MICROFILMING INFORMATION SHEET

TO: LASON

FROM: Town of Longboat Key
Town Clerk Department
501 Bay Isles Road
Longboat Key, FL 34228

DATE: 04-01-2003

SUBJECT: Microfilming

Please index the attached collection of records utilizing the following language and placing this language in the upper right hand cornor of each image.

10-02-1998 TCRW

The database should include the following fields:

MIN052

Roll# 122

Image# 684

This collection of records should be placed on the following film type:

_X_ 16 mm

___ 35 mm

Total number of pages in this collection: 13

If there are questions regarding the collection of records that are to be microfilmed please contact Jo Ann Dunay-Mixon, Deputy Clerk Records, at 941-316-1999.

REVISED AS TO DATE AND TIME OF MEETING
RESCHEDULED DUE TO HURRICANE GEORGES

Town of Longboat Key Town Commission
Town Hall
501 Bay Isles Road
Longboat Key, FL 34228
(941) 316-1999
(FAX) 316-1942
INFOLINE: 361-6411

-REVISED* AGENDA -

REGULAR WORKSHOP MEETING

1:00 PM	~~September 24, 1998~~ October 2, 1998

Pledge of Public Conduct

- We may disagree, but we will be respectful of one another.
- We will direct all comments to issues.
- We will avoid personal attacks.

Committee Reports and Communications

1. Manatee County Special Liaison Report
2. Sarasota County Special Liaison Report
3. Other Reports

Public to be Heard

Items for Consideration of the Town Commission
Discussion

4. ~~Request by Longboat Observer, Longboat Key Chamber of Commerce, and Longboat Key Center for the Arts to Hold a Series of Concerts in Joan M. Durante Community Park~~ THIS ITEM WILL BE RESCHEDULED PRESENTER UNAVAILABLE AT THIS TIME

   ~~A request has been received from Mr. Bob Farber on behalf of the organizations making the request to hold a series of concerts in the Joan M. Durante Community Park beginning December 20, 1998 and ending April 1999. Recommended Action: Pending discussion.~~

5. Appointments to Pension Board (One seat for a 2-Year Term to 10-2000)

   The Town's Pension Board consists of seven members, three (two in odd years and one in even years) of whom are appointed by the Town Commission. The member currently seated has indicated no interest in being considered for reappointment. Commissioners are provided with applications submitted to the Town Clerk's department from a recent news notice regarding this opening. Recommended Action: Forward nominations to October Regular Meeting for appointment.

6. Charter Amendment Process

Following the joint workshop of the Charter Review Committee and Town Commission, discussion of the Charter process will provide direction for the remainder of the process. Town Commission will continue their discussion of the Charter at this time. Recommended Action: Pending discussion.

7. Longboat Key Public Tennis Center - Budget

Finance Director Sullivan and Manager will present a proposed budget for the tennis center. Recommended Action: Forward to September 24th Special Meeting for approval.

8. Longboat Key Public Tennis Center Operations Report

The Manager and Tennis Center Director John Mrachek will present an update on the Tennis Center operations and pre-opening activities. Recommended Action: None.

9. Florida Recreation Development Assistance Program (FRDAP) Grant for Improvements to Bayfront Park Recreation Center

FRDAP grants are available for recreation improvements with funding available July 1, 1999. Grants can be up to $100,000 with a 25% match for the total project, or $50,000 with no matching required. Staff has identified four possible improvements that could be done within the $50,000 non-matching grant that would enhance and expand existing programs at the Rec Center. The grant application requires the Town to adopt the cost of the improvements within its Capital Improvements Element of the Comprehensive Plan if the grant is awarded. The Town Commission is also required to have a specific meeting to discuss the FRDAP grant improvements. Recommended Action: Pending discussion, forward resolution to Special Meeting on October 5, 1998 immediately preceding or following the Regular Meeting.

