management systems.

ORGANIZATION CHART FOR PROJECT

Town of Longboat Key



Principal in Charge

Kreg E. Maheu, P.E.



Project Manager

Jessica Heiny, P.E.

(Primary POC)

GEOTECHNICAL
Universal Engineering Services

ENVIRONMENTAL
- **IVA Environmental Services**
- **ESA, Ecological Services**

SURVEY CONSULTANT
BPI Surveying



Permitting/QA/QC

Erica Kelly, LSSBB



Senior Engineer

Bob Stanely, P.E.



Senior CAD Tech

Ray Steele

Kreg E. Maheu, P.E., President
Project Role: Principal-in-Charge

OVERVIEW

Mr. Maheu serves as DMK's President of Engineering and brings over 39 years of civil engineering experience across multiple disciplines in both public and private sectors.

Mr. Maheu has contributed to all areas of civil engineering, including land development, stormwater, transportation, water and wastewater systems, and project planning, serving as a designer, project engineer, and project manager. He is highly experienced with local, state, and federal permitting, as well as QA/QC, construction engineering and inspection, and contract administration.

EDUCATION
Bachelor of Science in Civil Engineering
University of Maine
1983

REGISTRATIONS
Professional Engineer Florida No. 45766

TECHNICAL TRAINING
Florida Advanced MOT Training

PROFESSIONAL EXPERIENCE
DMK Associates, Inc.
2003-Current



EXPERIENCE HIGHLIGHTS

Sarasota High School

DMK served as civil engineering subconsultant for the Sarasota High School Renovations, led by Harvard Jolly Architects for the Sarasota County School Board. Services included site design for multiple campus areas, such as the Paul Rudolph classroom building, gym, and administrative building. The project involved constructing a new gym, reconfiguring the courtyard, and designing new parent and bus loops. DMK also managed the design and construction of a new CEP plant for HVAC equipment. Responsibilities included site design, grading, stormwater drainage, floodplain compensation, utility design, and permitting with SWFWMD and the City of Sarasota. DMK maintained the approved project schedule by adjusting resources and meeting milestone deadlines. Staff regularly attended OAC meetings to ensure timely delivery. All civil design, permitting, and site improvements were completed on schedule and within budget.

Bayfront Park, Longboat Key

DMK partnered with Wannemacher & Jenson Architects to redevelop and expand Bayfront Park in Longboat Key. DMK provided master planning, civil engineering, site, survey, and permitting services. The park expanded from 4 to over 8 acres, adding beachside access. Improvements included relocating and resurfacing courts, new picnic shelters, pavilions, kayak facilities, fishing piers, boardwalks, observation decks, a dog park, playground, landscaping, and additional parking. The project also added a restricted-access driveway, observation deck, and pedestrian beach access. Coastal construction control line permitting was secured through FDEP, and an Environmental Resource Permit was obtained for shoreline improvements. Mr. Maheu managed the project and served as Project Engineer and Engineer of Record.

Legacy Park

As project engineer and manager, Mr. Maheu led the design and permitting for this 10-acre City of Venice project, located near the Historic Train Depot and Legacy Trail. Improvements included restoring Hatchet Creek, evaluating multi-modal transportation, adding park amenities, and assessing future recreational uses. The City acquired the property with $3.7M from a sales tax and a matching grant, with additional funding from Sarasota County and other agencies. Restoration efforts made Hatchet Creek navigable for kayaks and canoes. The design featured a restroom, picnic shelter, canoe and kayak launch, observation deck, tetherball area, horseshoe pits, multiuse trail, benches, picnic tables, shelters, and 60 parking spaces, including 15 for boat trailers. Mr. Maheu also served as Engineer of Record during construction.

Lemon Bay High School Campus Reconstruction

DMK provided design, permitting, and construction administration for the Lemon Bay High School campus redevelopment, including athletic fields, over more than 20 years. DMK developed a Conceptual Master Plan for grading, drainage, and utilities and secured stormwater design approval from the Southwest Florida Water Management District. Phased construction drawings allowed the school to remain operational during reconstruction. DMK delivered design, permitting, and construction services for all phases, including classroom wings, cafeteria, gymnasium, music suite, auditorium, administration buildings, medical center, energy plant, bus loop, and parking. The team collaborated with school staff, architects, and the Construction Manager to establish and maintain project timelines. DMK attended regular meetings to monitor progress and adjusted resources as needed. All civil design, permitting, and site improvements were completed on schedule and within budget. DMK recently provided civil and site planning for Phase 7, focused on athletic field reconstruction.

West Dearborn Street Low Impact Development Project

West Dearborn Street was the first fully LID project in Southwest Florida, covering about 70 acres of commercial properties in Englewood. Individual stormwater systems on each parcel would have limited development, so DMK, led by Mr. Maheu, designed a corridor-wide LID stormwater management system within public properties and rights-of-way. The system included bioswales, cisterns, bio-retention ponds, pervious pavement, and 14,000 feet of permeable walks and trails. The team completed and tested most improvements during the wet season. Construction also included the Veterans Memorial and two parking areas. DMK identified over 25 potential grant agencies, and Sarasota County secured a $2.5M grant from SWFWMD for the $7.5M project.

Lake Hancock P-11 Structure Replacement Project

SWFWMD contracted DMK to support the Lake Hancock Lake Level Modification as part of the Upper Peace River Minimum Flow Mitigation Strategy. DMK provided design and permitting services for the P-11 structure replacement and served as project manager and lead engineer. DMK evaluated the 135-square-mile watershed, recommended model modifications, and performed multiple design storm models to size the structure and meet permit conditions. The project raised Lake Hancock’s water level by 1.5 feet, increasing stormwater storage to support minimum downstream flows. Design improvements included an access road, a 4-bay gated structure, and a temporary bypass channel.

Jessica Heiny, P.E.
Project Role: Project Manager

OVERVIEW

Ms. Heiny has 18+ years of experience delivering commercial and residential land development projects from feasibility and entitlement through civil design, permitting, and construction implementation. Extensive expertise in stormwater management, utility infrastructure, site grading, and regulatory coordination across Florida jurisdictions. Passionate about delivering practical, high-quality infrastructure solutions that support sustainable development and resilient communities across Florida.

EDUCATION

Bachelor of Science in Civil Engineering
University of South Florida

REGISTRATIONS

Professional Engineer Florida No. 75572

PROFESSIONAL EXPERIENCE

DMK Associates, Inc.
2003-Current

Galloway & Company
2025

R&R Engineering, LLC
2024

KG Engineering, LLC
2022-2024

Florida Engineering & Surveying, LLC (Owner)
2013-2022



EXPERIENCE HIGHLIGHTS

- Core Competencies
- Land Development Engineering
- Civil Site Design & Infrastructure Planning
- Stormwater & Drainage System Design
- Water & Sewer Utility Design
- Construction Plans & Specifications
- Permitting & Agency Coordination
- Site Feasibility & Due Diligence
- Project Management & Budget Oversight
- Consultant & Contractor Coordination
- Construction Administration & Observation
- Team Leadership & Engineering Mentorship
- Client Relationship Management

RELEVANT PROJECTS

- CR466 Potable, Sanitary Sewer, and Reclaim Main Extension-Town of Lady Lake
- CR209 Lift Station-Sumter County
- Gamble Street Stormwater Improvement-City of Wildwood
- Continuing Professional Services Agreement-City of Wildwood

PROFESSIONAL AFFILIATIONS

- Florida Engineering Society – Current Member / Past State Director
- Rotary Club of Wildwood – Past President
- Rotary International – Current Member
- International Council of Shopping Centers (ICSC) – Past Member
- American Council of Engineering Companies (ACEC) – Past Member

Robert Stanley, P.E., Project Manager
Role: Senior Engineer

OVERVIEW

Mr. Stanley is a Senior Project Manager and Associate with DMK Associates, Inc., responsible for utilities projects. He has over 40 years of experience managing, designing, and supporting process facilities, utilities piping, and specialty equipment. He has received two US patents.

