

Hazard Mitigation Grant Program Sub-Recipient Management Cost (SRMC) Request Form

| Sub-applicant: Town of Longb | oat Kev | | ounty: Ma | | | | odification | |
|--|---|---|--|--|---|---|--|---|
| Project Title: Town of Longb | | y Lagoon-I | Norton St | reet, Floo | d Risk Red | duction (TB) | | |
| | · · · | | | | | | | |
| Point of Contact | | | | T:+L | | Managar// | Vesistant Dr | ublic Marke Direct |
| Name: <u>Charles Mopps</u> Agency: Town of Longboat | Kov | | | Title Addres | | | | ublic Works Directo boat Key, FL 3422 |
| Phone: 941.316.1988 ext. | | | | Ema | | ps@longboat | | JDUAL NEY, FL 3422 |
| Current Federal Share Amour | | | | .500,000. | | st Share Per | | 75.00000000 |
| | π. φ | | | 1,500,000. | <u> </u> | | centage. | 75.000000000 |
| Project Budget Information | | _ | | | - | | | |
| Phase I Federa | I | Local | | | Total | | | ble SRMC Funds |
| Funding Request | | | | | \$ | | - \$ | - |
| Non-Phased or Phase II Funding Request \$ | 1,099,719 | 55 ¢ | 26 | 5,853.19 | ¢ | 1,465,572 | .74 \$ | 73,278.6 |
| Project Total | 1,099,719 | .55 φ | 30 | 5,655.19 | φ | 1,400,072 | .74 p | 73,278.8 |
| \$ | 1,099,719 | 55 \$ | 36 | 5,853.19 | \$ | 1,465,572 | .74 \$ | 73,278.6 |
| | | | | | | | | , |
| Sub-Recipient Management | Costs Details | ; | | | | | | |
| A. Personnel (In-House Lab | or) *If "Salaried" | convert to ho | ourly rate (Sa | lary/2080 = H | ourly Rate) | | | |
| | | | | ge % | | | | |
| Position | Base Rate | FICA | Health Insurance | Retirement | Other | Total Rate | Hours | Costs |
| Pre-Award | Duce Hate | | mourance | Retrement | Other | | Tiouro | \$ 1,314.8 |
| | \$ 47.64 | 7.65% | 18.44% | 16.00% | 2.90% | \$ 69.07 | 750.00 | \$ 51,802.5 |
| | | | _ | | | • • • • | | · · · · · · |
| | | 7.65% | 10.39% | 9.00% | 1.16% | \$ 58.50 | 70.00 | \$ 4,095.0 |
| Procurement Manager | | | 10.39% 22.46% | | | 1 | 70.00 | |
| Procurement Manager Grants Coordinator | \$ 45.63 | 7.65% | | 9.00% | 1.16% | \$ 50.57 | 300.00 | \$ 15,171.0 |
| Procurement Manager Grants Coordinator Accounting Manager | \$ 45.63 \$ 36.05 | 7.65% | 22.46% | 9.00% | 1.16% | \$ 50.57 | 300.00 | \$ 15,171.0 \$ 863.2 |
| Procurement Manager Grants Coordinator Accounting Manager Estimated Subtotal: Narrative: | \$ 45.63 \$ 36.05 \$ 44.80 | 7.65% 7.65% | 22.46% 10.66% | 9.00% 9.00% | 1.16% 1.16% | \$ 50.57 \$ 57.55 | 300.00 15.00 | \$ 15,171.0 \$ 863.2 |
| Procurement Manager Grants Coordinator Accounting Manager Estimated Subtotal: Narrative: | \$ 45.63 \$ 36.05 \$ 44.80 | 7.65% 7.65% | 22.46% 10.66% | 9.00% 9.00% | 1.16% 1.16% | \$ 50.57 \$ 57.55 | 300.00 15.00 | \$ 15,171.0 \$ 863.2 |
| Procurement Manager Grants Coordinator Accounting Manager Estimated Subtotal: Narrative: Project Manager: Quarterly report | \$ 45.63 \$ 36.05 \$ 44.80 | 7.65% 7.65% for scope an | 22.46% 10.66% ad budget c | 9.00% 9.00% | 1.16% 1.16% Dject and te | \$ 50.57 \$ 57.55 | 300.00 15.00 pring. | \$ 15,171.0 \$ 863.2 \$ 73,246.5 |
| Procurement Manager Grants Coordinator Accounting Manager Estimated Subtotal: Narrative: Project Manager: Quarterly report Procurement Manager: Review of | \$ 45.63 \$ 36.05 \$ 44.80 | 7.65% 7.65% for scope an | 22.46% 10.66% ad budget c | 9.00% 9.00% hanges; pro | 1.16% 1.16% Dject and te | \$ 50.57 \$ 57.55 cchnical monito | 300.00 15.00 pring. quests for bi | \$ 15,171.0 \$ 863.2 \$ 73,246.5 ids; providing sub- |