10. Acquisition of a Scoreboard for the Bayfront Park Recreation Center

It would be beneficial to the ball leagues to have an electronic scoreboard for use during their games. The scoreboard could be placed in a location that would not block any views or be seen from Gulf of Mexico Drive. Coca-Cola has offered one at no cost other than that of the installation and the signing of an agreement to use Coke products at the Rec Center. There are already two Coke machines at the Center. Installation could be done in-house to minimize costs. The cost of a similar scoreboard ranges from $3400 to $5500. Recommended Action: Pending discussion, formalize approval at the October Regular Meeting by placing the item on the Consent Agenda.

11. Metropolitan Planning Organization Enhancement Project Application for Sidewalk Improvements on West side of Gulf of Mexico Drive

This MPO Project application is forwarded for review and consideration by the Town Commission. Community Services Director Marty Black will present the project overview. Recommended Action: Provide direction to Manager and staff.

12. Proposed Resolution Supporting Florida League of Cities on Constitutional Amendment #10

In response to the League's request for support, the Commission will discuss whether or not to pass a resolution in support of the Florida League of Cities position on Constitutional Amendment #10. Recommended Action: Pending discussion, forward to October 5, 1998 Regular Meeting for adoption.

13. Ballistic Vests for Police Officers

Police Chief Kintz has received and concurs with a request from his officers to provide ballistic vests for all police officers. The initial cost of the vests, approximately $24,000, would come from drug forfeiture funds. Recommended Action: Forward approval to October Regular Meeting Consent Agenda.

14. Town Commission Calendar of Regular Meetings Dates

Each year the Town Commission calendar is reviewed for conflicts with scheduled holidays and to allow enough time between a regular meeting and workshop meeting to prepare any new materials. A calendar of recommended meeting dates will be discussed and dates approved by consensus will be formalized at the next regular meeting. Recommended Action: Forward approved dates to October Regular Meeting Consent Agenda for approval.

Town Commission Comments

Town Manager Comments

Status - Union Contract
Parks Advisory Committee (Priority B Goal; pursue at this time?)
Canal Fact-finding Tour - Scheduled for September 28, (time) leave from Cannons Marina

Town Attorney Comments

Press to be Heard

/dhs

MINUTES OF THE REGULAR WORKSHOP OF THE LONGBOAT KEY TOWN COMMISSION, OCTOBER 2, 1998, 1:00 PM (CONTINUED FROM SEPTEMBER 24, 1998, CANCELLED DUE TO WEATHER CONDITIONS - HURRICANE GEORGES)

Present: Mayor Lenobel, Vice-Mayor Redgrave, Commissioners Patterson, Johnson, Haglund, Metz, Legler

Also Present: Town Manager St. Denis, Town Attorney Persson, Community and Development Services Director Black, Rec Center Director Fideler, Police Chief Kintz, Deputy Clerk-Minutes Dunay-Mixon

Call to Order

The Regular Workshop of the Longboat Key Town Commission was called to order at 1:00 PM at the Town Commission Chamber, Town Hall, 501 Bay Isles Road, Longboat Key, Florida

Committee Reports and Communications

1. Manatee County Special Liaison Report

2. Sarasota County Special Liaison Report

Metropolitan Planning Organization (MPO)

Vice-Mayor Redgrave announced the 9-28 Metropolitan Planning Organization (MPO) meeting was cancelled and would be rescheduled during October (1998).

Discussions were held concerning the composition of the MPO Board and the upcoming local elections (11-3-98), the John Ringling Causeway Bridge issue, and the downtown Sarasota traffic problems.

3. Other Reports

Sarasota County Coastal Advisory Committee

Commissioner Haglund reported he attended two organizational meetings of the Sarasota County Coastal Advisory Committee. He noted three of the voting members previously worked with Longboat Key on coastal matters.

Public to be Heard

Items for Consideration of the Town Commission Discussion

4. Hurricane Georges Follow-up

Town Manager St. Denis presented a post Hurricane Georges report highlighting employee efforts; he stated a notice was placed in *The Longboat Observer* asking for citizen comments. Discussions were held concerning communications, group paging, appointing a Public Information Officer, computer needs, and the "special needs" evacuation.