EDUCATION
Bachelor of Science, Mechanical Engineering
Ohio University, 1975

REGISTRATIONS
Professional Engineer, Florida No. 62505

CERTIFICATIONS
PACP/MACP/LACP Certified

AFFILIATIONS
American Water Works Association



EXPERIENCE HIGHLIGHTS

Kings Highway Widening
DMK was selected as a subconsultant to design utility relocations for the widening of a 3,325-foot section of Kings Highway, from Sandhill Boulevard to the DeSoto County line. The scope included water mains owned by PRMRWSA and Charlotte County Utilities (CCU), as well as a wastewater force main and a reclaimed water main owned by CCU. As project lead, he evaluated and resolved conflicts resulting from roadway widening and drainage changes, developed design drawings, and secured the necessary utility construction permits. He also created a phased plan to replace the existing CCU utility mains while maintaining service to current utility connections.

Palencia Subdivision Site & Development
DMK completed a 203 single-family home subdivision on an 80-acre parcel in Venice, south of Border Road and west of Jacaranda Boulevard. The project included rezoning and annexation petitions for the 73-acre main site, with the smaller outparcel designated for wetland mitigation, a walking path, and a canoe launch. Bob and Erica collaborated on the utility design, connecting the proposed water and wastewater mains to the existing 12-inch water main on Border Road and the 10-inch force main on Jacaranda Boulevard. Bob analyzed the Aria lift station to ensure the Palencia subdivision would not exceed its capacity. Both participated in fire and flow testing observed by the City of Venice. Mr. Stanley played a key role in resolving utility-related challenges throughout the project.

Knight Island Wastewater Treatment Plant (WWTP) Operating Permit Renewal
DMK prepared and submitted the Operating Permit renewal application for the Knight Island Utilities wastewater treatment plant. The project included a facility inspection to assess process equipment and develop an action-item list categorized by maintenance needs and severity. The list identified immediate service or future maintenance needs and assigned priority levels. DMK verified process flow and updated process flow diagrams. The operating records review summarized capacity utilization and maintenance records from the past five years. DMK produced a Capacity Analysis Report, an Operations and Maintenance Performance Report, and obtained the renewal permit on schedule.

Longboat Key Lift Station 9C
DMK inspected Lift Station 9C, evaluated its condition, and prepared rehabilitation plans. These plans included a survey, site demolition, pump specifications and test results, flow analysis, and recommendations for concrete repair, lining, and electrical work. DMK also provided inspection and contract management services.

Longboat Key Lift Station 4F and H

DMK evaluated the condition of two existing lift stations and provided refurbishment plans for cleaning, repair, and control updates. DMK completed a physical inspection of equipment and structures and performed a pump-down test to establish current operating conditions. DMK then conducted a topographic survey of both sites and geotechnical core sampling near each wet well. We reviewed record drawings of each lift station and the surrounding utility system and identified recommended repairs and replacements. DMK provided plans, specifications, and bid documents, and served as the owner's on-site representative. Services included daily construction observation and inspection, shop drawing and contractor submittal review, construction coordination, startup observation, and preparation of the final punch list. Construction was completed in February 2010.

Mote Sturgeon Aquaculture Process Documentation

DMK was engaged by Mote Aquaculture Park (Mote) to develop a standard documentation package for its sturgeon aquaculture process, which raises sturgeon from fertilized eggs to adults for premium caviar and meat production. As the fish grow, they are transferred through six increasingly larger aquaculture modules. Each module has dedicated temperature control, oxygenation, and biological water-treatment systems. When they reach maturity, the fish move to a seventh module for meat and caviar processing. DMK provided reverse-engineering services to verify the process and document the layout, piping, tanks, and components for each module. Additionally, DMK developed a comprehensive documentation package for the Mote Park site and on-site utilities.

The documentation for each module included:

- Process flow diagram
- Equipment list showing the manufacturer, model, and capacity for all pumps and equipment.
- Bill of materials listing the individual purchased and custom-manufactured components
- Pipe list including pipe size, material types, pressures, and flow rates
- Building layout and elevations
- Equipment layout and elevations
- Detailed piping drawings of each process water, makeup water, oxygen, wastewater, cleanup, and aeration subsystem.
- Electrical and control diagrams, including power distribution, sensors, actuators, and operating description of the PLC logic.
- Details of custom fabricated components
- Technical specifications for components and construction
- Recommendations for improvement of process and equipment
- Estimated cost for construction

The site and utilities documentation package included an overall site layout for all buildings and roads, stormwater plans, electrical power distribution, backup generators, telecommunications and computer network plans, and piping drawings for compressed air, oxygen, potable water, makeup water, process effluent, and wastewater systems. DMK also produced a process operations manual outlining operating limits and recommended procedures for the process modules.

Loop Phase 1A Interconnect

Following a feasibility study by Charlotte County Utilities, the Peace River Manasota Regional Water Supply Authority obtained financing support from SWFWMD and proceeded with design and permitting for a 12-mile, 24-inch pipeline Regional Integrated Loop System connecting the water supply systems of PRMRWSA, Charlotte County, and the City of Punta Gorda. The Peace River crossing, approximately 7,200 feet, was designed and permitted as an open cut across the river.

The project includes an above-ground storage tank, a high-service pumping system, controls, chemical adjustment, and point-of-delivery meters. The variable frequency pumping system is designed to provide minimum maintenance flows of 0.5 MGD and deliver up to 6 MGD between the Peace River Plant and the City of Punta Gorda Shell Creek Water Plant, with multiple tie-in points to the Charlotte County transmission system. Permitting involved nearly every regulatory agency in Florida, as well as the US Corps of Engineers, EPA, and US Coast Guard.

Erica James Kelly, Project Manager
Project Role: QA/QC, Permitting

OVERVIEW

Ms. Kelly has over seven years of experience in project management, quality assurance, quality control, permitting, construction estimating, and design. As an engineer, she supports DMK with permitting, design, and bid document preparation. She prepares the Engineer's Opinion of Probable Cost and Specifications, ensuring high-quality deliverables for the client.

