

**MINUTES  
MANASOTA LEAGUE OF CITIES  
REGULAR MEETING  
MARCH 9, 2017**

**Present:** President Brian Williams (Palmetto), Vice President Willie Shaw (Sarasota), Treasurer Kit McKeon (Venice), Commissioner Carol Carter (Anna Maria), Vice Mayor Patrick Roff (Bradenton), Vice Mayor John Chappie (Bradenton Beach), Commissioner Jean Peelen (Holmes Beach), Vice Mayor Phill Younger (Longboat Key), Mayor Linda Yates (North Port)

**Also Present:** Administrative Coordinator Trish Granger and Assistant Administrative Coordinator Gail Loeffler

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

President Williams called the March 9, 2017, Regular Meeting of the Manasota League of Cities (MSLC) to order at 9:31 a.m. in the Town of Longboat Key Commission Chamber, 501 Bay Isles Road, Longboat Key, Florida, and led the Pledge of Allegiance. Members of the audience were recognized and Board members introduced themselves.

**PUBLIC INPUT**

1. Opportunity for Public to Address the Board: No items were presented.  
At each meeting, time is set aside for the public to comment.

**APPROVAL OF MINUTES**

2. Minutes of the Regular Meeting of January 12, 2017

**Vice President Shaw moved to approve the Minutes of the Regular Meeting of January 12, 2017. The motion, seconded by Member Yates, carried unanimously on a voice vote.**

**REPORTS AND COMMUNICATIONS**

3. Reports

A. Associate Members or Ex-Officio Members: No items were presented.

B. President's Report

President Williams reported on the following topics:

- Florida League of Cities (FLC) Legislative Action Days in Tallahassee on March 21-22, 2017
- authorized travel for FLC District 10 Director Yates to attend FLC Board of Directors meeting during Legislative Action Days
- FLC Mobile App designed to provide legislative updates and other information
- a need to monitor bills introduced during the legislative session.

C. Vice President's Report

Vice President Shaw reported on the following topics:

- FLC FAST Fly-In to Washington, D.C., held February 7-8, 2017, and noted priorities discussed with Congressional members

**REPORTS AND COMMUNICATIONS** - Continued

**3. Reports** - Continued

**C. Vice President's Report** - Continued

- presentation by Vice President Shaw to the Florida Congressional Delegation, at the request of Congressman Vern Buchanan, regarding shoreline protection and beach renourishment issues.

Upon inquiry, Vice President Shaw commented that the Florida Congressional Delegation recognized sea level rise as a concern.

**D. Treasurer's Report**

Treasurer McKeon reported on the following topics/issues:

- financial report submitted did not include travel reimbursements paid to Vice President Shaw and Member Yates for FLC FAST Fly-In on February 7-8, 2017, nor the membership renewal fees of Waste Pro and Woodruff & Sons, Inc.
- account balance was \$36,415.82.

**Member Roff moved to approve the Treasurer's Report. The motion, seconded by Vice President Shaw, carried unanimously on a voice vote.**

**E. Administrative Coordinator's Report**

Alternate Member Younger gave a report on behalf of the Town of Longboat Key and Administrative Coordinator Trish Granger, and referred to a Summary of Administrative Costs incurred by the Town as the ManaSota League of Cities (MSLC) administrative coordinator. Discussions were held on the following topics/issues:

- a previous agreement whereby MSLC reimbursed the City of Sarasota \$2,850.00 per year for administrative costs and services
- administrative costs for Town of Longboat Key, tracked October 1, 2015, through September 30, 2016, were \$6,872.77 (\$4,022.77 above a base of \$2,850.00)
- MSLC and Town of Longboat Key deferred entering into a contract until actual costs for administrative services were identified after one year
- invoice presented to MSLC did not include costs of postage, printing, supplies, or Administrative Coordinator time, and only included salary for Assistant Administrative Coordinator Gail Loeffler
- recent change to electronic distribution of agenda packets reduced costs
- costs would be incurred by any entity who administered the MSLC
- increased costs were incurred with special meetings and a candidate forum
- costs are expected to be reduced in the coming year
- FLC sends a payment of \$300.00 each month to MSLC as a stipend.