| Procurement Manager Grants Coordinator Accounting Manager Estimated Subtotal: Narrative: Project Manager: Quarterly report Procurement Manager: Review of contractor records to grant admin | \$ 45.63 \$ 36.05 \$ 44.80 | 7.65% 7.65% for scope an ivities for pro- | 22.46% 10.66% ad budget c ocurement tation, deve | 9.00% 9.00% hanges; pro related to th elopment ar | 1.16% 1.16% Dject and te ne grant; pre nd review of | \$ 50.57 \$ 57.55 echnical monito eparation of re f sub-contracto | 300.00 15.00 pring. quests for bi pr application | \$ 15,171.0 \$ 863.2 \$ 73,246.5 ids; providing sub- ns. |
| Procurement Manager Grants Coordinator Accounting Manager Estimated Subtotal: Narrative: Project Manager: Quarterly report Procurement Manager: Review of contractor records to grant admin Grant Coordinator: Review and su | \$ 45.63 \$ 36.05 \$ 44.80 ing; Application f compliance act istrator for subm ubmission of qua | 7.65% 7.65% for scope an ivities for pro- | 22.46% 10.66% ad budget c ocurement tation, deve | 9.00% 9.00% hanges; pro related to th elopment ar | 1.16% 1.16% Dject and te ne grant; pre nd review of | \$ 50.57 \$ 57.55 echnical monito eparation of re f sub-contracto | 300.00 15.00 pring. quests for bi pr application | \$ 15,171.0 \$ 863.2 \$ 73,246.5 ids; providing sub- ns. |
| Procurement Manager Grants Coordinator Accounting Manager Estimated Subtotal: Narrative: Project Manager: Quarterly report Procurement Manager: Review of contractor records to grant admin Grant Coordinator: Review and su of employee hours dedicated to g | \$ 45.63 \$ 36.05 \$ 44.80 ing; Application f compliance act istrator for subm ubmission of qua rant. | 7.65% 7.65% for scope an ivities for pro ission; solici | 22.46% 10.66% ad budget c ocurement tation, devo s; record re | 9.00% 9.00% changes; pro- related to the elopment ar | 1.16% 1.16% pject and te te grant; pre ad review of guests for re | \$ 50.57 \$ 57.55 echnical monitor eparation of re f sub-contractor eimbursement, | 300.00 15.00 oring. quests for bi or application record keep | \$ 15,171.0 \$ 863.2 \$ 73,246.9 ids; providing sub- ns. |
| Procurement Manager Grants Coordinator Accounting Manager Estimated Subtotal: Narrative: Project Manager: Quarterly report Procurement Manager: Review of contractor records to grant admin Grant Coordinator: Review and su of employee hours dedicated to g | \$ 45.63 \$ 36.05 \$ 44.80 ing; Application f compliance act istrator for subm ubmission of qua rant. | 7.65% 7.65% for scope an ivities for pro ission; solici | 22.46% 10.66% ad budget c ocurement tation, devo s; record re | 9.00% 9.00% changes; pro- related to the elopment ar | 1.16% 1.16% pject and te te grant; pre ad review of guests for re | \$ 50.57 \$ 57.55 echnical monitor eparation of re f sub-contractor eimbursement, | 300.00 15.00 oring. quests for bi or application record keep | \$ 15,171.0 \$ 863.2 \$ 73,246.9 ids; providing sub- ns. |
| Procurement Manager Grants Coordinator Accounting Manager Estimated Subtotal: Narrative: Project Manager: Quarterly report Procurement Manager: Review of contractor records to grant admin Grant Coordinator: Review and su of employee hours dedicated to g Accounting Manager: General over | \$ 45.63 \$ 36.05 \$ 44.80 ing; Application f compliance act istrator for subm ubmission of qua rant. ersight of Grant of ates as of October | 7.65% 7.65% for scope an ivities for pro- ission; solici interly reports Coordinator er 2023 . Ad | 22.46% 10.66% ad budget c ocurement tation, devo s; record re including re | 9.00% 9.00% hanges; pro related to th elopment ar etention; req eview/advis rs of Projec | 1.16% 1.16% oject and te ne grant; pre nd review o guests for re e on chang | \$ 50.57 \$ 57.55 echnical monitor eparation of re f sub-contractor eimbursement, le of scope and and Procurem | 300.00 15.00 oring. quests for bi pr application record keep d budget. ent Manage | \$ 15,171.0 \$ 863.2 \$ 73,246.5 ids; providing subns. ping and time tracking |