EDUCATION

Bachelor of Science Industrial and Management Systems Engineering, University of South Florida, 2018

United States Marine Corps Aviation Administration 2003

CERTIFICATIONS

MOT Advanced

Lean Six Sigma Black Belt

OSHA 30-HOUR Construction Safety and Health 34-602212360

PROFESSIONAL EXPERIENCE

DMK Associates, Inc. 2018-2022; 2025-Current

Power Design, Inc. 2022-2025



EXPERIENCE HIGHLIGHTS

Garden of the Five Senses

Ms. Kelly led the design and permitting of the Garden of Five Senses Improvement project for the City of North Port, enhancing on-site accessibility. The project included a 1,049 LF accessible recreational trail with benches, trash receptacles, and passing spaces for people with disabilities near the Boundless Adventures Playground. It also added two pervious paved handicap parking spaces in place of grass parking and upgraded the restrooms to improve accessibility.

William R. Gaines, JR. - Veterans Memorial Park

As a Combat Veteran, Ms. Kelly was honored to assist with the design and permitting for Veterans Memorial Park (dba Sunrise Park) in Port Charlotte, Charlotte County. Park improvements included an additional driveway connection, expanded parking, new sidewalks, solar lighting, stormwater management systems, a playground, a pavilion, and an observation tower. The site also features honorary flags representing the U.S. flag, POW, U.S. Army, Navy, Marine Corps, Air Force, and Coast Guard.

Lake Emily

Ms. Kelly managed permitting to convert the Handy Fill borrow pit at SR 776 and Winchester Boulevard in Charlotte County into the multi-tract mixed-use development known as Lake Emily. Reclamation involved relocating over one million cubic yards of material and managing groundwater and off-site discharges.

Palencia

Ms. Kelly conducted due diligence to assess the feasibility of developing a subdivision on two parcels totaling 80 acres in Venice. She then collaborated with the Project Manager on rezoning and annexation to develop 203 single-family homes on the main parcel, with wetland mitigation, a walking path, and a kayak launch on the 7-acre outparcel. She submitted permits to SWFWMD, the United States Army Corps of Engineers, Sarasota County agencies, and City of Venice Utilities. Ms. Kelly also developed strategies to mitigate wetland impacts and nutrient-impaired soils. The project addressed utility design challenges caused by rapid nearby development and included CEI services, with Ms. Kelly overseeing utility testing.

Blackburn Estates on the Bay HOA
Following due diligence with our Environmental Consultant, two homeowners selected Geotubes and plantings within the Water Course Buffer to address erosion from the 2024 Hurricanes. Permitting requires a Minor Modification to the existing SWFWMD ERP, an Earth Moving Exemption, and a WNCA Minor Work Permit with Sarasota County.

During due diligence for the HOA, the Stormwater Management System was found non-compliant. A site visit identified required maintenance for proper operation. A report was prepared, and coordination with the contractor followed.

RELEVANT PROJECTS

- Checkers Restaurant, Hillsborough County
- Helping Hand, Sarasota County
- Salon Suites, Charlotte County
- Liberty Elementary, Charlotte County
- Sarasota High School Sidewalks, Sarasota County
- Randy Spence Park Temporary Fire Station #3, Phase I, Charlotte County
- Fire Station #7, Sarasota County

Ray Steele, Senior Civil CADD Technician
Project Role: CADD

OVERVIEW

Mr. Steele serves as Senior CADD Designer at DMK, preparing construction documents for roadway, drainage, and utility relocation projects. He offers extensive Computer-Aided Drafting experience from the U.S. Army and the Arizona Department of Transportation.

With 30 years of technical experience, he has drafted designs for stormwater management systems and roadways, developed alignments, roadway templates, and cross-section and earthwork volume reports. He has also produced project-specific roadway, stormwater, and structural details. He is proficient in AutoCAD and Civil 3D for transportation and drainage engineering projects.

EDUCATION

US Army
ITT Technical Institute

PROFESSIONAL EXPERIENCE

DMK Associates, Inc.
2003-Current



EXPERIENCE HIGHLIGHTS

Charlotte High School Campus Reconstruction
DMK provided comprehensive site planning, including athletic fields, a field house, and the football field. They managed grading and drainage design using an ICPR model for both existing and proposed site conditions. Their scope also covered access roads, sidewalks, parking, and utility planning, which included site plans for existing and proposed sewer and water lines, fire protection, gravity sewers, force mains, lift stations, and connections to the City of Punta Gorda systems. Permitting services included submitting an ERP to SWFWMD, water and sewer line extension applications to FDEP, and service applications to the City of Punta Gorda Utilities Department for water and wastewater improvements.

Lemon Bay High School Campus Reconstruction
DMK has provided engineering and surveying services for the Lemon Bay High School campus for over 20 years. In 2007, DMK developed a Conceptual Master Plan for grading, drainage, and utilities in preparation for the campus reconstruction. That same year, DMK secured stormwater design approval from the Southwest Florida Water Management District. In 2010, DMK delivered phased construction drawings to Charlotte County Public Schools, enabling the school to remain operational during reconstruction. DMK continues to support the multi-phase project with design, permitting, and construction phase services. The final campus build-out, completed in 2015, included a three-story classroom wing, cafeteria, gymnasium, field house, administration buildings, energy plant, athletic fields, bus loop, and parking areas.

Punta Gorda Middle School Campus Reconstruction
Completed site planning, including grading and drainage design using an ICPR model for both existing and proposed conditions across the site, access roads, sidewalks, and parking areas. Prepared utility site plans showing existing and proposed sewer and water lines, fire protection, gravity sewers, force mains, lift stations, and connections to the City of Punta Gorda water and sewer systems. Managed permitting, including ERP submission to SWFWMD, water and sewer line extension permit applications to FDEP, and service applications to the City of Punta Gorda Utilities Department for water and wastewater improvements.

Punta Gorda Center, Punta Gorda
This project included demolishing obsolete buildings and maintenance facilities, then redeveloping the 9.4-acre site with new layouts, stormwater drainage, and utilities to serve the Center. DMK survey staff completed boundary, topographic, and location surveys, including adjacent off-site improvements required for construction plan preparation.

Kings Highway Widening
DMK was selected as a subconsultant to design utility relocations for the widening of a 3,325-foot section of Kings Highway from Sandhill Boulevard north to the DeSoto County line. The scope included relocating water mains owned by PRMRWSA and Charlotte County Utilities (CCU), as well as a wastewater force main and a reclaimed water main owned by CCU. DMK evaluated and resolved conflicts from roadway widening and drainage changes, developed design drawings, obtained utility construction permits, and created a phased plan to replace existing CCU utility mains while maintaining service to current connections.

City of North Port Water Control Structure Repair
Prepared replacement plans, profiles, and detailed drawings for three deteriorated water control structures along major waterways. Also designed multiple MOT detour options for
both structures on Price Boulevard. Coordinated with the CONP Utilities Department to develop plan and profile sheets to relocate the existing 16-inch DIP force main before constructing the water control structure on the north side of Price Boulevard. Prepared and submitted approved record drawings to the city.

Maxine Barritt Park, Venice, FL
DMK provided civil engineering design and permitting services for this park, located on a decommissioned wastewater treatment plant site adjacent to the Venice Airport and Pier. The design/build project included new parking, access drives, restrooms, pavilion and shelter locations, playground, plaza, boardwalks, multipurpose trails, and beach/dune lookouts. DMK managed all civil engineering aspects, including coastal permitting, stormwater management, utilities design, and construction management. Utilities work involved extending water and sewer lines along Harbor Road to serve new restrooms. The project incorporated low-impact features such as porous concrete and grass parking. The team obtained an ERP permit from the FDEP Tampa office. The Tallahassee office of the Beaches and Shores Department issued a CCCL permit, and FDEP issued the sewer and water service permits.