Mr. St. Denis advised 2,000 calls were answered (by Town employees) within 48 hours; an information sheet will be developed which would answer frequently asked questions. He reported the Public Works and Building Department vehicles were not efficient; four-wheel drive vehicles were needed.

Mr. St. Denis suggested the Town establish a command center within the Longboat Key Police Department; department representatives should be located in a central room to enhance communications.

Discussion was held concerning Florida Power and Light (FPL) and their established policy of turning off electrical power.

Police Chief Kintz evaluated the evacuation procedures and pointed out the volume of telephone calls, service calls, and calls for assistance answered by the Police Department. Discussions were held regarding the InfoLine, reentry notification, and the need for an Information Officer to assist the public. Further discussion ensued concerning the Sarasota and Manatee County Emergency Operation Centers and the resolutions passed by each entity.

Discussions were held pertaining to the definitions of a tropical storm watch, tropical storm warning, flood zone, and storm surge. Chief Kintz pointed out drawbridges were controlled by the State of Florida, and bridges would be locked down when consistent winds achieved 40 miles per hour. Mr. St. Denis reported staff would travel to Pensacola, Florida, to acquire information regarding post-hurricane damage and review procedures connected to hurricane destruction.

Jeremy Whatmough, 6171 Gulf of Mexico Drive, commented on communications. He pointed out during emergency situations a Town representative should appear on television and articulate Longboat Key's position.

Further discussion ensued concerning communications, broadcast media, preparing a resolution prior to emergency situations; regional location of Longboat Key, post-hurricane security, and additional uses for the Safety Alert Monitor (SAM) system.

Jim Brown, former Mayor, stated the Town developed a Post-Hurricane Plan to address post-hurricane situations. He inquired as to whether the plan was current. Mr. St. Denis advised staff would review and update the existing Post Hurricane Plan.

Post Storm Beach Erosion Report

Dr. Cliff Truitt, Beach Consultant, distributed a memorandum concerning beach erosion. He reported water levels were depressed during the approach of the storm, and waves were knocked down by the wind from the east. He reported the recession on the beaches ranged from eight to ten feet.

Discussions were held regarding high tide, storm surge, sand levels, spot renourishment, and groins.

5. Appointments to Pension Board (One seat for a 2-Year Term to October 2000)

Mr. St. Denis advised three residents expressed interest in serving on the Pension Board. He noted Ms. Ross had submitted an application and was present to discuss her background.

Ms. Gwen Ross, 2425 Gulf of Mexico Drive, discussed her work experience and expressed interest in serving as a member of the Pension Board.

There was a consensus to forward the applications from Gwen Ross, Milton Kruk, and Miles Leavitt to the 10-5 Regular Meeting for selection and appointment.

Mayor Lenobel suggested examining the nomination and voting procedures during a workshop. Mr. St. Denis advised this issue would be placed on a workshop for discussion.

A recess was called at 2:35 PM; the Workshop reconvened at 2:45 PM.

6. Charter Amendment Process

Mr. St. Denis advised a tentative public meeting was scheduled for 10-6; however, he recommended this be cancelled. He suggested the Commission identify specific issues for discussion.

Discussions were held concerning the review process, timeframe, public input, and controversial issues such as Ethics, Term Limits, Commission Compensation, and Commission Absences. Following the discussion Commissioner Metz pointed out a public meeting could identify other controversial items. Mr. St. Denis advised the final product (proposed Charter) would be produced after the public meeting and prior to the public hearings. Discussion was held regarding the appropriate time and date for a public meeting to discuss the proposed Charter amendments. Vice-Mayor Redgrave explained he identified seven items for discussion.

There was a consensus to discuss the issues Vice-Mayor Redgrave identified.

Article I, Section 5. Powers of municipality.

Vice-Mayor Redgrave inquired as to whether Subsections (a) and (c) would remain as written and whether Subsection (b) would be eliminated. Mr. Persson advised the amended draft would be available shortly.

There was a consensus to further discuss Article I, Section 5.