| Procurement Manager Grants Coordinator Accounting Manager Estimated Subtotal: Narrative: Project Manager: Quarterly report Procurement Manager: Review of contractor records to grant admin Grant Coordinator: Review and su of employee hours dedicated to g Accounting Manager: General over | \$ 45.63 \$ 36.05 \$ 44.80 ing; Application f compliance act istrator for subm ubmission of qua rant. ersight of Grant of ates as of October | 7.65% 7.65% for scope an ivities for pro- ission; solici interly reports Coordinator er 2023 . Ad | 22.46% 10.66% ad budget c ocurement tation, devo s; record re including re | 9.00% 9.00% hanges; pro related to th elopment ar etention; req eview/advis rs of Projec | 1.16% 1.16% oject and te ne grant; pre nd review o guests for re e on chang | \$ 50.57 \$ 57.55 echnical monitor eparation of re f sub-contractor eimbursement, le of scope and and Procurem | 300.00 15.00 oring. quests for bi pr application record keep d budget. ent Manage | \$ 15,171.0 \$ 863.2 \$ 73,246.5 ids; providing subns. ping and time tracking |
| Procurement Manager Grants Coordinator Accounting Manager Estimated Subtotal: Narrative: Project Manager: Quarterly report Procurement Manager: Review of contractor records to grant admin Grant Coordinator: Review and su of employee hours dedicated to g Accounting Manager: General over Note: Base rates reflect current ratestimate based on work performe | \$ 45.63 \$ 36.05 \$ 44.80 ing; Application f compliance act istrator for subm ubmission of qua rant. ersight of Grant (ates as of Octobe d thus far and re | 7.65% 7.65% for scope an ivities for pro- ission; solici interly reports Coordinator er 2023 . Ad maining. Ne | 22.46% 10.66% ad budget c ocurement tation, devo s; record re including re ljusted hou ew Grant Co | 9.00% 9.00% hanges; pro related to th elopment ar etention; req eview/advis rs of Projec oordinator b | 1.16% 1.16% oject and te ne grant; pre nd review o guests for re e on chang | \$ 50.57 \$ 57.55 echnical monitor eparation of re f sub-contractor eimbursement, le of scope and and Procurem | 300.00 15.00 oring. quests for bi pr application record keep d budget. ent Manage | \$ 15,171.0 \$ 863.2 \$ 73,246.5 ids; providing subns. ping and time tracking |
| Procurement Manager Grants Coordinator Accounting Manager Estimated Subtotal: Narrative: Project Manager: Quarterly report Procurement Manager: Review of contractor records to grant admin Grant Coordinator: Review and su of employee hours dedicated to g Accounting Manager: General over Note: Base rates reflect current ratestimate based on work performe | \$ 45.63 \$ 36.05 \$ 44.80 ing; Application f compliance act istrator for subm ubmission of qua rant. ersight of Grant (ates as of Octobe d thus far and re | 7.65% 7.65% for scope an ivities for pro- ission; solici interly reports Coordinator er 2023 . Ad maining. Ne | 22.46% 10.66% ad budget c ocurement tation, devo s; record re including re ljusted hou ew Grant Co | 9.00% 9.00% hanges; pro related to th elopment ar etention; req eview/advis rs of Projec oordinator b | 1.16% 1.16% oject and te ne grant; pre nd review o guests for re e on chang | \$ 50.57 \$ 57.55 echnical monitor eparation of re f sub-contractor eimbursement, le of scope and and Procurem | 300.00 15.00 oring. quests for bi pr application record keep d budget. ent Manage | \$ 15,171.0 \$ 863.2 \$ 73,246.5 ids; providing subns. ping and time tracking |