RELEVANT PROJECTS

- Liberty Elementary, Charlotte County
- Sarasota High School Renovation, Sarasota County
- Palencia, City of Venice
- Knight Island Utility WWTP, Charlotte County
- Englewood Road Sewer Extension, Sarasota County
- EWD ESCO FM Replacement, Sarasota County
- Sandy Lane Multi-Family, Charlotte County
- Venice Golf and Country Club Utility Feasibility, City of Venice
- Kings Highway Utilities, Charlotte County
- Checkers, Hillsborough County
- Deep Creek and Vineland Fire Lines, Charlotte County
- Deep Creek Elementary School, Charlotte County
- PRMRWA Kings Hwy Upgrades, Charlotte County
- 816 Ormond Street-Multi-Family, Charlotte County

DMK ASSOCIATES
Engineering, Planning & Design
405 Commercial Court, Ste. E
Venice, Florida 34292
941-412-1293
www.dmk-inc.com

SUBCONTRACTORS

SURVEYORS

Bennett-Panfil, Inc. (BPI Surveying) offers comprehensive ALTA/NSPS land title surveys and land development services, including boundary assessments, topographic and hydrographic surveys, and detailed contour mapping. Leveraging advanced technology, BPI provides precise boundary definitions and terrain data to support informed client decisions. Services also include boundary establishment, easements, survey plats, and TIN surface file generation. These solutions promote a thorough understanding of land and water environments and support sustainable development.

Erick B. Bennett, P.S.M., Principal in Charge, is a licensed Florida Professional Surveyor and Mapper with over 10 years of experience. He specializes in boundary, topographic, hydrographic, route, right-of-way, ALTA/NSPS, construction layout, as-built, coastal, and permitting surveys for municipal, institutional, commercial, and public infrastructure projects. Mr. Bennett is an active member of the Florida Surveying and Mapping Society, served as Treasurer of the Charlotte Harbor Chapter FSMS (2016-2018), and is a member of the National Society of Professional Surveyors and a Lifetime Member of the University of Florida Alumni Association.

ENVIRONMENTAL CONSULTING

Ecological Services Associates (ESA) is a full-service environmental consulting firm offering ecological leadership and cost-effective client support. Founded in 2009 in Sarasota County, Florida, ESA provides over 30 years of professional experience in delivering environmental services statewide.

Hugh D. Dinkler, PWS. Mr. Dinkler worked for the Southwest Florida Water Management District during the transition to the Environmental Resource Permitting process and served as Environmental Manager of the Sarasota Regulation Department for eight years. His background supports developing effective environmental monitoring plans and services. He has been an environmental consultant since 2004. DMK and ESA have collaborated on projects since ESA's inception.

IVA Environmental Services (IVA), formerly Ian Vincent and Associates, has over 20 years of experience serving developers, municipalities, government agencies, and private clients throughout Southwest Florida. The firm's mission is to support sustainable development and environmental stewardship by integrating wildlife conservation, sustainable land use, and regulatory compliance.

Jesse Alexander expertise in designing and implementing field monitoring programs, combined with his strong relationships with permitting agencies at all levels, helps mitigate potential permitting delays.

GEOTECHNICAL ENGINEERING

Universal Engineering Sciences (UES) delivers comprehensive geotechnical engineering services to help clients assess subsurface conditions, manage risk, and make informed design and construction decisions. Their engineers have experience ranging from local developments to complex infrastructure and mission-critical facilities.

With in-house drilling and accredited geotechnical laboratories nationwide, UES supports projects from subsurface exploration and laboratory testing to engineering analysis, foundation recommendations, and construction-phase support. UES teams assess soil, rock, groundwater, and site conditions to deliver practical, cost-effective solutions tailored to each project.

UES combines national resources with local expertise in geology, permitting, regulatory requirements, and construction practices. This approach enables teams to provide responsive geotechnical support across multiple markets, helping clients reduce uncertainty, improve constructability, and maintain project momentum.

Robert Gomez, P.E., Regional Manager and Senior Geotechnical Engineer, brings 28 years of experience. UES will evaluate soil conditions and recommend groundwater management and site soil preparation.

Project Approach

Elevated road reconstruction, larger drainage pipes, and new pipes and inlets will increase storage capacity. This approach is based on the Stormwater Analysis for Longboat Key Village and recent events. Upon contract award, DMK will contact Town stakeholders to gather relevant project information. A defined sequence of tasks and deliverables will help meet the schedule and minimize delays.

After the project kickoff with key stakeholders, we will order boundary, topographic, and geotechnical surveys. The Project Manager will visit the site to assess current conditions and review available information to establish a baseline. At the start of site analysis, we will hold pre-application and project conference meetings with permitting agencies, including the Town, County, SWFWMD, FDEP, FDOT, and USACE. These meetings will provide guidance to help avoid permitting setbacks and keep the project on schedule.

We will design underground components to meet required storage volumes and capacities, considering constraints from private driveways and properties. We will set road elevation based on tidal conditions and a 25-year storm event at high tide. We will engage Town staff and the community through public workshops to encourage participation. This process will be coordinated with Town staff and formally submitted at the 30% design stage. After establishing the preliminary design and operational requirements, we will proceed to final design, with submittals and reviews at the 60% and 90% stages.

Drainage improvements will follow standard designs, but we may recommend innovative configurations to enhance efficiency, reduce construction costs, and improve environmental responsibility and reliability.

During this phase, DMK will submit updated plans and an engineer's opinion of probable cost (EOPC) for review by the Town and stakeholders.

DMK utilizes the following cost-control techniques:

- Critical Path Method scheduling is applied throughout the project life cycle and integrated with design cost tracking.
- Progress and costs are regularly evaluated and adjusted as necessary.
- Accurate, clear plans are produced for each project phase.
- A complete permit document package is prepared to support project approvals.

DMK uses a Critical Path Method scheduling and cost system to manage project cost and schedule. DMK develops the project plan from the scope and required design effort, then matches it to available resources to establish the schedule, critical path items, key milestones, and expected design cost curve. DMK reviews progress and budget bi-weekly and adjusts as needed to maintain both.

Anticipated construction costs for the final design are a key consideration. DMK will apply value engineering when selecting materials, pipe sizes, backflow preventers, inlet options, and construction methods for the elevated road and driveway impacts. DMK will set a preliminary cost target at the conceptual stage and refine it at the 30%, 60%, and 90% design milestones.

DMK manages project costs by leveraging our engineers' expertise and experience. In previous projects, we reduced high construction cost estimates for items such as bioswales, pavement, and bio-detention by restructuring pay items to use standard elements like excavation, backfill, and membranes. This approach lowered estimated construction costs by about 30%. Efficient design and permitting also kept DMK fees at approximately 7% of total estimated construction costs.

With extensive public sector experience, our team recognizes the importance of life-cycle cost in design. We account for current conditions, hurricane vulnerability, and population growth. We will evaluate all elements for updates throughout the system’s lifespan.