Article I, Section 8. Ethics in government.

Vice-Mayor Redgrave inquired as to whether the prior Commission consensus was to leave Article I, Section 8, as written. He noted a 75-word example (proposed ballot language) should be available for review and consideration. Discussion ensued pertaining to the method to use when presenting amendments to the registered voters, and the existing conflict pertaining to the Whistle-blower's Act.

Mr. Persson advised an Attorney General's opinion was received which presented a conflict between the Whistle-blowers' Act and the Florida Government in the Sunshine Law. Further discussion was held concerning the methodology for presenting Charter revisions.

Following the discussion regarding presentation of the amendments, Mr. Persson advised options could be identified once the Commission established the methodology they wished to use.

Vice-Mayor Redgrave suggested accepting Article I, Section 8, as written; however, the registered voters should determine whether an Ethics Commission or Special Master system would be utilized.

Jim Brown, Charter Committee Chairman, stated the Committee could not reach a consensus on this issue; however, he suggested placing the Charter, as agreed to, on the ballot; however, the issue to be determined by the registered voters would be the matter of an Ethics Commission or Special Master system.

There was a consensus to accept Article I, Section 8, as written, and provide to the registered voters the choice of a Special Master system or an Ethics Commission.

Article II, Section 2. Creation of commission; residency requirements, election and terms of office of commissioners.
Discussion was held concerning term limits for Commissioners.

There was a consensus to accept Article II, Section 2, as written, and provide to the registered voters the choice of excluding term limits.

Article II, Section 3. Nominations; character of service.
Discussion ensued regarding the $2,000 compensation for expenses per year. Following the discussion Commissioner Johnson pointed out the compensation would be considered taxable income. He recommended eliminating the issue of compensation. Further discussion was held pertaining to compensation, the desire to provide an incentive so citizens would run for political office, and expense reimbursement.

There was a consensus to accept Article II, Section 2, as written, and provide to the registered voters the choice of eliminating the $2,000 compensation.

Article II, Section 5. Elections generally.
Discussion was held regarding primary and general elections. Following the discussion Vice-Mayor Redgrave expressed opposition to the requirement for a preliminary election. Further discussion ensued with respect to State law.

There was a consensus to accept Article II, Section 5, as written.

Article II, Section 16. Penalty for absence.
Discussion was held regarding Commission absences and the month of August. Following the comments Mr. Persson advised an eleven-month year could be used when computing consecutive absences.

There was a consensus to accept an eleven-month year when computing absences.

Article II, Section 23. Comprehensive plan for town.
Discussion was held regarding subsections (a) and (b).

There was a consensus to accept Article II, Section 23, as written.

Mr. St. Denis advised the Town Attorney would provide a new draft of the proposed Charter at the 10-15 Regular Workshop; a public hearing would be scheduled in November (1998).

Betty Blair, 561 Putter Lane, confirmed that three separate questions would be placed on the General Municipal Election ballot to address ethics, term limits, and compensation.

7. Longboat Key Public Tennis Center - Budget
Mr. St. Denis advised the modifications to the budget encompassed an increase of $15,500 for revenues, as well as an increase of $8,279 in operating expenses. He reviewed the items which were added to the Tennis Center budget. Discussion ensued regarding operation and equipment cost.

There was a consensus to forward the Tennis Center Budget to the 10-8 Special Meeting for approval.

8 Longboat Key Public Tennis Center Operations Report
Mr. St. Denis advised the Tennis Center should open during November (1998) and marketing efforts had begun.

John Mrachek, Tennis Center Director, discussed marketing, planned activities, and staffing plans. Discussions were held concerning advertisements, the Town's InfoLine, applications, and annual passes. Following the discussion concerning hours of operation, Commissioner Johnson pointed out the courts would not have lights and evening play would not be available. Mr. St. Denis advised the tennis courts would be wired for lights; however, lights were eliminated from the construction budget.

Lee Rothenberg, 561 Birdie Lane, suggested all Town employees be given the opportunity to purchase a user pass at a discounted rate (half price).