| Procurement Manager Grants Coordinator Accounting Manager Estimated Subtotal: Narrative: Project Manager: Quarterly report Procurement Manager: Review of contractor records to grant admin Grant Coordinator: Review and su of employee hours dedicated to g Accounting Manager: General over Note: Base rates reflect current ratestimate based on work performe | \$ 45.63 \$ 36.05 \$ 44.80 ing; Application f compliance act istrator for subm ubmission of qua rant. ersight of Grant (ates as of Octobe d thus far and re | 7.65% 7.65% for scope an ivities for pro- ission; solici interly reports Coordinator er 2023 . Ad maining. Ne | 22.46% 10.66% ad budget c ocurement tation, devo s; record re including re ljusted hou ew Grant Co | 9.00% 9.00% hanges; pro related to th elopment ar etention; req eview/advis rs of Projec oordinator b | 1.16% 1.16% oject and te ne grant; pre nd review o guests for re e on chang | \$ 50.57 \$ 57.55 echnical monitor eparation of re f sub-contractor eimbursement, le of scope and and Procurem | 300.00 15.00 oring. quests for bi pr application record keep d budget. ent Manage | \$ 15,171.0 \$ 863.2 \$ 73,246.5 ids; providing subns. ping and time tracking |
| Procurement Manager Grants Coordinator Accounting Manager Estimated Subtotal: Narrative: Project Manager: Quarterly report Procurement Manager: Review of contractor records to grant admin Grant Coordinator: Review and su of employee hours dedicated to g Accounting Manager: General over Note: Base rates reflect current ratestimate based on work performe 'Other" Fringe % refers to Worker | \$ 45.63 \$ 36.05 \$ 44.80 ing; Application f compliance act istrator for subm ubmission of qua rant. ersight of Grant (ates as of Octobe d thus far and re | 7.65% 7.65% for scope an ivities for pro- ission; solici interly reports Coordinator er 2023 . Ad maining. Ne | 22.46% 10.66% ad budget c ocurement tation, devo s; record re including re ljusted hou ew Grant Co | 9.00% 9.00% hanges; pro related to th elopment ar etention; req eview/advis rs of Projec oordinator b | 1.16% 1.16% oject and te ne grant; pre nd review o guests for re e on chang | \$ 50.57 \$ 57.55 echnical monitor eparation of re f sub-contractor eimbursement, le of scope and and Procurem | 300.00 15.00 oring. quests for bi pr application record keep d budget. ent Manage | \$ 15,171.0 \$ 863.2 \$ 73,246.5 ids; providing subns. ping and time tracking |
| Procurement Manager Grants Coordinator Accounting Manager Estimated Subtotal: Narrative: Project Manager: Quarterly report Procurement Manager: Review of contractor records to grant admin Grant Coordinator: Review and su of employee hours dedicated to g Accounting Manager: General over Note: Base rates reflect current ratestimate based on work performe 'Other" Fringe % refers to Worker | \$ 45.63 \$ 36.05 \$ 44.80 ing; Application f compliance act istrator for subm ubmission of qua rant. ersight of Grant (ates as of Octobe d thus far and re- r's Compensation | 7.65% 7.65% for scope an ivities for pro- ission; solici interly reports Coordinator er 2023 . Ad maining. Ne | 22.46% 10.66% ad budget c ocurement tation, devo s; record re including re ljusted hou ew Grant Co | 9.00% 9.00% 9.00% changes; pro related to th elopment ar etention; req eview/advis rs of Projec oordinator b ice. | 1.16% 1.16% oject and te ne grant; pre nd review o guests for re e on chang | \$ 50.57 \$ 57.55 echnical monitor eparation of re f sub-contractor eimbursement, le of scope and and Procurem | 300.00 15.00 oring. quests for bi or application record keep d budget. ent Manage f the grant. | \$ 15,171.0 \$ 863.2 \$ 73,246.5 ids; providing subns. ping and time tracking |