We will measure materials and place them strategically to meet current and future needs. We will analyze tangible operations and maintenance costs to protect the community’s investment. Regular design reviews with the Engineer and County staff will ensure consensus on final decisions.

Sustainability and maintenance cost reduction are key considerations. Our team will conduct a Net Present Value (NPV) analysis when selecting materials to ensure long-term, cost-effective infrastructure solutions.

The primary challenge is the 12-month schedule. Coordinating individual driveways with multiple entities beyond typical Town stakeholders will be time-intensive. The project must also align with homes pending or under construction. To address this, Project Manager Jessica Heiny has included Senior Engineer Bob Stanley, who has extensive experience with Longboat Key and utility project design and permitting.

DMK has established an efficient project management structure and resource allocation process. The design team divides work by discipline, ensuring timely, high-quality deliverables from specialized professionals. Using the Critical Path Method (CPM) and insights from similar projects, we will identify the longest sequence of tasks to develop a feasible timeline that accounts for permitting delays. Throughout design and permitting, the DMK team will apply these techniques and allocate additional resources as needed to prevent schedule creep.

Interactions with Town and Regulatory Agency Staff

While we take pride in civil engineering services, our top priority is building better communities. DMK is committed to designing projects that minimize environmental impact and reduce reliance on non-renewable resources, resulting in a more cost-effective project for the owner and a healthier environment for end users.

All engineers at DMK have experience designing projects to meet local, state, and federal regulatory agency requirements and obtain the permits associated with the project scope. Both our Principal in Charge and Project Manager have provided grant assistance to support the funding of public projects requiring federal, state, and local grant opportunities.

Kreg E. Maheu, P.E. – President/Principal in Charge
President and Principal in Charge for DMK, with over 39 years of Civil Engineering experience. He has served as principal in charge or project manager on projects throughout Southwest Florida. Mr. Maheu has provided **site planning** and **improvements**, **infrastructure design**, permitting, and construction phase services. His construction experience covers both engineer-of-record services and construction management. He will ensure the resources are allocated appropriately to support the project timeline.

Jessica Heiny, P.E. – Project Manager
Ms. Heiny understands the urgency and comprehensive nature of serving the public. Jessica and our Senior Utility Engineer, Bob Stanley, will work together to evaluate site conditions related to the overall design, address flooding and stormwater quality, and model pre- and post-conditions to meet design criteria for the utility, drainage, and **stormwater plans.** She will be the **primary point of contact** responsible for task delegation and the design of drainage/stormwater and road reconstruction associated with the project scope. Ms. Heiny has **inspected**, **designed,** and **permitted** numerous **stormwater management facilities** throughout Southwest Florida to address stormwater quantity and water quality issues within the region. She is intimately familiar and knowledgeable with the technical engineering services required to accomplish the scope of work. Her experience and attention to detail will benefit the quality and outcome of every project.

Robert C. Stanley, P.E. – Senior Engineer
Mr. Stanley has over 40 years of experience as a civil and mechanical engineer covering multiple disciplines. He has worked in mechanical engineering, including water transmission and distribution systems, wastewater transmission and collection systems, and **reuse**/reclaimed water systems. He has served as a designer, project engineer, project manager, construction engineer, inspector**, and engineer of record**. To his credit, Mr. Stanley oversaw the design and construction of DMK's largest project to date, the *Peace River Manatee Regional Water Supply Authority Loop Phase 1 Interconnect* project. He has recently been involved in the Kings Highway Widening, Knights Island, and the Englewood Road Sewer Extension utility projects.

Erica Kelly, LSSBB – Permitting/QC/QA
Ms. Kelly will work with Mr. Bob Stanley to collect and analyze data based on the project scope. Responsible for reporting, permitting, coordination, and providing QC/QA as a risk mitigation measure. Erica and Bob have worked together on several **utility and stormwater projects**. She is currently leading a joint project with ESA to reestablish the Sarasota County Watercourse Buffer and stabilize the shoreline for two property owners who experienced hurricane damage. Ms. Kelly has assisted with **stormwater, drainage, marine** and **coastal, water, wastewater and reuse, and parks and recreation** projects, including **feasibility studies**, sanitary sewer collection, lift stations, force mains, low-pressure sewer, and potable water distribution. She is extremely familiar with the **County, SWFWMD, FDEP, FDOT, ACOE, utility permitting, certification, turnover,** and **CEI Services.**

Ray Steele - Senior CADD Designer/CADD Designer
Ray is a Sr. CADD Designer responsible for the design drafting for **site planning and improvements, land development, transportation, roadway, marine** and **coastal, bridge rehabilitation, structural, and utility** designs. His years of experience with the Arizona Department of Transportation (ADOT) have given him advanced expertise in roadway design, including horizontal and vertical alignments, roadway templates, roadway cross-sections, and earthwork volume reports. He is proficient in roadway modeling programs such as Microstation and GeoPAK, as well as AutoCAD Civil 3D. Mr. Steele's extensive experience speaks for itself, and his resume includes a brief list of projects he completed during his tenure at DMK.

*All personnel experience is gone over in greater detail on their individual resumes located in Tab 3.

MINORITY BUSINESS

DMK Associates, Inc. is not a minority business enterprise under the Florida Small and Minority Assistance Act of 1985. However, our firm is committed to providing opportunities for Women Business Enterprise (WBE), Minority Business Enterprise (MBE), Disadvantaged Business Enterprise (DBE), and Small Business Enterprise (SBE) firms.

