

**MINUTES
MANASOTA LEAGUE OF CITIES
REGULAR MEETING
JANUARY 14, 2016**

Present: President Patrick Roff (Bradenton) (arrived at 10:40 a.m.), Vice President Linda Yates (North Port), Treasurer Kit McKeon (Venice) (left the meeting at 11:02 a.m.), Commissioner Carol Carter (Anna Maria), Commissioner Lynn Larson (Longboat Key), Commissioner Jean Peelen (Holmes Beach), Mayor Willie Shaw (Sarasota) (left the meeting at 11:02 a.m.), Mayor Bill Shearon (Bradenton Beach), Vice Mayor Brian Williams (Palmetto)

Also Present: Administrative Coordinator Trish Granger and Assistant Administrative Coordinator Gail Loeffler

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Due to a delay in the arrival of President Roff, Vice President Yates called the January 14, 2016, Regular Meeting of the Manasota League of Cities (MLC) to order at 10:12 a.m. in the Town Hall Commission Chamber, 501 Bay Isles Road, Longboat Key, Florida, and led the Pledge of Allegiance. Members of the audience were recognized and Board members introduced themselves.

PUBLIC INPUT

1. At each meeting, time is set aside for the public to comment: No items were presented.

APPROVAL OF MINUTES

2. Minutes of the Regular Meeting of November 12, 2015.

Member Williams moved to approve the Minutes of the November 12, 2015, Regular Meeting. The motion, seconded by Member Shaw, carried unanimously.

SPECIAL PRESENTATIONS

3. Special Presentations: No items were scheduled.

REPORTS AND COMMUNICATIONS

4. Reports

A. Associate Members or Ex-Officio Members: No items were presented.

B. President's Report

Vice President Yates deferred the President's Report until the arrival of President Roff. Upon his arrival, President Roff advised he did not have a report.

C. Vice President's Report

Vice President Yates commented that the written Administrative Coordinator Report, to be presented later in the meeting, covered most of the topics she had wanted brought forth.

D. Treasurer's Report

Treasurer McKeon reported on the following topics/issues:

- the Edward Jones account balance ending December 31, 2015, was \$31,054.92

REPORTS AND COMMUNICATIONS - Continued

4. Reports - Continued

D. Treasurer's Report - Continued

- a detailed statement of income and expenditures was presented
- membership dues were received from all municipal members
- Associate Members have renewed their membership with the exception of two, who have been contacted by the Administrative Coordinator's office
- financial condition of the ManaSota League of Cities (MLC).

Discussion ensued concerning the travel process and expenditures the MLC will pay and reimburse.

There was consensus to postpone the discussion until later in the meeting when the MLC Travel Policy could be printed and provided to members.

E. Administrative Coordinator's Report

ManaSota League of Cities (MLC) Administrative Coordinator Trish Granger reported on the following topics/issues:

- letter drafted to utilize in the recruitment of new MLC Associate Members
- request to MLC members requesting each provide a copy of their municipal budget to the Local Legislative Delegation members
- Resolution drafted and mailed to the Governor, Senator President, and House Speaker in support of MLC legislative priorities. Members were requested that their respective Councils/Commissions pass similar resolutions.
- Florida League of Cities (FLC) Nominating Committee process was explained
- FLC Legislative Action Days scheduled for February 2-3, 2016, in Tallahassee
- distribution of the list of State unfunded mandates, as provided by the FLC
- distribution of the finalized list of FLC legislative priorities
- update on receipt of MLC membership dues from all municipal members and the status of Associate Membership renewals was presented

Administrative Coordinator Granger advised that all MLC records had not been received from the City of Sarasota Clerk's office to the Town of Longboat Key and requested Board direction on the matter.

Discussion ensued concerning the transfer of MLC records to the Town of Longboat Key.

Subsequent to discussion, Treasurer McKeon moved to direct Administrative Coordinator Granger to develop a letter and request strongly that records being held by the City of Sarasota be transferred to the Town of Longboat Key. The motion was seconded by Member Shearon.

Member Larson moved to amend the motion that prior to sending a letter, a request be made to Mayor Shaw to speak with Sarasota City Clerk Pamela Nadalini about releasing the records and relay the results of the conversation to Administrative Coordinator Granger. (No second to the amendment was audible.)

REPORTS AND COMMUNICATIONS - Continued

4. Reports - Continued

E. Administrative Coordinator's Report - Continued

Subsequent to discussion, Treasurer McKeon withdrew his motion and Member Shearon withdrew his second. Member Larson withdrew her amendment to the motion.

(President Roff entered the meeting at 10:40 a.m.)

Member Larson moved that Mayor Shaw be requested to contact the Sarasota City Clerk's office and informally ask that MLC records be transferred to the Town of Longboat Key and to relay the results to Administrative Coordinator Granger; and if unsuccessful, draft a letter to the City of Sarasota, signed by the MLC President, requesting the records. The motion, seconded by Mayor Shearon, carried unanimously.