| Project Manager Procurement Manager Grants Coordinator Accounting Manager Estimated Subtotal: Narrative: Project Manager: Quarterly report Procurement Manager: Review of contractor records to grant admin Grant Coordinator: Review and su of employee hours dedicated to g Accounting Manager: General ove Note: Base rates reflect current ra estimate based on work performe 'Other" Fringe % refers to Worker B. Contractual Services Company Name(s) or Consultant Pre-Award | \$ 45.63 \$ 36.05 \$ 44.80 ing; Application f compliance act istrator for subm ubmission of qua rant. ersight of Grant (ates as of Octobe d thus far and re- r's Compensation | 7.65% 7.65% for scope an ivities for pro- ission; solici interly reports Coordinator er 2023 . Ad maining. Ne | 22.46% 10.66% ad budget c ocurement tation, devo s; record re including re ljusted hou ew Grant Co | 9.00% 9.00% 9.00% changes; pro- related to the elopment ar etention; req eview/advis rs of Projector oordinator b nce. | 1.16% 1.16% oject and te ne grant; pre nd review o guests for re e on chang | \$ 50.57 \$ 57.55 echnical monito eparation of re f sub-contracto eimbursement, e of scope and and Procurem for oversight o | 300.00 15.00 oring. quests for bi pr application record keep d budget. ent Manage | \$ 15,171.0 \$ 863.2 \$ 73,246.5 ids; providing subns. ping and time tracking |

| | | Hazard Mitigation Grant Program Sub-Recipient Management Cost (SRMC) Request Form | | | | | | |
|----------------|------------------------|--|--------------------|--------------------|--|--|--|--|
| Project ID#: | 4673-(444) | County: | Manatee | Modification #: | | | | |
| Sub-applicant | : Town of Longboat Key | у | | | | | | |
| Project Title: | Town of Longboat Key | y, Sleepy Lagoon-Nortor | n Street, Flood Ri | isk Reduction (TB) | | | | |
| | | | | | | | | |
| Narrative: | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |

| FDEN | | Sub | o-Recipient I | | | | Grant Proç Request F | |
|--|---|---------------------------------|---------------------------------------|----------------|-----------------|---------------------------------|-------------------------|--------------------|
| Project ID#: | 4673-(444) | | County: | Manatee | | Modi | fication #: | |
| | : Town of Longboa Town of Longboa | | Lagoon-Norton S | Street, Flood | d Risk Redu | ction (TB) | | |
| - | t Ontionals if you | | on, you will have to i | | | | er. | |
| C. Indirect C Description | osts | | | Base | | | osts | |
| | rect Cost Rate | | | | 73,246.57 | \$ | | - |
| Estimated Subt | otal: | | | | | \$ | | - |
| larrative: | | | | | | | | |
| ndirect costs a | re based on the maxi | num De Minimi | s Indirect Cost Rat | e of 10.00% c | on Total Direct | Labor (Persor | inel + Fringe). | |
| D. SRMC Pre | e-Award | | | | | | | |
| Pre-Award S | ub-Recipient Mana | agement Cos | t is requested i | n the amou | nt of: | \$ | | 1,314.82 |
| Start Date: | | | | | | | | |
| | | | | | | | | |
| otal Estima | ted Sub-Recipient | Managemen | t Cost Request: | | | \$ | | 73,246.57 |
| <i>I</i> aximum am | ount that can be cla | aimed (5%) | | | | \$ | | 73,278.64 |
| | ljust budget above | . , | own | | | \$ | | |
| o cover Sub- nas establishe obligated. | ds Management (S Recipient needs, fo ed a threshold when wdown of Estimate | r no more tha re annual incr | n one year, unle ements will be ap | ss contractu | al agreemen | ts require ad llowing smalle | ditional funding | g. FEMA e fully |
| \$ | 18,311.39 | \$ | 54,935.18 | | | \$ | | 73,246.57 |
| * | | • | 01,000.10 | | | * | | 10,210.07 |
| Sub-Recipien | t Acknowledgemen | t: *Authorize | d Agent or Point | of Contact (| POC) can si | gn this reque | st | |