Discussion was held regarding lights for the public tennis courts, resident and nonresident cards, and reservation procedures. Following comments by Mr. St. Denis regarding resident and nonresident user cards, Commissioner Metz expressed concern with offering nonresident user cards and opening the Tennis Center to individuals who did not live on

Longboat Key. Further discussion ensued regarding the fee schedule and family and individual memberships.

There was a consensus to sell nonresident user cards for the Tennis Center, offer discounted rates (half price) to Town employees, and not to reexamine, at this time, the issue of lights for the Tennis Center courts.

9. Florida Recreation Development Assistance Program (FRDAP) Grant for Improvements to Bayfront Park Recreation Center

Marty Black, Community and Development Services Director, advised the FRDAP provided an opportunity for local governments to augment existing facilities dedicated for recreational purposes. He pointed out staff identified four possible improvements that could be completed within the $50,000 grant. Discussion ensued regarding lights for the tennis courts at the Rec Center, construction of a roof over the existing basketball court, development of a jogging trail around the perimeter of the site, and construction of three shuffleboard courts east of the tennis courts.

Betty Blair, 561 Putter Lane, expressed concern with development of three shuffleboard courts. She suggested Town staff develop programs and activities for adults.

There was a consensus to forward the grant application for approval at the 10-8 Special Meeting.

10. Acquisition of a Scoreboard for the Bayfront Park Recreation Center

Sherry Fideler, Rec Center Director, advised two baseball leagues requested a scoreboard. Coca-Cola had offered a five-year loan of a scoreboard; however, the agreement required the exclusive use of Coke related products at the Rec Center. She noted installation of the scoreboard was not included, and cost for installation was estimated at $2,000.

Discussions were held regarding the offer from Coca-Cola, and alternatives for purchasing a scoreboard. Following the discussion regarding the scoreboard, Commissioner Legler suggested staff discuss the possibility of local businesses sponsoring the scoreboard.

There was a consensus to discuss the issue with local businesses to determine whether a benefactor(s) could be located.

A recess was called at 4:40 PM; the Regular Workshop reconvened at 4:45 PM.

11. Metropolitan Planning Organization (MPO) Enhancement Project Application for Sidewalk Improvements on West side of Gulf of Mexico Drive (GMD)

Mr. Black advised a conceptual plan was developed in preparation of the MPO Enhancement Project grant cycle. He reviewed the proposed sections of sidewalks located on the west side of GMD, and pointed out the desire for a continuous sidewalk system that would improve safety and convenience for pedestrians. Discussion was held regarding the proposed sidewalks.

There was a consensus for staff to proceed with the proposed designs and applications for sidewalk improvements.

12. Proposed Resolution Supporting Florida League of Cities on Constitutional Amendment #10
Mr. St. Denis reported the Florida League of Cities had endorsed adoption of Constitutional Amendment #10, as recommended by the Constitution Revision Committee, and had requested municipal support.

There was a consensus to forward the proposed resolution for adoption at the 10-5 Regular Meeting.

13. Ballistic Vests for Police Officers
Chief Kintz reported the need for ballistic vests for sworn officers. He pointed out forfeiture funds ($24,000) could be expended for the purchase of this type of safety equipment.

There was a consensus to forward this issue for approval at the 10-5 Regular Meeting.

14. Town Commission Calendar of Regular Meetings Dates
Mr. St. Denis reviewed the Town Commission calendar meeting dates for conflicts. Discussion was held concerning the 1999 calendar. Mr. St. Denis advised a calendar of scheduled meetings would be provided to the Commission monthly.

There was a consensus to eliminate conflicts by scheduling the following dates: 1-11 Regular Meeting; 4-22 Regular Workshop; 6-24 Regular Workshop; July 12 Regular Meeting; 7-22 Regular Workshop; 9-13 Regular Meeting; 9-23 Regular Workshop; 12-16 Regular Workshop

Town Commission Comments
15. Florida League of Cities Legislative Meeting (10-19-98)
Mayor Lenobel advised the Florida League of Cities had a number of Policy Committees with open seats; he inquired as to whether individual Commissioners wished to actively participate and serve on any of the committees. Mayor Lenobel advised he was serving on the Criminal Justice, Ethics & Personnel Policy Committee and Vice-Mayor Redgrave was participating on the Intergovernmental Relations Policy Committee.

