MINUTES
MANASOTA LEAGUE OF CITIES
REGULAR MEETING
MARCH 10, 2016

Present: President Linda Yates (North Port), Vice President Brian Williams (Palmetto), Treasurer Kit McKeon (Venice), Commissioner Carol Carter (Anna Maria), Commissioner Jean Peelen (Holmes Beach), Councilman Patrick Roff (Bradenton), Mayor Willie Shaw (Sarasota, arrived at 10:14 a.m.), Mayor William Shearon (Bradenton Beach)

Absent: Commissioner Lynn Larson (Longboat Key)

Also Present: Administrative Coordinator Trish Granger and Assistant Administrative Coordinator Gail Loeffler

CALL TO ORDER/PLEDGE OF ALLEGIANCE

President Yates called the March 10, 2016, Regular Meeting of the ManaSota League of Cities (MSLC) to order at 10:02 a.m. in the Town of Longboat Key Commission Chamber, 501 Bay Isles Road, Longboat Key, Florida, and led the Pledge of Allegiance. Members of the audience were recognized and Board members introduced themselves.

PUBLIC INPUT

1. At each meeting, time is set aside for the public to comment: No items were presented.

APPROVAL OF MINUTES

2. Minutes of the Regular Meeting of January 14, 2016

Member Shearon moved to approve the Minutes of the Regular Meeting of January 14, 2016. The motion, seconded by Treasurer McKeon, carried unanimously on a voice vote.

SPECIAL PRESENTATIONS

3. Special Presentations

A. Florida Municipal Investment Trust Services (FMIT) Administered by the Florida League of Cities (FLC)

Mr. David Lodwick, Director of Trust Services, thanked the Board for scheduling the presentation and gave an overview of FMIT. Mr. Andy Hansen, Account Executive for West Coast, was also present and provided input. (Member Shaw arrived at 10:14 a.m.)

A slide presentation was given and discussions were held on the following topics/issues:

- FMIT creation and FLC vision
- FLC core values
- trust relationships of the FLC and FMIT
- insurance services, reinsurance treaties, membership, revenue sources, health programs, public safety grant program, assets and financial positioning of the organization
- U.S. Communities, a nationwide purchasing cooperative, designed to be a procurement resource for local and state government agencies.

3. Special Presentations - Continued
A. FMIT Administered by the FLC - Continued
Mr. Lodwick advised that FMIT was available to make presentations before individual commissions/councils and to meet with administrative staff.

President Yates thanked Mr. Lodwick and Mr. Hansen for the presentation.

REPORTS AND COMMUNICATIONS
4. Reports
A. Associate Members or Ex-Officio Members: No items were presented.

B. President's Report
President Yates reported on the following topics:

- a request from the FLC for nominations of city officials for a Home Rule Hero Award
- Ethics, Sunshine Law, and Public Records educational opportunities.

Subsequent to discussion, administrative staff was requested to notify the Board when there was knowledge of training classes being held locally.

C. Vice President's Report
Vice President Williams commented that he had completed the paperwork from the Florida League Cities (FLC) relating to the Nominating Committee, and that he would be attending the first meeting in Jupiter, Florida, in June 2016.

D. Treasurer's Report
Treasurer McKeon reported on the following topics/issues:

- Edward Jones account balance ending February 26, 2016, was $32,024.71
- the MSLC financial report through February 22, 2016
- the Membership and Associate Member Dues report
- review of an acceptable minimum bank account balance
- Associate Membership dues prorated to October of each year.

Subsequent to discussion, there was consensus to place the following topics on the May 12, 2016, meeting agenda for discussion:

- **development of a budget for the MSLC**
- **membership dues**
- **minimum bank account balance.**

Treasurer McKeon commented he would begin preparing information for the budget discussion.

E. Administrative Coordinator's Report
ManaSota League of Cities (MSLC) Administrative Coordinator Trish Granger referred to the Administrative Coordinator Report submitted with the agenda packet, and reviewed the following topics/issues:

4. Reports - Continued
E. Administrative Coordinator's Report - Continued

- Florida League of Cities (FLC) was notified of the ManaSota League of Cities (MSLC) recommendation of Vice President Williams to serve on the FLC Nominating Committee
- Ms. Lynn Tipton, Director of FLC University, has been scheduled to make a presentation at the May 12, 2016, meeting
- application for Associate Membership submitted by Woodruff & Associates, Inc.
- presentation by Senator Bill Galvano tentatively scheduled for July 14, 2016
- FLC Annual Conference of August 18-20, 2016, in Hollywood, Florida
- correspondence from Mayor Shaw on behalf of the City of Sarasota regarding the transfer of MSLC records.

President Yates advised that the renewal of Associate Membership for Manatee County was received and that participation of all Associate Members was appreciated.