| | organization is decli horized Agent must sign for | | of SRMC funding | for the refer | enced proje | ct. | | |
| ⁻his request i his specific p | s related to eligible roject. | indirect costs | , direct administr | ative costs, | or other adm | ninistrative ex | penses assoc | iated with |
| The administr CFR 200) hav | ative requirements ve been met. | of the Code o | of Federal Regula | ations Title 2 | Part 200: U | niform Admin | istration Requ | irements (2 |
| lame: | | Charlie | Mopps | | A | uthorization: | Point of Co | ntact (POC) |
| Title: | | Project | Manager | | | | - | |
| Signature: | | - | | | | Date: | 02/05 | 5/2024 |

Hazard Mitigation Grant Program Pre-award Sub-Recipient Management Cost (SRMC) Request Form

| Project #: | 4673-(444) | | Co | ounty: Ma | anatee | | | | | | | | |
|--|---|---|---------------------------------------|-------------------------------------|---------------|---------------------------|---|----------------------|--------------------------|--------------------|---------------------------|--|--|
| | nt: Town of Longbo | | | | | | | () | | | | | |
| Project Title | : Town of Longbo | oat Key, Sleep | y Lagoon- | Norton St | reet, Floo | d Risk Re | ducti | on (TB) | | | | | |
| Point of Co | ontact | | | | | | | | | | | | |
| | Charles Mopps | | | | | U | ogram Manager/Assistant Public Works Director | | | | | | |
| | Town of Longboat | | | | | | | | | gboat Ke | y, FL 34228 | | |
| Phone: | 941.316.1988 ext. 3 | 2226 | | | - Ema | II: <u>cmop</u> | ps@l | ongboat | key.org | | | | |
| subapplicati counts towa 2 CFR Part : declaration a | ub-recipient manag on RFIs, and meetir rds the 5 percent lir 200 Subpart E in or are NOT eligible. Sub-Recipient Ma | ngs/correspond nit for SRMC. der to be eligib | dence with All SRMC le for reim | FDEM sta s must be s bursemen | off. Constru | uction cost separately | ts sho and | ould NOT adequate | be include ely docume | d. Pre-avented and | ward SRMC d conform to | | |
| A. Pre-awa | ard Personnel (In- | House Labor |) *If "Salari | ed" convert t | o hourly rate | (Salary/2080 |) = Hou | urly Rate) | | | | | |
| | · | | | Frin | ge % | | | | | | | | |
| D | | | | Health | | | | - | | a . | | | |
| Position | dipotor | Base Rate \$ 36.05 | FICA | Insurance 22.46% | Retirement | | | Rate | Hours | Costs | 1 214 92 | | |
| Grants Coord | ainator | \$ 36.05 | 7.65% | 22.40% | 9.00% | 1.16% | \$ \$ | 50.57 | 26.00 | \$ \$ | 1,314.82 | | |
| | | | | | | | φ \$ | | | э \$ | - | | |
| Estimated Su | ıbtotal [.] | | | l | | | Ψ | - | <u> </u> | \$ | 1,314.82 | | |
| Narrative: | | | | | | | | | | Ŷ | 1,011.02 | | |
| Application p | reperation and RFI r | equests. | | | | | | | | | | | |
| B. Pre-awa | ard Contractual S | ervices | | | | | | | | | | | |
| | me(s) or Consultan | | | | Purpose | | | | Costs | | | | |
| Estimated Su | ubtotal: | | | | | | | | \$ | | | | |
| Narrative: | | | | | | | | | Ψ | | | | |
| | | | | | | | | | | | | | |
| Total Pre-A | ward Sub-Recipi | ent Managem | ent Cost | is reques | sted in the | amount | of: | \$ | | | 1,314.82 | | |
| Start Date: | | | | | | | _ | | | | | | |
| | -award SRMC can | only be reque | sted in Ye | ar 1. Sup | porting doo | cumentatio | on is | required | with this r | equest. | | | |
| Please select | an option below: | | | | | | | | | | | | |
| Personnel | (In House Labor) | - Personnel / | Activity F | o <mark>rm(s) In</mark> o | cluded | | | | | | | | |
| Name: | Charlie Mopps | | | | | | Auth | norizatior | n: Auth | orized A | gent (AA) | | |
| - Title: | | | m Manage | er | | | | | | | | | |
| | | | | | | | | Date | e: | 02/05/2 | 2024 | | |
| | | | | | | | | | | | | | |

