

MICROFILMING INFORMATION SHEET

TO: VENDOR
FROM: Town of Longboat Key
Town Clerk Department
501 Bay Isles Road
Longboat Key, FL 34228

DATE: 05-24-2005

SUBJECT: Microfilming

Please index the attached collection of records utilizing the following language and placing this language in the upper right hand corner of each image.

CCAC 06-26-2003

The database should include the following fields:

MDM095

Roll# 151

Image# 623

This collection of records should be placed on the following film type:

X 16 mm

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Total number of pages in this collection: 3

If there are questions regarding the collection of records that are to be microfilmed please contact Jo Ann Dunay-Mixon, Deputy Clerk Records, at 941-316-1999.

MINUTES: TOWN OF LONGBOAT KEY AD HOC COMMITTEE

COMMITTEE: Community Center Advisory Committee

DATE OF MEETING: June 26, 2003 – 9:00 AM

MEMBERS PRESENT: Vice Chairman Beverly Shapiro, Corinne Silver-Ragheb, Ralph Hunter, Walter Hackett, Jr., Barbara Kerwin

ALSO PRESENT: Manager St. Denis, Town Clerk Spencer

ABSENT: James L. Brown, Chairman; Member Andrea Frank

1. Call to Order

Vice Chairman Beverly Shapiro called the meeting to order at 9:00 AM.

2. Public To Be Heard

There was consensus for each agenda to provide "Public To Be Heard" early in the meeting and "Public Comments" at the end of the meeting; to publish minutes and agendas on the Town website; and to fax copies of the minutes to committee members.

3. Discussion of Community Center Activities

It was agreed the Town Manager would review the agenda packet and the elements of community centers would be listed including the City of Venice and City of West Palm Beach; 1990 and 2000 demographics for the Town would be provided including the number of school-age children; the Bayfront Recreation Center Manager would present a report on the current programs and activities; program offerings at other agencies would be provided for comparison; demographics would be tied to information presented; need for a kitchen facility, preparation or warming, would be discussed further; multipurpose rooms with removable seating and moving walls would be included in future discussion; a list of potential users would be provided; members would review materials and provide their own lists at the next meeting for review.

Manager St. Denis confirmed the following items would be forwarded to the next meeting (July 3, 2003):

Report by Mark Litwhiler, Bayfront Park Recreation Center Manager
Demographics from 1999 and 2000 Census for Longboat Key
Information regarding a facilitator
Website update
Comparison (2) lists for Town and other agency (1) programs and (2) room use

4. Board Comments – None.

5. Adjournment – The meeting was adjourned at 10:00 a.m.

Submitted by: Donna H. Spencer, Town Clerk

Donna H. Spencer