



# TOWN OF LONGBOAT KEY

Incorporated November 14, 1955

**Town Hall**  
501 Bay Isles Road  
Longboat Key, Florida 34228-  
3196  
**(941)316-1999**  
**SUNCOM 516-2760**  
Fax (941) **316-1656**  
[www.longboatkey.org](http://www.longboatkey.org)

August 22, 2023

Federal Emergency Management Agency  
P.O. Box 10055  
Hyattsville, MD 20782-8055

To Whom it May Concern:

I, Ken Schneier, Mayor, would like to grant delegation of authority to Howard Tipton, Town Manager, to act as the Authorized Agent and sign agreements and any necessary documents related to grants administrated by the Federal Emergency Management Agency (FEMA) for the Town of Longboat Key.

Thank you,

Ken Schneier  
Mayor