Alternate Member Younger requested reimbursement of costs incurred by the Town of Longboat Key for administrative services of \$6,872.77.

**Subsequent to discussion, Member Yates moved to reimburse the Town of Longboat Key in the amount of \$6,872.77 for costs incurred in the administration of MSLC for October 1, 2015, through September 30, 2016. The motion, seconded by Treasurer McKeon, carried unanimously on a voice vote.**

**REPORTS AND COMMUNICATIONS** - Continued

**3. Reports** - Continued

**E. Administrative Coordinator's Report** - Continued

**There was consensus that in the future, the Town of Longboat Key would bill quarterly for administrative services and present the invoice to the Board for approval.**

**F. Florida League of Cities' (FLC) Board of Directors**

Member and District Director Yates reported on the following topics/issues:

- FLC FAST Fly-In to Washington, D.C., and issues discussed
- FLC Board of Directors meeting scheduled during Legislative Action Days in Tallahassee on March 21-22, 2017
- Home Rule being a target in the 2017 legislative session
- FLC Call-In sessions on Mondays during the legislative session.

**G. Advocacy Report**

Discussion ensued on the following topics/issues concerning development of an advocacy strategy for MSLC:

- assign Board members to specific legislative priorities to monitor
- utilizing FLC (Florida League of Cities) App as a source for legislative updates
- lobbying collectively in addition to assignment of topics to members
- communicating with Sarasota and Manatee Counties about legislative actions
- sharing information received from lobbyists and other entities.

North Port Vice-Mayor Vanessa Carusone and City of Palmetto Community Redevelopment (CRA) Director Jeff Burton were recognized from the dais.

FLC Associate Director and Executive Director of Florida Redevelopment Association Carol Westmoreland came forward and expressed appreciation to members for their service to MSLC and their communities. Ms. Westmoreland commented on the following topics/issues:

- FLC availability as a source for assistance to member municipalities
- transparency issues
- Florida legislature focused on Home Rule in 2017
- need for feedback from membership on legislative issues
- legislation filed concerning Community Redevelopment Agencies (CRAs)
- importance of advocacy efforts by local governments.

Discussion ensued concerning House Bill (HB) 17 and Senate Bill (SB) 1158 which would preempt and modify local business regulations to the detriment of municipalities.

**Subsequent to discussion, Treasurer McKeon moved to adopt a Resolution in opposition to HB 17 and SB 1158 concerning preemption of local business regulations. The motion, seconded by Member Roff, carried unanimously on a voice vote.**

**REPORTS AND COMMUNICATIONS** - Continued

**3. Reports - Continued**

**G. Advocacy Report - Continued**

**Subsequent to discussion, Member Peelen moved to adopt a Resolution in opposition to SB 1770 and HB 13 concerning termination of CRAs. The motion, seconded by Member Shaw, carried unanimously on a voice vote.**

Discussion followed concerning advocacy efforts and establishing relationships with legislators.

**NEW BUSINESS**

**4. Resolution in Support of 2017 Initiatives of Florida League of Cities - President Williams**

A Resolution was introduced in support of 2017 initiatives of the FLC relative to Safe Cities, Safe Florida.

**Member Yates moved to adopt a Resolution in support of Safe Cities, Safe Florida initiatives of the FLC. The motion, seconded by Treasurer McKeon, carried unanimously on a voice vote.**

**MEMBER COMMENTS**

**5. Member Comments** – No items were presented.

**MEETING SCHEDULE**

**6. Next Meeting date May 11, 2017**

**President Williams noted the next meeting would be May 11, 2017.**

**ADJOURNMENT**

**President Williams adjourned the March 9, 2017, meeting at 10:58 a.m.**

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Brian T. Williams, President

Submitted by: Gail Loeffler, Assistant Administrative Coordinator

Minutes Approved: \_\_\_\_\_