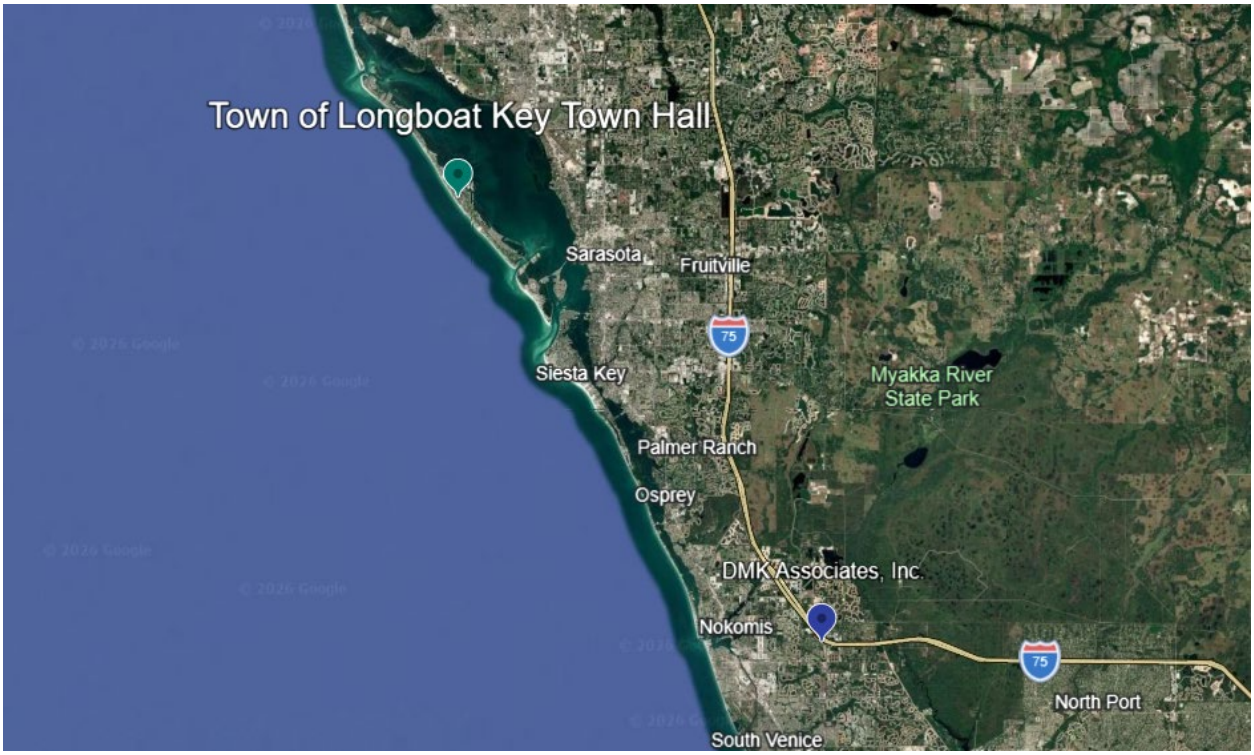
LOCATION

DMK is located in Venice, at the Jacaranda and I-75 interchange. This location is less than 32 miles from Town Hall and any Town facilities. If needed, we can be anywhere within the Town limits within an hour. All of our engineering staff work at DMK's Venice office and can respond to any Town emergency within moments.

DMK Associates, Inc. (Headquarters)
405 Commercial Court, Suite E
Venice, FL 34292
(941) 412-1293

Distance to Town Hall

DMK Associates, Inc. 31.2 Miles
ESA 31.2 Miles
UES (Sarasota Office) 11.3 Miles
BPI Surveying 33.8 Miles
IVA (Sarasota Office) 15 Miles
IVA (Port Charlotte Office) 58.2 Miles



Surveys of Past Performance

Both the Center Turn Lanes and Lyons Lane Drainage Improvements projects identified under Tab 2 were provided for the Town of Longboat Key; therefore, DMK cannot obtain Performance Questionnaire Surveys from the project owner, the Town of Longboat Key. The Town of Longboat Key Selection Committee cannot communicate with the proposer due to the restrictions outlined in the RFP.

The Quails Run project is currently under construction and has not been deemed substantially complete. The project owner contact is out of the office, and the Board of Directors President is not familiar enough with the project to complete the survey.

TOWN OF LONGBOAT KEY FLORIDA

RFP 27-004 LONGBOAT KEY VILLAGE PHASE 4 DRAINAGE IMPROVEMENTS – DESIGN & PERMITTING

SUBMITTED PROPOSAL FORM

The undersigned Proposer declares that the only person or parties interested in this RFP as principals are those named herein, that this proposal is made without any understanding, contract, or connection with any other person, firm, or corporation providing a proposal for the same purpose and that this proposal is in all respects fair and without collusion or fraud. The Proposer understands that this proposal must be manually signed in ink, otherwise it will be considered unresponsive and subject to rejection.

The undersigned Proposer represents that the Proposer accepts, and that this proposal complies with, the RFP Documents; that Proposer has carefully examined the RFP Documents for the requested services. Proposer affirms that Proposer has carefully examined the location of the requested services and, from its own investigations, is satisfied as to the nature and location of the services, the character, quality, and the quantity of materials, the kind and extent of equipment and other facilities needed for the performance of the services, the general and local conditions and all difficulties that may be encountered, and all other items which may, in any way, affect the services or its performance.

The undersigned Proposer proposes, and agrees if this proposal is accepted, that it will contract with the Town to provide all necessary machinery, tools, software, labor, apparatus, and other means necessary to do all the services, and furnish all the materials and equipment specified or referred to in the RFP Documents in the manner and time herein prescribed, and according to the requirements of the Town as therein set forth.

Under provisions of Chapter 112, Florida Statutes, Proposer must disclose with proposal the name of any officer, director, or agent who is also an employee of the Town of Longboat Key. Proposer must disclose on an attachment (provided by Proposer) entitled "Submitted Bid Conflict of Interest" the name of any Town employee who owns, directly or indirectly, a five percent (5%) or more interest in the Proposer's firm or any of its branches, or in the firm of any subcontractor to this proposal. Absence of such an attachment represents Proposer's certification of no such employee.

Proposer acknowledges receipt of the following addenda issued during the solicitation period; the cost of which, if any, is included in proposal pricing. If an addendum is issued, the addendum acknowledgement below must be completed or the issued addendum must be signed and submitted with the proposal package at the time and due date of the proposal.

Addendum #_1_ Addendum Date: 11-05-2026

Addendum #____ Addendum Date: _____

Addendum #____ Addendum Date: _____

Addendum #____ Addendum Date: _____

The undersigned Proposer understands that the Town reserves the right to reject any or all proposals and to waive any informalities and minor irregularities in any proposal. The Proposer agrees that this proposal shall be good and may not be withdrawn for a period of one hundred twenty (120) days after the scheduled RFP opening.

Having carefully examined the RFP Documents, Proposer agrees to the terms contained therein and proposes to furnish all labor, material, and equipment for the entire services (including mobilization and demobilization, if applicable), and to execute an agreement for services and any and all bonds, insurance certifications, and other instruments or documents as specified or included in the RFP Documents and will completely perform the services in strict accordance with the terms of the RFP Documents.

TOWN OF
LONGBOAT KEY

Kari L. Kennedy, CPPB
Procurement Manager
Procurement Division
501 Bay Isles Road
Longboat Key, Florida 34228
kkennedy@longboatkey.org

RFP 27-004 LONGBOAT KEY VILLAGE PHASE 4 DRAINAGE IMPROVEMENTS – DESIGN AND PERMITTING

ADDENDUM #1

Subject: REVISED BID SUBMITTAL DUE DATE; QUESTIONS AND ANSWERS

Date: November 5, 2026

ALL CONSULTANTS MUST ACKNOWLEDGE RECEIPT OF THIS ADDENDUM BY SIGNING BELOW AND SUBMITTING THIS EXECUTED DOCUMENT WITH THE PROPOSAL.

Consultants are hereby notified that this Addendum shall become part of the submitted proposal and the subsequent documents, if applicable.

The following items are issued to add to, modify, and clarify the RFP and all associated documents. Proposals shall conform to the additions and revisions listed herein. These items shall have full force and effect as the RFP and all associated documents.

Consultants Name: DMK ASSOCIATES, INC.

Address: 405 COMMERCIAL CT., SUITE E, VENICE, FL 34292

Phone : (941) 412-1293

Email: kmaheu@dmkassoc.com

Authorized Signature: Kreg E. Maheu

Printed Authorized Name: KREG E. MAHEU

CLARIFICATION:

C1. Revised bid submittal due date: The bid submittal due date has been revised from Monday, November 9, 2026, 2:00PM to **Thursday, November 12, 2026, 2:00pm.**

QUESTIONS AND ANSWERS:

Q1. May proposers request a completed performance survey from the Town of Longboat Key for prior services provided to the Town? If so, please confirm the appropriate process and point of contact, consistent with the solicitation's communication restrictions.