Discussion ensued regarding the available seats. Commissioner Metz expressed a desire to serve on the Utilities and Telecommunications Policy Committee; Commissioners Legler and Johnson wished to serve on the Environmental Quality Policy Committee; Commissioner Patterson expressed an interest in serving on the Criminal Justice, Ethics & Personnel Policy Committee. Mr. St. Denis advised budget transfers would be necessary to fund the expenditures involved.

16. Local Mitigation Strategy
Commissioner Johnson inquired as to whether the Town was involved with a Local litigation Strategy program.

Mr. Black reported the Town was receiving funds though Sarasota County; he noted Longboat Key was the only municipality that submitted work products in a timely manner. He noted additional information would be provided to the Commission in October (1998).

17. Pickup Truck Safety
Commissioner Metz inquired as to the traffic and safety regulations for children riding in the "bed" of a pickup tuck. Mr. St. Denis advised information would be provided to the Commission at the 10-15 Regular Workshop.

Town Manager Comments
18. Parks Advisory Committee
Mr. St. Denis advised the Priority B goals list, developed by the Commission, referred to development of a Parks Advisory Committee. He questioned whether the Commission wished to move forward with establishing the Committee.

There was a consensus not to activate a Parks Advisory Committee unless a specific goal was identified.

19. Interlocal Agreement with Sarasota County Tourist Development Tax (TDT) Funds
Mr. St. Denis reported the Interlocal Agreement with Sarasota County referencing TDT funds was received and would be placed on the 10-5 Regular Meeting agenda for approval.

20. Coalition of Barrier Island Elected Officials (IEO) Advertisement
Mr. St. Denis advised Holmes Beach Mayor Carol Whitmore requested the island communities pay for a portion of an advertisement ($220 each) placed to notify the island residents of a scheduled meeting to discuss the Manatee County Infrastructure Surtax. Discussion ensued with Commissioner Patterson and Vice-Mayor Redgrave expressing opposition to expending funds to pay for the advertisement.

There was a consensus to pay for a portion of the advertisement ($220), and for Mayor Lenobel to discuss the issue with Holmes Beach Mayor Carol Whitmore.

Town Attorney Comments
21. Sarasota-Bradenton International Airport ; Aircraft Departures Over Longboat Key
Mr. Persson circulated a letter from the Sarasota Manatee Airport Authority referencing aircraft departures over Longboat Key. He reported the letter was to be mailed to US Senators Mack and Graham, and US Representative Miller. Mr. Persson requested authorization for Mayor Lenobel to sign a letter explaining Longboat Key's position concerning the implementation of a proposed change in the aircraft departure route from the Airport's main runway. Discussion ensued.

There was a consensus for Mayor Lenobel to sign the letter explaining Longboat Key's position concerning aircraft departure, and to mail the letter to Senators Graham and Mack, as well as Representative Miller.

22. John Ringling Causeway Bridge

Mr. Persson advised the Administrative Hearing regarding the John Ringling Causeway Bridge was postponed to 1-5-99. The delay was an attempt to await change of the MPO membership.

23. 501 Cutter Lane Property

Mr. Persson advised the real estate closing was held on the real property located at 501 Cutter Lane. He pointed out the funds would be utilized to reduce The Reserve Settlement Agreement debt.

24. Hankin, Persson, Davis & Darnell

Mr. Persson advised David Davis had rejoined the law firm and would be utilized as an associate on insurance related issues.

Press to be Heard

Adjournment

The Regular Workshop was adjourned at 5:40 PM.

Jo Ann Dunay-Mixon

Patrizia Arends, CMC/AAE, Town Clerk
Jo Ann Dunay-Mixon, Deputy Clerk-Minutes