



MANASOTA LEAGUE OF CITIES
501 Bay Isles Road
Longboat Key FL 34228

NOTICE OF SPECIAL MEETING AND AGENDA

April 22, 2025 – 10:30 a.m.

The Manasota League of Cities will hold a Special Meeting on April 22, 2025, beginning at 10:30 a.m. via ZOOM.

1. Call Meeting to Order and Pledge of Allegiance

2. Open to the Public

At each meeting, time is provided for members of the public to address the Board.
(3-minute time limit per person)

3. Old Business

A. Recommendation for Executive Director Appointment

The Board will review the Interview Committee's recommendation for the selection of a new Executive Director.

Recommended Action: *Discuss and vote on the appointment of a new Executive Director.*

B. Review of Executive Director Employment Agreement

The Board will review the draft Employment Agreement for the new Executive Director.

Recommended Action: *Following discussion, approve the Employment Agreement.*

C. Salary Proposal for Executive Director

Discussion on the proposed salary for the Executive Director position.

Recommended Action: *Approve a salary for the new Executive Director following discussion.*

D. Remote Office Setup for Executive Director

The Board will consider the remote office requirements for the new Executive Director.

Recommended Action: *Approve the remote office requirements following the discussion.*

4. New Business

A. Financial Issues

The Board will review and discuss the following items:

1. Outstanding payments to the Town of Longboat Key.

Recommended Action: *Authorize payment to the Town of Longboat Key.*

2. Establishment of a Manasota League Board Budget

The Board will consider establishing a budget to include the expenses associated with a remote office and salary payment for the Executive Director.

Recommended Action: *Following the discussion, establish a budget for the ManaSota League Board.*

3. Consideration of financial institutions for ManaSota League funds.

Recommended Action: *Provide direction to the President, Vice President, and Treasurer regarding the selection of a financial institution for League funds.*

B. ManaSota League Records

The Board will discuss the transfer of records from the Administrative Coordinator to the Executive Director.

Recommended Action: *Following discussion, approve a process for the transfer of records.*

C. ManaSota League of Cities By-laws, Operating Rules, and Advocacy Program

The Board will review the:

1. By-laws (Original 1991)
2. By-Laws, 1st Amendment (2015)
3. Operating Rules
4. Advocacy Programs.

Recommended Action: *Following discussion, approve as written, amend, or schedule a future discussion on amendments to the By-laws, Operating Rules, and Advocacy Program.*

5. Next Regular Meeting

May 8, 2025, beginning at 9:30 a.m. at the City of Bradenton, City Hall, 101 Old Main Street (at the corner of Old Main Street [12th St. W.] and Barcarrota Boulevard), Bradenton, Florida.

6. Adjournment

Zoom: *Watch the meeting and participate during public comment using a conferencing service called Zoom.*

Connecting to Zoom: *If using a tablet or smartphone, you will need to download the free Zoom app from your device and install the Zoom program.*

Date/Time: Apr 22, 2025 10:30 AM Eastern Time (US and Canada)

Link to connect via internet:

<https://us02web.zoom.us/j/81766698308?pwd=1Ly26RXuSFqh4m1WbgQyLyMNHLSkfL.1>

Or Telephone: Dial (for higher quality, dial a number based on your current location):

| | | |
|---------------------|----|----------------|
| US: 1-301-715- 8592 | OR | 1-253-215-8782 |
| 1-312-626-6799 | OR | 1-346-248-7799 |
| 1-646-558-8656 | OR | 1-669-900-9128 |

Meeting ID: 817 6669 8308

Passcode: 526435

Notice: Membership consists of elected officials from each member municipality in Manatee and Sarasota Counties, and more than one elected official from each entity could attend. No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Fla. Stat.). In accordance with the Americans with Disabilities Act and Section 286.26, F.S., persons needing a reasonable accommodation to participate in this proceeding should contact the Town Clerk's office at 941-316-1999 seventy-two (72) hours in advance of this proceeding. If you are hearing impaired or require an alternative means of communication, utilize Florida Relay Service by dialing 7-1-1 (TTY) or one of the following toll-free numbers: 1-800-955-8770 (Voice), 1-800-955-1339 (ASCII), 1-877-955-8260 (VCO-Direct), or 1-800-955-5334 (STS).