Answer: Performance surveys cannot be completed by the Town.

Q2. May one or two of the three project descriptions required under Tab 2 feature projects performed by a proposed subconsultant? If so, should the prime submit performance surveys under Tab 8 for separate (but relevant) projects performed by the prime?

Answer: The consultant submitting must have performed as the prime on the project.

Q3. Can you please clarify if the proposal needs to be ADA Compliant?

Answer: The proposal does not need to be ADA Compliant.

Q4. Can you please clarify if signatures need to be original manual for the original proposal?

Answer: Signatures can be electronic.

Q5. Is there grant funding identified for this project?

Answer: Yes.

Q6. Can we reuse Performance Questionnaire Surveys from previous Town of Longboat Key proposals to limit repeated outreach to clients?

Answer: If the previous performance survey includes the same questions as the current survey, a previous survey may be submitted to limit repeated outreach.

Q7. Page 10, Section 4.1, 3rd paragraph: Proposals must be prepared in at least 12-point font on 8.5" x 11" white paper, with pages sequentially numbered.

A. The RFP requires at least 12-point font. Does this minimum apply to all text in tables, charts, graphics, figures, captions, and the organizational chart, or may smaller type be used for those elements when needed for legibility?

Answer: Smaller or larger font may be used for those elements.

B. May the one-page organizational chart be submitted on 11-by-17-inch paper, folded to fit the binder, or must it be 8.5-by-11 inches?

Answer: 11 X 17 is permissible.

Q8. Pages 11-13, Section 4.2, Tabs 1–7:

A. For the stated limits in Tabs 1–5 on pages 11-12, do licenses, required forms, reference surveys, and other appendices count toward the page limits, or may they be included outside the tab limits? Please also clarify whether a cover page or tab divider counts toward the applicable limit.

Answer: Licenses, extra forms, reference surveys, appendices do not count towards the applicable limit.

The undersigned Proposer acknowledges that services to be performed shall conform to all Town codes and regulations. Services must be accomplished in a professional manner and meet all standards of any professional trade requiring a license and or permit.

(Authorized Signature)

Kreg E. Maheu, P.E./President
(Printed name)

Name of Proposer: DMK Associates, Inc.

Address: 405 Commercial Court, Suite E

City: Venice State: Florida Zip: 34292

Phone: 941-412-1293

Email: kmaheu@dmkassoc.com

Type of Organization:

_____Sole Proprietorship _____Partnership _____Non-Profit _____Sub-Chapter

_____Joint Venture _✓_Corporation _____LLC _____LLP

_____Publicly Traded _____Employee Owned

State of Incorporation: Florida

ACKNOWLEDGEMENT OF FIRM, IF A CORPORATION

STATE OF Florida COUNTY OF Sarasota

The foregoing instruments was acknowledged before me this

11/2/2026 By: Kreg E. Maheu, P.E./President
(Date) (Name of officer or agent, title of officer or agent)

On behalf of the corporation, pursuant to the powers conferred upon said officer or agent by the corporation. He/she personally appeared before me at the time of notarization and is personally known to me or has produced _____ as identification and did certify to have knowledge of the matters stated in the foregoing instrument and certified the same to be true in all respects.

Subscribed and sworn to (or affirmed) before me this 2nd of November, 2026

Deanna Kay Robison Commission Number: HH 773614
(Official Notary Signature and Notary Seal)

Deanna Kay Robison Commission expiration date: 04-16-2030
(Name of Notary typed, printed or stamped)

NOTARY PUBLIC STATE OF FLORIDA
DEANNA KAY ROBISON
MY COMMISSION # HH 773614
EXPIRES: April 16, 2030

ACKNOWLEDGEMENT OF FIRM, IF A PARTNERSHIP

STATE OF _____ COUNTY OF _____

The foregoing instruments was acknowledged before me this

_____ By: _____
(Date) (Name of acknowledging partner or agent)

On behalf of the partnership, pursuant to the powers conferred upon said officer or agent by the corporation. He/she personally appeared before me at the time of notarization and is personally known to me or has produced _____ as identification and did certify to have knowledge of the matters stated in the foregoing instrument and certified the same to be true in all respects.

Subscribed and sworn to (or affirmed) before me this _____

_____ Commission Number: _____
(Official Notary Signature and Notary Seal)

_____ Commission expiration date: _____
(Name of Notary typed, printed or stamped)

ACKNOWLEDGEMENT OF FIRM, IF AN INDIVIDUAL

STATE OF _____ COUNTY OF _____

The foregoing instruments was acknowledged before me this

_____ By: _____
(Date) (Name acknowledging)

Who personally appeared before me at the time of notarization and is personally known to me or has produced _____ as identification and did certify to have knowledge of the matters stated in the foregoing instrument and certified the same to be true in all respects.

Subscribed and sworn to (or affirmed) before me this _____

_____ Commission Number: _____
(Official Notary Signature and Notary Seal)

_____ Commission expiration date: _____
(Name of Notary typed, printed or stamped)

PUBLIC ENTITY CRIMES FORM
(MUST BE COMPLETED AND SUBMITTED WITH PROPOSAL)

SWORN STATEMENT UNDER SECTION 287.133(3)(A), FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to The Town of Longboat Key
[print name of public entity]

by Kreg E. Maheu, P.E./President
[print individual's name and title]

For DMK Associates, Inc.
[print name of entity submitting sworn statement]

whose business address is: 405 Commercial Court, Suite E

City, State and Zip Venice, Florida 34292

and (if applicable) its Federal Employer Identification Number (FEIN) is 16-1695879

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____.)

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentations.

3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.

4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

   1. A predecessor or successor of a person convicted of a public entity crime: or

   2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1)I, Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies.)

✓ Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners,

shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

____The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

____The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (attach a copy of the final order)

I UNDERSTAND THAT THE SUBMISSION OF THE FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN W HICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION
287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

By: _____
Signature of Authorized Representative

State of Florida

County of Sarasota

The foregoing instrument was acknowledged before me this 2nd day of November, 2026,

by Kreg E. Maheu, who is personally known to me or has produced

_____, as identification and who did (did not) take an oath and who acknowledged

before me that he executed the same for the purposes therein expressed on behalf of said firm.

Notary Public: Deanna Kay Robison

My Commission Expires: 04-16-2030

DEANNA KAY ROBISON
MY COMMISSION # HH 773614
EXPIRES: April 16, 2030

DRUG FREE WORKPLACE CERTIFICATION

(MUST BE COMPLETED AND SUBMITTED WITH PROPOSAL)

In order to have a drug free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the action that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug free workplace, and available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).

4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contender to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.

5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

6. Make a good faith effort to continue to maintain a drug free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this business complies fully with the above requirements.

PROPOSER: DMK Associates, Inc.
Print Name of Entity

By: _____
Signature of Authorized Representative

Kreg E. Maheu, P.E./President
Printed Name and Title of Authorized Representative

11-2-2026
Date

Drug Free Workplace Certification, page 2 of 2

State of Florida

County of Sarasota

The foregoing instrument was acknowledged before me this 2nd day of November, 2026, by Kreg E. Mahew, who is personally known to me or has produced _____,as identification and who did (did not) take an oath and who acknowledged before me that he executed the same for the purposes therein expressed on behalf of said firm.