Member Shearon thanked Administrative Coordinator Granger for emailing the list of unfunded mandates provided by the FLC to the membership.

Vice President Yates passed the gavel to President Roff.

Administrative Coordinator Granger distributed the MLC Travel Process policy, and President Roff commented that updates and changes could be made at the will of the Board. President Roff explained the Travel Process and reimbursement policy as it pertained to the member serving as District 10 representative on the FLC Board of Directors.

President Roff requested, and there was consensus, to make a Change to the Order of the Day and move the Election of Officers up to the next agenda item due to time constraints and the need for two members to leave the meeting early.

NEW BUSINESS

9. Election of Officers (Change to the Order of the Day)

Following comments by President Roff, the floor was opened for nominations for the offices of President, Vice President, and Treasurer of the ManaSota League of Cities (MLC), with nominations as follows:

A. President

Treasurer McKeon nominated Linda Yates for President of the MLC. The nomination was seconded by Member Williams. There being no other nominations, Linda Yates was elected President.

B. Vice President

President Roff nominated Brian Williams for Vice President of the MLC. The nomination was seconded by Member Shaw. There being no other nominations, Brian Williams was elected Vice President.

NEW BUSINESS - Continued

9. Election of Officers (Change to the Order of the Day) - Continued

C. Treasurer

Vice President Yates nominated Kit McKeon for Treasurer. The nomination was seconded by Member Shaw. There being no other nominations, Kit McKeon was elected Treasurer.

REPORTS AND COMMUNICATIONS - Continued

F. Florida League of Cities' (FLC) Board of Directors

District Director Roff reported that he would be attending the FLC Board of Directors meeting held during Legislative Action Days on February 2-3, 2016, in Tallahassee and would be advocating for ManaSota League of Cities (MLC) priorities during Legislative Action Days.

G. Advocacy Report

President Roff commented on the following topics/issues:

- Associate Member recruitment letter
- recognized Mr. Jamie Miller, Director of Business Competitiveness Initiatives, Sarasota Economic Development Corporation (EDC), Associate Member of the ManaSota League of Cities (MLC), who was present in the audience.

UNFINISHED BUSINESS

5. Discussion and Updates Re: 2016 Legislative Priorities

Administrative Coordinator Granger commented this item was placed on the agenda at the request of the ManaSota League of Cities (MLC) Board at the November 12, 2015, meeting to discuss any additional priorities members would like to consider for advocacy purposes.

Vice President Yates moved that members provide one or two issues for discussion at the March 10, 2016, Regular Meeting to begin the process of identifying legislative priorities for 2017. The motion, seconded by Member Carter, carried unanimously.

Subsequent to discussion, there was consensus that 2016 Legislative Priorities would stand as previously adopted.

NEW BUSINESS - Continued

6. Florida League of Cities' (FLC) Nominating Committee Recommendation

Discussion ensued regarding a recommendation for appointment to the FLC Nominating Committee, and there was consensus to postpone the topic to the meeting of March 10, 2016.

President Roff commented this year would be his last as District 10 Director on the FLC Board of Directors and if nominated, he would decline.

(Members McKeon and Shaw left the meeting at 11:02 a.m.)

NEW BUSINESS - Continued

7. Establishment of membership dues for 2016 – President Roff

Subsequent to discussion, there was consensus to reschedule the establishment of membership dues to a future meeting.

8. Request of Florida League of Cities (FLC) for Municipal Insurance Trust (FMIT) Presentation

Subsequent to discussion, there was consensus to schedule a presentation by the FMIT on March 10, 2016.

OTHER BUSINESS

10. Other Business

A. Agenda Presentation

Discussion ensued regarding adding a topic entitled "Member Comments" as a regular item at the end of each agenda for members to bring up items of importance.

Subsequent to discussion, Member Peelen moved to add a topic for Member Comments on future agendas. The motion, seconded by Vice President Yates, carried unanimously.

B. Legislation

Discussion ensued concerning the status of Utilities Relocation and Vacation Rental bills in which Vice President Yates commented that assistance was needed in advocacy efforts regarding the Utilities Relocation bills.

MEETING SCHEDULE

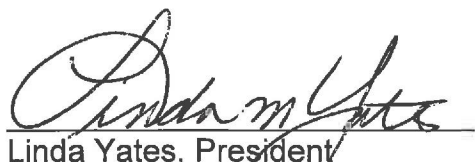
11. Next Meeting

There was consensus to schedule the March 10, 2016, Regular Meeting starting at 10:00 a.m.

There was consensus to include a discussion item regarding the starting time of future meetings on the March 10, 2016, agenda.

ADJOURNMENT

President Roff adjourned the January 14, 2016, meeting at 11:20 a.m.



Linda Yates, President

Submitted by: Gail Loeffler, Assistant Administrative Coordinator

Minutes Approved: 03/10/2016