# CITIZEN TAX OVERSIGHT COMMITTEE

Commission Chambers

May 15, 2025, AT 10:30 AM

MINUTES

1. **Call to Order, Roll Call**

Budget Manager Sandi Henley called the meeting to order at 10:30 a.m.

**Present:** Margaret Nuzzo, Jack Brill, Alzira Meierling, and James Whitman

**Not Present:** Kevin Magnus, Paul Levine and John Rayis

**Also Present:** Sandi Henley, Budget Manager; Jamie Thomas.

1. **Swear in New Members**

Stephanie Garcia, the LBK Deputy Town Clerk swore in new members Alzira Meierling and James Whitman.

1. **Appoint a Chairperson**

Margaret Nuzzo nominated Jack Brill to be the new Chair. A vote took place, and Jack Brill became the new chair after a 2-1 vote.

1. **Swear in New Chairperson**

Stephanie Garcia, the LBK Deputy Town Clerk swore in the new Chairperson Jack Brill.

1. **Opportunity for Public to be heard.**

No public present.

1. **Approve Minutes April 8, 2024.**

A motion to approve the minutes of April 8, 2024, was made by Jack Brill and seconded by Margaret Nuzzo. Minutes approved unanimously.

1. **Finance Presentation and Discussion**

Sandi Henley, Budget Manager, provided an overview of the PowerPoint presentation. Highlights included a history of Infrastructure Surtax Phase III (“IST”). Sandi also reminded members that we have entered Phase IV which should continue until 2039. The Committee was told about their capacity and role as members. A review of Phase III Categories with a history of Budget amendments since inception was reviewed.

Due to inflation and revised estimates the use of funds in Phase IV will be reviewed during the budget process.

1. **Review Draft of Memo to Town Commission**

The Memo was reviewed with the Committee and compared to the Annual Audit report. Jack Brill made a motion to approve the annual report. Margaret Nuzzo seconded. Motion passed unanimously.

1. **Committee Comments**

James Whitman noted he likes that Quick Point Park is part of the funding because he enjoys it very much. Jack Brill asked if the canal dredging amounts were kept in a separate fund which Sandi confirmed that they are.

1. **Adjourn**

Jack Brill motioned to adjourn the meeting, and the meeting adjourned at 10:42 a.m.

Minutes were taken by Jamie Thomas