Notary Public: Deanna Kay Robison

My Commission Expires: 04-16-2030



EQUAL EMPLOYMENT OPPORTUNITY

(MUST BE COMPLETED AND SUBMITTED WITH PROPOSAL)

The Town of Longboat Key is an Equal Opportunity/Affirmative Action Employer.

Pursuant to Executive Order 11346 as amended, you are advised that under the provisions of government contracting, Contractors and Subcontractors are obliged to take affirmative action to provide equal employment opportunity without regard to race, creed, color, national origin, age or sex.

CERTIFICATION BY PROPOSED PRIME OR SUBCONTRACTOR
REGARDING EQUAL EMPLOYMENT OPPORTUNITY

This certification is authorized pursuant to Executive Order 11246, Part II, Section 203(b), (30 F. R. 12319-15). Any Proposer or prospective contractor, or any of the proposed subcontractors, shall state as an initial part of the bid or negotiations of the contract whether it has participated in any previous contract or subcontract to the equal opportunity clause; and, if so, whether it has filed all compliance reports due under applicable instructions.

Where the certification indicated that the prime or subcontractor has not filed a compliance report due under applicable instruction, such contractor shall be required to submit a compliance report.

PROPOSER: DMK Associates, Inc.
Print Name of Entity

By: Kreg, E. Maheu, P.E/President
Signature of Authorized Representative

1. Proposer has participated in a previous contract or subcontract, subject to the Equal Opportunity Clause:

   YES___ NO✓___

2. Compliance Reports were required to be filed in connection with such contract or subcontract:

   YES___ NO✓___

   If YES, state what reports were filed and with what agency. _____

3. Proposer has filed all compliance reports due under applicable instructions:

   YES___ NO✓___

MINORITY BUSINESS STATEMENT OF GOOD FAITH EFFORTS
(MUST BE COMPLETED AND SUBMITTED WITH PROPOSAL)

The Legislature finds that there is evidence of a systematic pattern of past and continuing racial discrimination against minority business enterprises and a disparity in the availability and use of minority business enterprises in the state procurement system. It is determined to be a compelling state interest to rectify such discrimination and disparity. Based upon statistical data profiling this discrimination, the Legislature has enacted race-conscious and gender-conscious remedial programs to ensure minority participation in the economic life of the state, in state contracts for the purchase of commodities and services, and in construction contracts. The purpose and intent of this section is to increase participation by minority business enterprises accomplished by encouraging the use of minority business enterprises and the entry of new and diversified minority business enterprises into the marketplace. (Section 287.09451, Florida Statutes)

The Proposer states that an endeavor to meet the minority business enterprise procurement goals under Section 287.09451, Florida Statutes for all Town projects as assigned will be met.

PROPOSER:

DMK Associates, Inc.
Print or type name of entity

By: 
Signature

Kreg, E. Maheu, P.E/President
Print or type name

Professional Engineer/President
Print or type title

11/2/2025
Date

HUMAN TRAFFICKING AFFIDAVIT - S. 787.06, FLORIDA STATUTES

(MUST BE COMPLETED AND SUBMITTED WITH PROPOSAL)

Before me, the undersigned authority, personally appeared Kreg, E. Maheu hereinafter referred to as the "Affiant," who after being duly sworn hereby swears or affirms as follows:

1. Affiant is over eighteen years of age. The following information is given from Affiant's own personal knowledge.

2. Affiant is an officer or representative of DMK Associates, Inc. a non-governmental entity, hereinafter referred to as the "Entity." Affiant is authorized to provide this affidavit on behalf of the Entity.

3. Affiant hereby attests, under penalty of perjury, that the Entity does not use coercion for labor or services as defined in s.787.06, Florida Statutes.

FURTHER AFFIANT SAYETH NOT.

Signature of Affiant

By: KREG E. MAHEU

For: DMK ASSOCIATES, INC

As its: PRESIDENT

Dated: 11/2/2026

Sworn to (or affirmed) and subscribed before me by means of ☒ physical presence or ☐ online notarization, this 2nd day of November, 2026, by Kreg E. Maheu, on behalf of DMK Associates, Inc., who is personally known to me or who has produced _____ as identification.

Deanna Kay Robison

Print Name: Deanna Kay Robison
Notary Public of the State of Florida

My Commission Expires:

DEANNA KAY ROBISON
MY COMMISSION # HH 773614
EXPIRES: April 16, 2030

AFFIDAVIT OF COMPLIANCE WITH FOREIGN ENTITY LAWS
(MUST BE COMPLETED AND SUBMITTED WITH PROPOSAL)

The undersigned, on behalf of the contractor listed below ("Entity"), hereby attests under penalty of perjury as follows:

1. Entity is not owned by the government of a foreign country of concern as defined in Section 287.138, Florida Statutes. (Source: § 287.138(2)(a), Florida Statutes)

2. The government of a foreign country of concern does not have a controlling interest in Entity. (Source: § 287.138(2)(b), Florida Statutes)

3. Entity is not organized under the laws of, and does not have a principal place of business in, a foreign country of concern. (Source: § 287.138(2)(c), Florida Statutes)

4. Entity is not owned or controlled by the government of a foreign country of concern, as defined in Section 692.201, Florida Statutes. (Source: § 288.007(2), Florida Statutes)

5. Entity is not a partnership, association, corporation, organization, or other combination or persons organized under the laws of or having its principal place of business in a foreign country of concern, as defined in Section 692.201, Florida Statutes, or a subsidiary of such entity. (Source:§ 288.007(2), Florida Statutes)

6. Entity is not a foreign principal, as defined in Section 692.201, Florida Statutes. (Source: § 692.202(5)(a)(1), Florida Statutes)

7. Entity is in compliance with all applicable requirements of Sections 692.202, 692.203, and 692.204, Florida Statutes.

8. (Only applicable if purchasing real property) Entity is not a foreign principal prohibited from purchasing the subject real property. Entity is either (a) not a person or entity described in Section 692.204(1)(a), Florida Statutes, or (b) authorized under Section 692.204(2), Florida Statutes, to purchase the subject property. Entity is in compliance with the requirements of Section 692.204, Florida Statutes. (Source: §§ 692.203(6)(a), 692.204(6)(a), Florida Statutes)

9. The undersigned is authorized to execute this affidavit on behalf of the Entity.

Date: 11/2, 2026 Signature: [signature]

Entity: DMK Associates, Inc. Name: Krege E. Mahew

Title: President

State of Florida County of Sarasota

The foregoing instrument was acknowledged before me this 2nd day of November 2026 who is personally known to me or as produced as identification and who did (did not) take an oath and who acknowledge before me that he executed the same for the purposes therein expressed on behalf of said corporation.

NOTARY PUBLIC: Deanna Kay Robison

Typed Name: Deanna Kay Robison

Commission Expires: 04-16-2030

NOTARY PUBLIC STATE OF FLORIDA
DEANNA KAY ROBISON
MY COMMISSION # HH 773614
EXPIRES: April 16, 2030