Discussion ensued concerning the transfer of MSLC records to the Town of Longboat Key from the City of Sarasota. Mayor Shaw provided an explanation of the position of the City of Sarasota and commented that the records would be readily available for viewing upon receipt of a records request.

Subsequent to discussion, there was consensus was reached as follows:

- **MSLC records currently in possession of the Sarasota City Auditor and Clerk would remain at the City of Sarasota**
- **records would be available when requested**
- **outside party requests for records created prior to July 2015 would be referred to the City of Sarasota**
- **a disclaimer would be placed on the Town of Longboat Key website regarding offsite retention of records created prior to July 2015**
- **records created after July 1, 2015, would be held by the Town of Longboat Key until such time that administrative duties were transferred.**

F. Florida League of Cities' (FLC) Board of Directors
District Director Roff reported on the following topics/issues:

- attended two meetings of the FLC Board of Directors
- the success of the FLC in working with Representative Greg Steube on a bill he sponsored regarding public records (HB 2021)
- authorized payment of travel expenses for members of the FLC Nominating Committee and Board of Directors to attend June meetings.

District Director Roff suggested inviting Representative Steube to the May 12, 2016, meeting to provide a legislative summary from his perspective.

G. Advocacy Report
President Yates commented on the following topics/issues:

4. Reports - Continued
G. Advocacy Report- Continued

- FLC Legislative Action Days held in Tallahassee on January 2-3, 2016
- passage of the Utilities Relocation bill
- the Annual Conference of the National League of Cities.

Individual comments followed on the meetings with the representatives in Tallahassee this session.

NEW BUSINESS

5. Consideration of Application for Associate Membership of Woodruff & Sons, Inc.

Member Roff commented on the application for Associate Membership submitted by Woodruff & Sons, Inc., and moved to approve the Associate Membership. The motion, seconded by Member Shaw, carried unanimously on a voice vote.

6. Preliminary discussion to begin the process of identifying Legislative Priorities for 2017
7. ManaSota League Advocacy Schedule and Program

President Yates commented this item was placed on the agenda to begin the process of identifying topics for legislative priorities for 2017 and noted a final legislative report from the Florida League of Cities (FLC) was expected to be available in May 2016.

Discussions were held on the following topics/issues:

- Tourist Development Tax distributions
- detrimental effect of increased growth and tourism on cities
- loss of voters and permanent residents in coastal cities due to tourism industry
- traffic issues and erosion of local infrastructure due to growth.

There was consensus to continue discussion of legislative priorities at the May 12, 2016, meeting.

8. FLC FAST Fly-In – Washington, D.C./Travel Policy

Members Roff and Shaw commented they would like to participate in the FAST Fly-In.

Member Shearon moved to authorize Members Roff and Shaw to participate in the FLC FAST Fly-In to Washington, D.C. on May 24-25, 2016, at the expense of the ManaSota League of Cities. The motion, seconded by Member Peelen, carried unanimously on a voice vote.

MEMBER COMMENTS

9. Member Comments

President Yates opened the floor for comments by members on topics of interest. (Mayor Shaw left the meeting at 11:30 a.m.)

- Member Peelen commented on the need for education in ethics, public records, and Sunshine Law for newly elected officials, and suggested the Florida League of Cities or the ManaSota League of Cities consider holding local training sessions.

MEMBER COMMENTS- Continued
9. Member Comments - Continued
There was consensus to speak with Ms. Lynn Tipton about FLC training possibilities during her scheduled presentation on May 12, 2016.

Subsequent to discussion on the possibility of MSLC sponsoring social events, there was consensus to place the topic on a future agenda.

- Member Peelen commented an article about life on Anna Maria was scheduled to be published in the Bradenton Herald on March 13, 2016.

MEETING SCHEDULE
10. Next Meeting date May 12, 2016, Discussion of Starting Time for Future Meetings
Discussion ensued concerning the start time of future meetings of the MSLC.

Subsequent to discussion, Member Shearon moved that future meetings begin at 9:30 a.m. The motion, seconded by Member Peelen, carried unanimously on a voice vote.

Discussion was held concerning inviting Representative Greg Steube to make a presentation on the public records bill that he sponsored in the 2016 Legislative Session.

Subsequent to discussion, Member Shearon moved that Representative Steube be invited to a future meeting to speak about HB 2021 (Award of Attorney Fees in Public Records Enforcement Actions) considered in the 2016 Legislative Session. The motion, seconded by Member Peelen, carried unanimously on a voice vote.

ADJOURNMENT
President Yates adjourned the March 10, 2016, meeting at 11:39 a.m.

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Linda Yates, President

Submitted by: Gail Loeffler, Assistant Administrative Coordinator

Minutes Approved: _____